

# WALLED STREET BULLETIN

## OREGON STATE PENITENTIARY SALEM OREGON

OSP Executive Management Team

June 13, 2024

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## HEALTH SERVICES



### Comfort Care Items

Per Policy P-B-01.1, Medical will not be signing any package authorizations for shoes. This goes along with mattresses, blankets, and extra pillows. If you feel that you need these items, you should be directed to the appropriate channels for assistance, such as Canteen, Canteen Committee, Clothing Room Officer, Housing Unit Officer, and/or Work Supervisor.

Canteen has a great list of shoes to purchase, and if there is something more you need, please take it up with the Canteen Committee. In rare circumstances, prescription shoes may be medically necessary if the following criteria are met:

1. Significant foot deformity.
2. Previous amputation of the foot or part of the foot.
3. History of pre-ulcerative callouses.
4. Poor circulation--absence of doppler pedal pulses.
5. Peripheral neuropathy with evidence of pre-ulcerative callous formation.

/s/ K. Ross, Health Services Manager

## JOB ANNOUNCEMENTS

### ICH Unit Peer Companion Position



Intermediate Care Housing (ICH) Behavioral Health Services (BHS) is now recruiting candidates to serve as Peer Companions. We are currently seeking individuals at OSP that are committed to promoting mental wellness and have an interest in helping others. This is a paid, primary position, with varied working hours/days, and cannot be held with other paid positions.

Individuals selected for this position will receive initial and on-going training from or identified by Behavioral Health Services, as well as ongoing supervision toward skill development. Selected candidates will receive on-going training for the position through job shadowing, individual skills coaching, and ongoing staff supervision.

### Minimum Required Qualifications:

- Clear conduct for one year
- In compliance with your Oregon Corrections Plan
- Treatment compliance if you receive Behavioral Health Services yourself
- Engaged in positive, prosocial programming or activities
- Ability to attend all the required training
- Willingness to commit to the position as your only job for a minimum of a year
- Ability to participate in physical activities

### How to apply:

Interested candidates will need to complete an application through IWP. In addition to this application, please submit a letter that includes the following:

- Why do I want to be a Peer Companion?
- How do I meet each of the minimum required qualifications for this position?

Following a review of all applications by BHS, qualified applicants will be further screened to include the AIC's assigned Correctional Counselor, past work supervisors, and security staff. Following this screening process, AICs will be notified and scheduled for a formal interview.

Please submit an application to Tim Assad, ICH Program Manager, if you are interested. If you have applied previously, please submit a letter of interest to confirm interest. Applications will be accepted until all positions are full.

/s/ T. Assad, Behavioral Health Services

### Physical Plant General Maintenance Position

The Physical Plant General Maintenance Shop is accepting applications for a new AIC team member.

Applicants are required to have one year clear conduct and must possess the following skills:

- Be a self-motivated & dependable team player with good communication skills.
- Be able to read a tape-measure and have a general knowledge of hand tools.

- Be capable of working in conditions that require performing tasks at heights and in confined spaces.

If you are interested, please send a completed AIC application form to Physical Plant General Maintenance, Attention Harris/Rains/Hegeman.

/s/ E. Harris, Physical Plant

### **Physical Plant Preventative Maintenance Shop**

The Physical Plant Preventative Maintenance Shop has an exciting opportunity to fill two openings. The qualifying candidates will have no STM, clear conduct for at least one year, and a background with commercial kitchen repair/maintenance. Candidates will need to be able to carry and move heavy equipment, be able to carry heavy items upstairs, and be in good overall physical health. This position is currently on a Monday through Thursday four ten-hour shifts with weekends off. There will be times that after hours work will be required.

If you are ready to work with an outstanding team that keeps this place together, send your fully completed AIC application, resume, and cover letter to S. Rains, Interim Preventative Maintenance Shop Supervisor.

/s/ S. Rains, Physical Plant

### **Physical Plant Carpenter Shop Position**

The Physical Plant Carpenter Shop is accepting applications for an additional crew member with some previous carpentry experience. Applicants must have at least one year clear conduct and possess the following desired skills:

Self-motivated individual who will apply and/or eagerly learn new construction carpentry and finish carpentry skills

Ability to follow directions, take constructive criticism, and work well with others

Ability to lift and carry 50+ pounds

Reliable attendance and communication skills

Send completed AIC application form to Physical Plant Carpenter, H. Baray.

/s/ H. Baray, Physical Plant



# **RELIGIOUS SERVICES**

## **Weekly Chapel Schedule**

### **Saturday, June 15**

8:00 am	LDS
	Sweat Lodge
1:00 pm	Jehovah's Witness
	Jewish Service
6:00 pm	Seventh Day Adventist
	Calvary Chapel
	Siddha Yoga (2 <sup>nd</sup> and 4 <sup>th</sup> Saturdays)

### **Sunday, June 16**

8:00 am	Spanish Protestant
	Spanish Jehovah's Witness
	Catholic Service
	Urantia (1 <sup>st</sup> and 3 <sup>rd</sup> Sundays)
6:00 pm	Lutheran Service
	LDS Study

### **Monday, June 17**

1:00 pm	Hispanic Catholic Service
6:00 pm	Pentecostal Service

### **Tuesday, June 18**

1:00 pm	Agape
	Orthodox Christianity (1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays)
	Art of Living (Meditate) (2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays)
6:00 pm	Buddhist (1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays)

### **Wednesday, June 19**

1:00 pm	Justice Issues
6:00 pm	Most Excellent Way Chapel

### **Thursday, June 20**

12:30 pm	Biblical Hebrew Class
1:00 pm	TUMI
6:00 pm	Gospel Service

### **Friday, June 21**

1:00 pm	Nation of Islam
	Sunni Jumma Prayer

## **A Point to Ponder**

*“The greatness of a man is not in how much wealth he acquires, but in his integrity and his ability to affect those around him positively.”*

*~ Bob Marley*

# OCE Open Position Announcement – OSP

## Purchasing Clerk



The OCE Purchasing Department is recruiting for a Purchasing Clerk. Applicants must adhere to a high quality standard in a fast-paced environment while meeting deadlines. Attention to detail is required. This position awards PRAS points, with the opportunity to earn a matching Team Goal Award. This position has opportunities for reviews, promotions and advancement.

### General duties include:

- Review incoming Purchase Requests (PR) for accuracy
- Create Purchase Orders (PO) in software system
- Maintain electronic folders for PO, related documents, e-mails and confirmations
- Run inventory reorder reports
- Maintain part numbers and vendor records
- Work on projects such as standardization of part numbers and bill of materials (BOM)
- Assist with bill of material (BOM)
- Learning new software as the team advances and evolves

### Skills that enhance the experience of successful applicants (not required):

- Personal experience – Attention to detail; willingness to seek resources and work collaboratively with other members of the team; previous successful work in an OCE shop; a humble and inquisitive work mindset with a willingness to learn from others
- Software experience –Microsoft Office Suite (Word, Excel)
- Good written and verbal communication skills, with a solid grasp of grammar and conventions
- Certifications or prior experience in Purchasing, Distribution, Warehousing, Supply Chain or Inventory is desired

### Applicants must meet the following qualifications:

- Must have a valid social security number
- Have at least 6 months' time incarcerated with clear conduct and no program failures in the past 6 months
- Must have no convictions for ID Theft, Fraud and/or Computer-related crimes
- Not involved in conflicting programs or activities during the assigned shift
- Current OCE workers must have fulfilled at least one year in current position to be eligible to apply

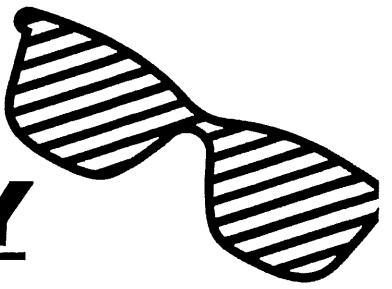
### Essential functions include ability to:

- Remain seated at a monitor and operate a computer for extended periods of time throughout the work day
- Communicate respectfully with staff and AICs
- Work in an office setting subject to potential interruptions and background noises
- Receive training and quality-control advice and corrections from other AICs and staff
- Balance multiple time-sensitive projects with deadlines at the same time
- Stay on task while working in a team setting or independently, depending on the project

If you are interested in becoming highly marketable upon release, utilizing modern software, and making a difference within OCE, DOC, and the community, this position may be what you've been looking for. All applicants will need to pass a DOC/OCE security screening and OCE interview before being considered for the position.

### Application submission process:

If you are interested in applying, please complete a DOC Inmate Work Application referencing OCE Purchasing Clerk as the position, and a cover letter describing you and your experience and interest in the position. Submit to Mr. Haggard- OCE



# **SUMMER FAMILY** **VISITING EVENT**

The OSP Counseling Team is excited to invite you and your families to a special summer event!

**WHO:** You must be NCI Level 3 and on privileged visiting status. This event is open to one adult and your children (ages 17 and under) on your approved visiting list.

**WHAT:** A free summer visiting event with activities for you and your family to enjoy. Lunch will be provided!

**WHEN: Saturday July 13; 12pm-3:30pm**

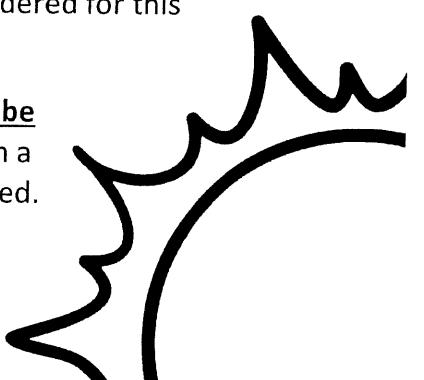
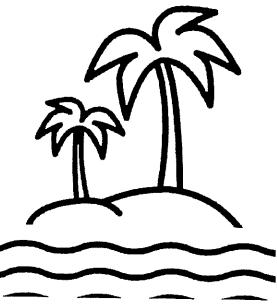
**OR Sunday July 14; 12pm-3:30pm**

**RSVP:** Send a kytic to R. Lesea/CSF with the following information:

- The name of the adult visitor and all minor visitors
- If your family can come Saturday OR Sunday OR if you have no preference on which day

**THE FINE PRINT:**

- Once you submit your choice for which day your family will be coming, there are no changes allowed. Confirm your choice with family before kytic!
- No exceptions, special visit approvals, or overrides will be considered for this event.



**Your kytic must be received by Thursday June 27 at 3pm to be considered for this event.** All AICs will be assigned based on a first come, first serve basis in the order your kytic was received.

C. Lenex

JUN 06 2024  
Approved  
Correctional Services  
Manager



## Mainline

Week at a Glance					
Monday 6/17/2024		Tuesday 6/18/2024		Wednesday 6/19/2024	
BREAKFAST					
<b>Week 3</b>	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Hard Boiled Egg (Sfa,Chl) - 1.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sfa,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP Flour Tortilla - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Sliced Cheese (Sfa,Chl) - 1.00 SLC English Muffin (Sfa,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skin Milk - 16.00 FLOZ Skim Milk - 16.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
<b>LUNCH</b>	Asian Cabbage Salad - 0.75 CP Sweet & Sour Chicken (Chl) - 0.75 CP Brown Rice - 0.75 CP Stir-Fry Vegetables - 0.75 CP Japanese Milk Roll - 1.00 EA Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Tuna Melt Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Potato Salad (Sfa,Chl) - 0.75 CP Peas & Carrots - 0.75 CP Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	<b>JUNETEENTH</b> Coleslaw (Sod) - 0.75 CP Chicken Quarter (Chl,Sfa) - 1.00 EA Barbeque Sauce - 1.00 FLOZ Baked Beans - 0.75 CP Carrots - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Velvet Cake (Sfa,Sod,Chl,Sug) - 1.00 PIECE Fortified Drink - 8.00 FLOZ	Corn Chowder (Sod) - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Sliced Onions - 2.00 TBS Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ
<b>DINNER</b>	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Stroganoff (Chl,Chl) - 0.75 CP Pasta - 0.75 CP Broccoli - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Canned Fruit - 0.50 CP *Pork Ham (Sod,Chl) - 2.00 OZCKD Fried Egg (Sfa,Chl) - 2.00 EA O'Brien Potatoes - 0.75 CP Biscuit (Sfa,Sod) - 1.00 EA Margarine (Sfa) - 1.00 TBS Brown Rice - 0.75 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Bread Pudding (Sod,Chl) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Turkey Tetrazzini (Sod,Chl) - 1.25 CP Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Patty (Chl,Sfa) - 1.00 EA Sliced Cheese (Sfa,Chl) - 1.00 SLC Wheat Burger Bun (Sfa,Chl) - 1.00 EA Blended Vegetables - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup (Sod) - 2.00 TBS Tea - 8.00 FLOZ	Lettuce Sajad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Macaroni & Cheese (Sod,Chl,Sfa) - 1.25 CP Cauliflower - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 EA Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.  
\*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sun = High Sugar

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