

# Coffee Talk

December 23, 2022



## What's New in the News at The Creek?



### PRAS Changes



From: PRAS Audit Workgroup Co-chairs

Nathan Cantlin, DOC Operations Programs Manager

Barbara Cannard, Oregon Corrections Enterprises General Manager

Subject: Performance Recognition Award System (PRAS) Revisions

**Status of PRAS Revisions:** In 2014, the Department of Corrections (DOC) received a petition from an AIC to amend the PRAS Rule (OAR 291-077) so monetary awards align with costs of living. While the petition was denied as it was too complex, DOC formed a PRAS Audit Workgroup to address the petition and other concerns. These included points assigned for work and programming, and improving the work and training history letter AICs receive at release.

**The good news:** The DOC Executive Team approved Workgroup recommendations to satisfy the petition as well as eliminate several discrepancies in the PRAS rule. These changes create PRAS consistency throughout the department.

**The bad news:** Change takes time. Making the improvements required new PRAS system technologies, databases, and tracking systems to replace outdated originals. Due to several high-priority challenges (COVID-19, staffing issues, etc.), the necessary changes were nearly impossible. In addition, the

consumer price index (CPI) caught up with the routine increases of average PRAS points, and canteen prices increased due to supply chain issues.

**The best news:** The Workgroup has been steadily making progress. In 2019, DOC eliminated the 120-day wait period to earn PRAS. The Workgroup is now ready to implement more changes.

**What does this mean to you?** Over the next few months, you will see the following changes:

- The PRAS matrix will be adjusted to create a more even point spread in the first three levels. Also, two more levels will be added to reduce the chance of “maxing out.” In addition, there will be an overall 25% increase in the dollar value of each level of the PRAS matrix to counteract the effects of the CPI and canteen increases. This will be accomplished through temporary rule adoption, effective 01/01/2023.
- The number of PRAS points awarded per position will be consistent at all DOC institutions. AICs will earn the same number of PRAS points for the same work, regardless of location. This will not happen all at once, as there are over 15,000 assignment possibilities. Start date: 12/01/2022. Estimated completion date: 06/30/2023.
- Improvements to the Work and Training History document you receive upon release will be implemented when the position realignment is completed. Estimated start date: 06/30/2023. Estimated completion date: 07/31/2023.



## **Ballot Measure 112**

Fecha: 30 de noviembre de 2022

Este mes, los votantes de Oregón aprobaron la Medida electoral (BM) 112, que modifica el Artículo 1, Sección 34 de la Constitución de Oregón. BM 112 elimina el lenguaje de la Constitución de Oregón que permitía al estado imponer la servidumbre involuntaria como castigo para las personas condenadas por un delito.

La aprobación de la BM 112 no cambia el requisito constitucional de que los adultos bajo custodia (AIC) trabajen, y no da derecho a los AIC al salario mínimo. Los adultos bajo custodia todavía están obligados

bajo el Artículo 1, Sección 41 de la Constitución de Oregón a participar activamente en un trabajo de tiempo completo o capacitación en el trabajo, que puede incluir educación.

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Date: November 30, 2022

This month Oregon voters passed Ballot Measure (BM) 112, which amends Article 1, Section 34 of the Oregon Constitution. BM 112 removes language from Oregon's Constitution that permitted the state to impose involuntary servitude as a punishment for persons convicted of crime. Passage of BM 112 does not change the constitutional requirement that adults in custody (AICs) work, and it does not entitle AICs to minimum wage. Adults in custody are still required under Article 1, Section 41 of the Oregon Constitution to actively engage in full-time work or on-the-job training, which may include education.



**De: División de Servicios Correccionales**

**Asunto: Alivio de la deuda de préstamos estudiantiles federales**

Si usted es un AIC con una deuda de préstamos estudiantiles federales, es probable que sepa que el presidente Biden ha prometido perdonar esos préstamos si es elegible y completa una solicitud. Desafortunadamente, los tribunales han emitido órdenes que bloquean el programa de alivio de la deuda estudiantil. Como resultado, no se aceptan solicitudes en este momento. El Departamento de Educación de los Estados Unidos está tratando de anular esas órdenes.

Si se anulan los pedidos y se aceptan nuevamente las solicitudes, se lo haremos saber y le proporcionaremos más información y formularios de solicitud.

**From: Correctional Services Division**

**Subject: Federal Student Loan Debt Relief**

If you are an AIC with federal student loan debt, you are likely aware President Biden has promised to forgive those loans if you are eligible and fill out an application.

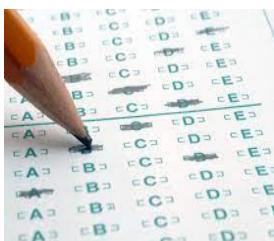
Unfortunately, courts have issued orders blocking the student debt relief program. As a result, applications are not being accepted at this time. The U.S. Department of Education is seeking to overturn those orders.

If the orders are overturned and applications are once again accepted, we will let you know and provide more information and application forms.



## What's to Come of Town Halls in 2023?

The Executive Team will be discussing the future of town hall meetings after the New Year. We want to put some energy and thought into restructuring them so they are beneficial to the population and staff. As an example, what's the best way to provide information to questions asked that could not be answered during town hall? How often should they occur? What's their after-COVID mission? Stay tuned for information to be shared in 2023 about town halls 2.0.



## New AIC Classification Tool Coming Soon

**From: Correctional Services Division, Correctional Case Management Team**

Changes are coming that will impact all adults in custody (AICs) within the Oregon Department of Corrections, and we need your help.

Within the next 12 to 18 months, DOC will be implementing a new AIC custody classification tool. The new tool will pull data from each AIC's risk assessment on file.

Normally, risk assessments are completed at intake by the Intake Counselors. Institution Counselors update the risk assessments for all AICs assigned to a high/moderate caseload. AICs assigned to a low Automated Criminal Risk Score (ACRS) caseload (also referred to as case bank), do not receive updated assessments as they are not eligible for counseling services.

A small percentage of you do not have a current assessment on file. You will be called out for an assessment in the near future. It is important AICs watch their callouts on a regular basis, but it is even more critical now as DOC has a limited time to conduct these assessments. If you have a question or conflict, talk to the Officer on your unit.

Thank you for your cooperation.

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**De: División de Servicios Correccionales, Equipo de Administración de Casos Correccionales**

Se avecinan cambios que afectarán a todos los adultos bajo custodia (AIC) dentro del Departamento de Correcciones de Oregon, y necesitamos su ayuda.

Dentro de los próximos 12 a 18 meses, el DOC implementará una nueva herramienta de clasificación de custodia AIC. La nueva herramienta extraerá datos de la evaluación de riesgos de cada AIC en el archivo.

Normalmente, las evaluaciones de riesgos son completadas en la admisión por los consejeros de admisión. Los consejeros de la institución actualizan las evaluaciones de riesgo para todos los AIC asignados a un número de casos alto/moderado. Los AIC asignados a una baja carga de casos de Puntaje de Riesgo Penal Automatizado (ACRS) (también conocido como banco de casos), no reciben evaluaciones actualizadas ya que no son elegibles para servicios de asesoramiento.

Un pequeño porcentaje de ustedes no tiene una evaluación actual en el archivo. Se le llamará para una evaluación en un futuro próximo. Es importante que los AIC vigilen sus llamadas regularmente, pero es aún más crítico ahora que el DOC tiene un tiempo limitado para realizar estas evaluaciones. Si tiene alguna pregunta o conflicto, hable con el oficial de su unidad.

Gracias por su ayuda.



## **Holiday Item Size Change Info**

The Kind Bar Caramel Almond Sea Salt is 1.4 oz. not 2.12 oz.

LD Vanilla Christmas Tree Cakes are a five-count, not a six-count.



### **Come and Get Them While We Still Have Some!**

The 1.875 oz Funyuns have been reduced to \$1.50! This price is only good while supplies last and to ensure the freshness of the product on hand.



## **Left and Right-handed Guitars**

Commissary has a limited number of right-handed and left-handed guitars available for immediate purchase. As you know, it has been difficult to get guitars from the manufacturer, so place your orders soon as these will go quickly.

## **Connecting with Your Kiddos – Ideas from EHS**

Vroom is a global program of the Bezos Family Foundation that believes all parents have the potential to create a bright future for the kids. EHS staff recommended to games from Vroom you can play on the phone or video interactive phone call kiosks with your kids and identify what these games help children learn:

- The Animal Game
  - Say, “I’m thinking of an animal,” and provide clues to help your child guess what animal you’re thinking of. For example, “I’m thinking of an animal who lives in a park and gathers nuts for the winter.”
  - Brainy Background: Playing “I’m thinking of...” helps develop your child’s working memory, including their ability to recall names and details.
- Peekaboo
  - Hide behind your hands, open your hands to reveal your face, and say, “Peekaboo.” Next, let your child be the hider.
  - Okay, we all know Peekaboo and the Brainy Background on this well known game is Peekaboo helps your child learn you are still there, even when you’re hiding...more importantly, your face and your voice are your child’s favorite “toys.”

Eligible AICs and their kids can learn and share many more experiences in parenting, childhood development, and education by joining Early Head Start. Please reach out to your correctional counselor or EHS staff to determine if you are eligible.

Head Start has placed 3 books on each unit in Minimum for you to read with the young children in your family while on the phone or on a video visit. Reading with children improves language skills, concentration, and helps cultivate a lifelong love of reading.





## Raptors Presentation



### From the Green Team:

CCCF was pleased to welcome the Chintimini Wildlife Center that presented a Nature Seminar on Predatory Birds, specifically Raptors. The Wildlife Rehabilitation & Nature's Raptor Education Director and her assistant travelled from Corvallis with specimens to view along with two raptors they bribed with chicken meat to fly and be on their best behavior.

The American Kestrel, named Penny, was only  $\frac{1}{4}$  of a pound but she ate their treats insatiably. The Peregrine Falcon named Kit was about 1.5 lbs. and 8 years old. Her owner, a falconer, donated Kit so she could live out the rest of her life in a good place—the owner had plans to travel. Moreover, Kit had acquired a fear of flying when she flew into an electric fence; the shock really shook the poor thing up. In Latin, Peregrine means wanderer or pilgrim; they can fly up to 240 miles per hour in a dive.

The raptors' beaks, made of keratin, can actually grow back if they're not broken too close to their nostrils, nor past the 'cere', the fleshy part of the beak. Throughout the spring and summer, their beaks tend to be brighter as they try to attract a mate during the mating season. In addition, raptors' talons curve to better grip and consume their prey.

The Chintimini Wildlife Center rehabilitates and releases creatures of all kinds; healing animals before sending them back into the wild. In addition, they often raise orphans until they're old enough to fend on their own in the wild. The Rehabilitation Center will care for around 1,000 animals in a year, but during the Covid pandemic, they saw twice as many! Clearly a lot more people had the opportunity to hike and must have found injured creatures or orphans that needed the rehab center's help in Corvallis.

Keep your eyes open for any upcoming events to sign-up for!

Did you know every time you toss trash instead of recycling you could inadvertently be harming wildlife? Take care of the earth, we're not the only beneficiaries, wildlife needs our collaboration. With your help, we could again, be a happening place for the ecosystem!

**The sun, the moon and the stars would have disappeared long ago...  
had they happened to be within the reach  
of predatory human hands. ~ Havelock Ellis**



## Legal and Leisure Libraries

### LEGAL LIBRARY

**Legal library is open from 8:30am to 3:00pm by appointment only.**

To request services or legal information, please kytic the Legal Library using Law Library Request Form (CD 1714). Requests received on general kytic will be returned unprocessed. After receiving your request, the legal library will schedule you for services. All appointments will be added to your call outs; do not come to the legal library unless you are scheduled on a call out or called down by a staff member.

The Legal Library provides the following services:

- **Thin Clients for computer research and word processing** of legal filings, forms, and correspondence with a retained attorney
- **Desk research** including legal books, OAR binders, and other legal materials
- **Copying and Mail out** of legal documents
- **Legal assistance** in preparing legal documents, consultation, and direction in form choice, and aiding in legal research
- **Notaries**

Services the Legal Library does NOT provide:

- Legal advice or consultations of any kind
- Forms not on our approved list, or for out of state matters
  - If there is a form you need that is not offered, you can
    - request a Word Processor appointment to create your own
    - contact the courts to request specific forms
- Facilitating outgoing attorney phone calls
- Tax, IRS, or Social Security forms and information
- Copies of face sheets, conduct reports, information about other AICs or their contact information
- Envelopes for filings other than required filings
- Non-legal addresses or contact information

*All Legal Library services are pursuant to OAR 291-139-0015(2a)*

### LEISURE LIBRARY

**Leisure library is open for unit's scheduled library times as follows:**

- Week A (12/05 to 12/09) and every other week after
  - C – Unit Tuesdays 8:30 – 10:30a

- G – Unit Thursdays 8:30 – 10:30a
- J – Unit Friday 12:30 – 2:00p
- Week B (11/28 to 12/02) and every other week after
  - D – Unit Tuesdays 8:30 – 10:30a
  - H – Unit Thursdays 8:30 – 10:30a
  - K – Unit 12:30 – 2:00p

*Schedule is subject to change according to quarantine and isolation procedures. Individuals on loss of privilege (LOP) are not eligible to visit the leisure library during their unit's library time.*

- **Limit Reminders**

- Check out limit is 5 items in your possession at a time
- 2-week check out per item
- 2 renewals per item
  - Renewals may be done via kytic
  - Please be sure to include a list of all titles you are renewing

*All books are expected back in the condition they were checked out in. Continued failure to renew or return library books in a timely manner and in the condition, they were checked out will result in progressive suspension of library privileges.*



## **Administrative Rules**

*From the Administrative Rules Program:*

Below is the list of status changes made to DOC administrative rules since 10/25/2022.

**PROPOSED RULES:**

**291-121 Handiwork**

- Repeals the Handiwork rule OAR 291-121 and replaces it with the Learning Entrepreneurship, Arts, and Production (LEAP) Rule in order to allow for more institutions to participate in entrepreneurial programs. The Handiwork OAR 291-121 is outdated and does not allow for the Department of Corrections to expand AIC entrepreneurial craft type of sales to other locations.
- Last day to provide comments: 12/23/2022 at 5:00 PM

**291-172 LEAP - Learning Entrepreneurship, Arts, and Production**

- Adopts guidelines at participating institutions for a program allowing adults in custody to constructively use non-programming time to engage in a positive learning experience with the possibility to earn funds for use

during incarceration or after release. This rule OAR 291-172 LEAP will replace OAR 291-121 Handiwork (AIC), which will be repealed.

- Last day to provide comments: 12/23/2022 at 5:00 PM

**TEMPORARY RULES:**

**291-124 Health Services**

- Amends rule to establish circumstances in which the Department of Corrections will provide medically acceptable durable medical equipment (eyeglasses, medical prostheses, and hearing aids) at state expense, to adults in custody, and procedures concerning the provision of repair and maintenance of that equipment.
- Effective 10/26/2022 through 4/23/2023

**PERMANENT RULES:**

**291-031 Community Corrections Programs**

- Amends rule to (1) clarify requirements specific to the submission timeframe for the biennial community corrections plan, (2) update definitions of the funded workload as a result of SB497 (2021), (3) replace the term “offender” with the “adult on supervision” and (4), make necessary housekeeping changes as a result of changes in business practices as well as those identified during the DOJ review.

Effective 11/7/2022



[fotofoto.com](http://fotofoto.com) 11654041



...Jobs, Jobs, Jobs...



## The Chapel is Hiring a Janitor?

We are encouraging applicants who are NCI Level 3, strong in communication and team-building skills, self-motivated, and proud of the work they do. The job includes the potential for limited training/work as a Chapel Clerk. Please send your applications to the Chapel.



## Hiring Maintenance Workers in the Medium

The Medium Physical Plant is hiring Maintenance Workers! You must be a high school graduate or have earned your GED, you must have six months of clear conduct, and be NCI Level 2 or 3. Please send applications to the Medium Physical Plant no later than Friday, December 30, 2022.



The OCE/DMV Call Center at CCCF is recruiting to fill up to **six (6) full time** open positions, and also to establish a pool of candidates for future openings with the DMV Program. The full-time positions award 12 to 17 PRAS points, with the opportunity to earn a production-based Team Goal Award as well. Hiring date is in **late February 2023**.

Applicants must meet the following qualifications:

Must have a valid social security number or equivalent	Must have a GED or High School Diploma
Have NO current convictions (or in past 10 years) for ID Theft, Fraud, or Computer-related crimes	Have at least 6 months clear conduct and have completed 6-months kitchen requirement
Have NO program failures in the past 6 months	Requires the ability to sit or stand and look at a computer screen for extended periods of time and understand voices on a headset.
Be able to read and speak English well.	Be able to work efficiently and professionally at all times.
Must have a <u>release date <b>after February 2024</b></u> on your current sentence with no treatment window before February 2024. Lifers welcome to apply!	Bi-lingual Spanish-English- Preference will be given to those individuals who speak and write both English and Spanish well.

*“Why DMV?” you may ask. DMV is a great place to decompress from the world/place we all currently live in behind these walls. I absolutely love working at DMV. My confidence, purpose, and voice have excelled. I feel so useful and get rewarded by my customers every day, along with my peers and boss. Yes, I’m held to a higher standard, which is okay with me because I really enjoy being challenged to be a better person. Some days challenge is hard but it makes me a stronger person. It also makes me more aware of my actions inside and outside the call center. In DMV I feel safe, comfortable, accepted, at home; like I can be myself, with no judgements.*

*I love my job more than most people would, I believe. The reason I love my job is due to the surroundings, my pleasant (and even the not so pleasant) customers, and being able to serve my community, all of which warms my heart and soul. Additionally, my coworkers are supportive, uplifting, and positive. Our boss is involved, supportive, and actually cares about us as **people**. I actually feel like I mean something to someone, and I do; to my customers, my peers, and my community. I feel DMV provides opportunity, growth, education, and support; and it is equally rewarding. You’re part of a team that supports you and lifts you up. Being a team member helps you to be a productive part of society, a society in which you can feel proud to be one of the contributing members. This career choice has been a blessing in disguise. I was scared to take the leap, but I’m so glad I did, as will you if you give it a chance.*

*- J. Neatherlin*

**All applicants will need to pass a security screening, application review, and DMV interview before being considered for the position.**

Submittal process: **DO NOT SEND APPLICATIONS TO DMV. THEY WILL NOT BE PROCESSED.**

If you are Interested in applying, please submit a completed DOC Inmate Work Application to: **L. McKenzie, OCE Production Coordinator**. Please list “**DMV call agent**” as your position of interest.

**Applications must be received by: January 15th, 2023**



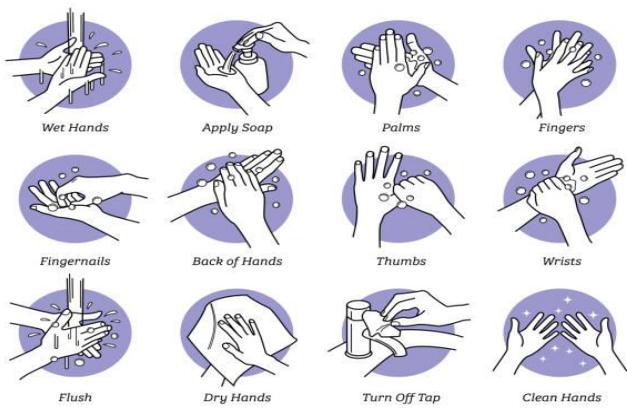
## **ADL WANTED**

Are you looking for a new job? Are you a kind, caring, compassionate person? Are you looking for a way to help others and give back? Are you respectful and responsible? CCCF is currently accepting applications for ADL Worker positions. Activities of Daily Living (ADL's) are day to day activities like walking or pushing a wheelchair, bathing, dressing, feeding, and toileting that some inmates may not be able to do on their own; they require assistance.

In order to be considered for these positions you must be housed in the Medium facility, have 6 months of clear conduct and no program failures in the last 6 months. You must have at least one year remaining on your sentence and be physically able to lift with no medical restrictions. We are looking for individuals who communicate well with others, are patient, and respect the need for confidentiality. If you are interested in an ADL Worker position, pick up and complete an AIC Work Application on your unit. Address your completed application to Health Services Nurse Manager and submit by placing in Health Services kytic box on your unit. Applications received will be screened by Work Programs (IWP). Applicants who meet the minimum qualifications may be scheduled and called out for an interview.

Thank for your interest.

## **.....Previously Run and Still Relevant.....**



### **Where Have Those Been Today!!!!**

Where have your hands been today? Who else has touched that area? Do you wash your hands enough? Often people do not wash their hands enough. If you want to avoid getting sick or spreading germs to others, please take 15 seconds to wash your hands with soap and water. Try singing Happy Birthday to yourself once while you are doing that.

### **Wash Your Hands Before:**

- Before, during, and after preparing foods.
- Before eating.
- Before being around someone who is sick.
- Before treating a cut or wound.

### **Wash Your Hands After:**

- After preparing foods.
- After using the toilet.
- After being around someone who is sick.
- After blowing your nose, coughing, or sneezing
- After touching an animal or animal waste.
- After treating a cut or wound.

A good rule of thumb is if you are not sure when the surface you are touching was last cleaned, it is a good time to wash your hands.

As you go through the day, please remember to wash your hands frequently to avoid getting sick or spreading germs.



### **Hospice Volunteers Wanted**

Coffee Creek's Hospice Committee is looking for new volunteers. We are searching for kind, caring, compassionate individuals who want to help make a difference in someone's life. Hospice Volunteers help provide comfort and support to inmates who have a serious illness. This is strictly a volunteer, not paid, position and sometimes requires around the clock support at all hours of the day and night. To be considered, you must have: 5 years remaining on your sentence, 1 year of clear conduct/no program fails, and be approved through a screening process, after that an interview will follow. If you are selected as a volunteer, there is a minimum of 30 hours of training required. If you are interested in a Hospice Volunteer position, please fill out an application and drop it off in the Health Services kytic box. Applications will be screened, and selected candidates will be scheduled for interviews.

Thanks for your interest. – Health Services



## Flu Vaccines   Central Health Services

Can't I wait and get vaccinated when/if flu hits my community? It is best to get vaccinated before flu begins to spread. It takes about two weeks for the flu vaccine to provide full protection, so the sooner you get vaccinated, the more likely it is that you will be fully protected once flu begins to circulate in your community.

Flu vaccines can't give you the flu. Even if you got a flu vaccine, there are reasons why you might still get flu or a flu-like illness. • You may have been exposed to a non-flu virus before or after you got vaccinated. The flu vaccine can only prevent illnesses caused by flu viruses. It cannot protect against non-flu viruses that may cause flu-like illness. • Or you might have been exposed to flu after you got vaccinated but before the vaccine took effect. It takes about two weeks after you receive the vaccine for your body to build protection against the flu. • Or you may have been exposed to an influenza virus that was very different from the viruses included in that year's vaccine. The flu vaccine protects against the influenza viruses that research indicates will cause the most disease during the upcoming season, but there can be other flu viruses circulating. • Unfortunately, the flu vaccine doesn't provide the same protection for everyone. How well the flu vaccine works (or its ability to prevent flu) can range widely from season to season and also can vary depending on who is being vaccinated

You need to get a flu vaccine every year. You need to get a flu vaccine every year to protect yourself against the viruses that research suggests are most likely to circulate each season. There are two reasons for getting a flu vaccine every year: a) The first reason is because flu viruses are constantly changing, flu vaccines may be updated from one season to the next to protect against the viruses that research indicates may be most common during the upcoming flu season. b) The second reason annual vaccination is recommended is that a person's immune protection from the vaccine declines over time. Annual vaccination is needed for optimal protection.

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### Vacunas contra la gripe

¿No puedo esperar y vacunarme cuando/si la gripe llega a mi comunidad? Lo mejor es vacunarse antes de que la gripe comience a propagarse. La vacuna contra la gripe tarda aproximadamente dos semanas en proporcionar una protección completa, por lo que cuanto antes se vacune, es más probable que esté completamente protegido una vez que la gripe comience a circular en su comunidad.

Las vacunas contra la gripe no pueden contagiarle la gripe. Incluso si se vacunó contra la influenza, existen razones por las que aún podría contraer la influenza o una enfermedad similar a la influenza. \*Es posible que haya estado expuesto a un virus que no sea de la gripe antes o después de vacunarse. La vacuna contra la gripe solo puede prevenir enfermedades causadas por los virus de la gripe. No puede proteger contra virus que no son de la gripe que pueden causar enfermedades similares a la gripe. \* O es posible que haya estado expuesto a la gripe después de vacunarse, pero antes de que la vacuna surtiera efecto. Se necesitan aproximadamente dos semanas después de recibir la vacuna para que su cuerpo desarrolle protección contra la gripe. \* O es posible que haya estado expuesto a un virus de influenza que era muy diferente de los virus incluidos en la vacuna de ese año. La

vacuna contra la influenza protege contra los virus de la influenza que, según indican las investigaciones, causarán la mayoría de las enfermedades durante la próxima temporada, pero puede haber otros virus de la influenza en circulación. \* Desafortunadamente, la vacuna contra la influenza no brinda la misma protección para todos. La eficacia de la vacuna contra la influenza (o su capacidad para prevenir la influenza) puede variar ampliamente de una temporada a otra y también puede variar según quién se vacune.

Debe vacunarse contra la gripe todos los años. Debe vacunarse contra la influenza todos los años para protegerse contra los virus que, según las investigaciones, tienen más probabilidades de circular cada temporada. Hay dos razones para vacunarse contra la influenza todos los años: a) La primera razón es que los virus de la influenza cambian constantemente, las vacunas contra la influenza pueden actualizarse de una temporada a la siguiente para proteger contra los virus que, según indican las investigaciones, pueden ser más comunes durante la temporada. próxima temporada de gripe. b) La segunda razón por la que se recomienda la vacunación anual es que la protección inmunitaria de una persona frente a la vacuna disminuye con el tiempo. La vacunación anual es necesaria para una protección óptima.

## Reporting to Callouts

AICs are expected to report to callouts as they appear on the callout sheet and cannot refuse the callout by telling your unit officer you are not going or by simply not going. Especially when your callout is for Health Services, BHS, or a legal proceeding, you need to report to the location of the callout and refuse to participate in person. It is true there are times when something has been cancelled and the callout is cancelled after it has printed; it is incumbent upon staff to notify the Corridor Sergeant and an announcement should be made on each unit the class/service/program/event has been cancelled. Outside of these times, please report, as scheduled, otherwise you are in an unauthorized area and may be held accountable.

## Visiting Application Timelines

Due to decreased staffing levels, visiting applications are taking approximately six (6) to eight (8) weeks to be processed by Visiting Services. They continue to work as fast as they can. Appeals for visiting denials are still on hold because of the same staff shortage. Applications for children require the additional step of completing and returning the custodial consent form and may take longer.





## **Survival Coaches Ms. Arrington**

### **CCCF**

Rowe, Cynthia	Monday – 7:00 pm – 8:00 pm (G Unit)
C227B	ON CALL
Womack, Sasha	Sunday – 3:00 pm – 4:00 pm (D Unit)
H202B	ON CALL
Rayburn, Lynley	Saturday – 1:30 pm – 2:30 pm (D Unit)
J225B	ON CALL
Lowe, Rinita	Monday – 7:00 pm – 8:00 pm (D Unit)
J219B	Friday – 7:00 pm – 8:00 pm (C Unit)
	ON CALL
Cox, Danielle	Monday – 6:00 pm – 7:00 pm (K Unit)
J121A	Wednesday – 6:30 pm – 7:30 pm (H Unit)
	Wednesday – 7:30 pm – 8:00 pm (G Unit)
	Friday – 7:00 pm – 8:00 pm (C Unit)
	ON CALL
Landrum, Kristina	Tuesday – 7:00 pm – 8:00 pm (H Unit)
J123B	Thursday – 6:30 pm – 7:30 pm (G Unit)
	ON CALL
Davis, Tanuia	Tuesday – 7:00 pm – 8:00 pm (H Unit)
K101A	Friday – 7:00 pm – 8:00 pm (C Unit)
	ON CALL
Barnett, Corrissa	Monday – 7:00 pm – 8:00 pm (G Unit)

J220A	Saturday – 1:30 pm – 2:30 pm (D Unit)
	ON CALL
Jeffers, Kristie	Monday – 7:00 pm – 8:00 pm (D Unit)
J123A	Wednesday – 6:30 pm – 7:30 pm (H Unit)
	Wednesday – 7:30 pm – 8:00 pm (G Unit)
	ON CALL
Thompson, Sh'Ray	Monday – 3:00 pm – 4:00 pm (G Unit)
J206B	Sunday – 3:00 pm – 4:00 pm (D Unit)
	ON CALL

## **CCCM**

Turner, Patty	ON CALL
F3-58B	

LIFE COACHES CAN BE REQUESTED BY NAME. LIFE COACHES MAY MEET WITH PEERS ON THE HOUSING UNITS, UNIT CORRIDOR, OR ON THE YARD.

## **Visiting Services is Not CRU**

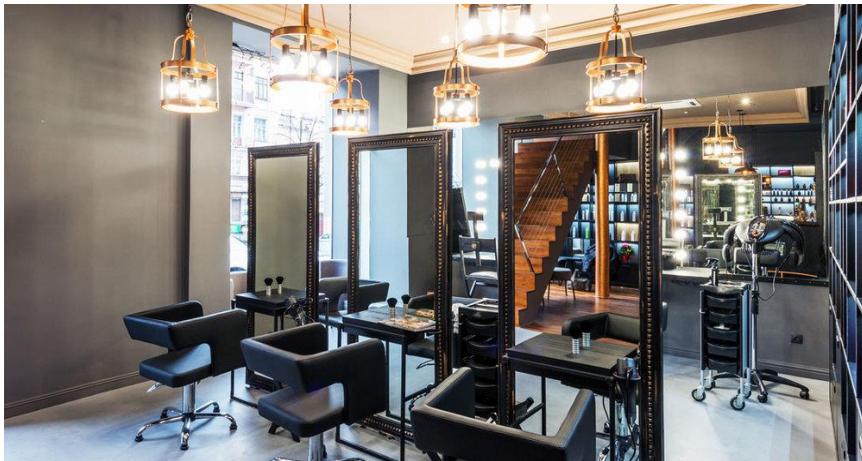
When submitting a visiting application, do not sent it to CRU. Please send visiting applications to:

Visiting Services Unit  
 3725 Fairview Industrial Drive SE, Suite 200  
 Salem, OR 97302



## **Girl Scouts**

Did you know Girl Scouts Beyond Bars is open to mothers, grandmothers, aunts and older sisters? Join Girl Scouts Beyond Bars to build your leadership skills while supporting your girl in becoming more confident and courageous. Send a kytic to Life Skills for an application. Girl Scouts has returned to Coffee Creek soon—apply today! Aplicaciones disponibles en español. Pedir.



**School of Cosmetology...**

**It's not just a job, it's a CAREER!**

**Basic guidelines to be considered:**

- High School Diploma or G.E.D
- Reading Scores 243 & Math Score 231
- Be in the facility at least 6 months
- Fulfilled kitchen obligation
- Be DR free for a minimum of 1 year
- At least 3 years to serve on the medium side, but not more than 4

If you meet the listed requirements, please kytic Hair Design and you will be added to the wait list.

**School of Cosmetology Services – No Fee**

Hair Cuts  
Shampoo/ Style  
Shampoo/Thermal

**School of Cosmetology Services – Requires Consultation to Determine Cost:**

Hair color  
Perm  
Brazilian Blowout

**School of Cosmetology Services – Fee Services**

Scalp/Cholesterol Treatment	\$3.00
Facial Wax (Eyebrow, Lip & chin)	\$2.00
Nose/Ear Wax	\$2.00
Lower Arm Wax	\$5.00
Lower Leg Wax	\$5.00
Arm Pit Wax	\$5.00
Manicure	\$3.00
Manicure w/Regular Polish	\$5.00
Basic Foot Care	\$2.00
Pedicure	\$5.00

Pedicure w/Gel	\$7.00
Pedicure w/ Regular Polish	\$7.00
Gel Polish	\$4.00
Regular Polish	\$2.00
Sparkle Polish	\$3.00
Deluxe Facial (not currently available)	\$5.00
Mini Facial (skin around mask area)	\$ 2.00
Eyelash Extensions (Full Set Classic)	\$7.00
Eyelash Extensions (Full Set Volume)	\$10.00

#### **School of Cosmetology Fee Services for Level 3s ONLY**

Manicure w/Sparkle Polish	\$6.00
Acrylic Nails with Polish	\$5.00
Acrylic Nails with Gel	\$7.00

Submit a kytic requesting a specific paid service and attach a CD28 with a verified signature, for the appropriate amount. CD28s must clear Central Trust before the service can be performed.

Submit a kytic requesting a consultation for the paid service desired and the cost will be determined during the consultation. The appointment for the service will be scheduled once the CD28 has cleared.

**Always include your work and/or program hours/days on every kytic.**

The School of Cosmetology is backed by Portland Community College.

