



ADMINISTRATION



From the Administrative Rules Program

Below is the list of status changes made to DOC administrative rules since 6/21/2024.

PROPOSED RULES:

291-069 Security Threat Management

- Amends rule to conform these rules to department organizational changes and reflect the department's reassignment of certain STM program functions and duties from the Office of the Inspector General to the department's Operations Division. Other revisions update punctuation, clarify acronyms or correct references to department employees in definitions.
- Last day of comment period: 8/16/24 at 5:00 PM

291-086 AIC Access to Automation

- Amends rule to change the term "inmate" to "adult in custody (AIC)"; better reflect statewide standards and industry modernization; expand and clarify the department's policy on AIC access to information technology; update definitions; adopt new rules concerning management of approved information technology, approval processes for requesting information technology to assist with a disability, and for the review and removal of access restriction; and reorganize these rules.
- Last day of comment period: 8/16/24 at 5:00 PM

Rulemaking comments must be provided to the DOC Rules Coordinator in writing at the address in the rulemaking notice. Communications submitted should be limited to providing comments on only one division and topic per communication. Do not include multiple divisions and topics in one communication, they will be returned. DOC notices and rules are available for review and copies in the AIC Law Library.

Proposed, temporary, and permanently adopted rules are available for review in the AIC Legal Library.

Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form", to R. Polk, Library Coordinator.

AICs in special housing units may access copies of proposed rules and permanently adopted rules for review by asking the housing unit officer. Personal copies may be obtained by sending form CD1762, "Legal Photocopy Request Form", to R. Polk, Library Coordinator.

Proposed rules will be copied free of charge. If you want a personal copy of a permanently adopted rule, there will be a charge for the copy.

Comments on proposed rules may be submitted by AIC communication or letter to: J. Vaughn, Rules Coordinator, DOC Rules Office.

/s/ J. Vaughn, DOC Rules Coordinator

Changes to the Loss of Privilege (LOP) Rule



Since January of 2023, the Department of Corrections (DOC) has seen an increase in violent offenses carried out by adults in custody (AICs). In an effort to change this trend, beginning June 1, 2024, changes to the Prohibited Conduct and Processing Disciplinary Actions rule (OAR 291-105), and the Major Violations Grid will take effect. If you commit a major violation, your loss of privileges time may be extended.

In Summary:

The maximum Loss of Privileges (LOP) for level one violations increases from 28 days to 60 days. The maximum sanction for level two violations increases from 28 days to 45 days. These changes may affect the time needed to be eligible for the next incentive level.

Examples (in accordance with DOC administrative rule, (OAR 291-077-0035, Appendix B):

In order to move from level 1 to level 2 incentives, you will be required to have:

180 days in a row without a major misconduct, and 90 days in a row without a program fail.

In order to be eligible to move from level 2 to level 3 you will be required to have:

An additional 365 days without a major misconduct, and 90 days without a program fail.

All disciplinary sanctions need to be completed before an AIC can begin to earn the next higher incentive level.

/s/ S. Lane, Superintendent's Office

SECURITY



Mainline Showers

The mainline showers are being renovated. The renovations will be completed one side at a time.

The good news is that once the renovations are done mainline showers will have shower stalls which will

increase privacy. These will be similar to shower stalls already available at other DOC facilities. Unfortunately, one side of the showers will be closed during the renovation.

We are sorry for the inconvenience this will cause, but believe the population will be happy with the end result. Thank you for your patience during the construction.

/s/ R. Adamson, Asst. Superintendent Security

GROUP LIVING



Soda Tickets Reminder

This became effective April 1, 2024.

You are only allowed to own a maximum of fifty (50) soda tickets at a time and you are only authorized to have five (5) in your possession outside of your cell.

If you are found to possess in excess of the authorized number of tickets inside or outside of your cell, this will be considered excessive, deemed as items of barter, and confiscated as contraband. All tickets in excess of the authorized amounts will be discarded in accordance with the property rule regarding contraband. Being in possession of contraband and/or excessive property may result in confiscation of the item(s) and/or disciplinary actions.

/s/ C. Porter, Group Living Captain

Clothing on the Yard

DON'T FORGET

- Clothing should be worn as it is intended and not cause undue attention.
- At no time should your undergarments be visible.

- Clothing cannot be altered from its original state, nor can it be rolled up or pulled down to expose more of the body.
- Transgender women are not allowed to remove their shirts on the yard.
- AICs must always wear their blue/red shorts while utilizing the outdoor showers.

/s/ C. Porter, Group Living Captain

Obstruction of View into Cell or Bunk Area

Nothing will be placed on or attached to cell bars. Nothing will be hung or placed in a manner that would obstruct the officer's view into the cell or bunk area.

This applies to celled housing units as well as the **Dorm**. Clothing, towels, sheets, and bedding are to be used for their intended purposes only, they are **NOT** to be hung around the bunk area to create curtains or obstruct view in the bunk or cell. Those in violation are subject to progressive discipline and confiscation of inappropriately used items. In the dorm, there is **NOTHING** allowed to be attached to the windows that would obstruct the view into the housing unit.

/s/ C. Porter, Group Living Captain

HEALTH SERVICES



Update On STD Testing

I have received your surveys back and am slowly scheduling those that wish to be tested. It will occur over the next four to five months. I appreciate everyone's patience during this long process.

If you are going to parole or need testing sooner, please send me an AIC communication letting me know your parole date so I can make sure you are tested and get your results prior to your exit date.

Once you have had your blood drawn, I will schedule you in the next couple of weeks to go over your results. Please feel free to send me an AIC communication to remind me. If you have had your lab drawn and are still waiting for your results, please send me an AIC communication to let me know. If you would like a copy of your lab results, please send an AIC communication to medical records.

If you have not received a survey and would like testing, just send me an AIC communication letting me know. You will be scheduled.

If at any time you change your mind and want testing or do not want testing once again, just send me an AIC communication to let me know.

/s/ T. Ralls, RN, Health Services



Electronic Health Records (EHR)

Health Information Exchanges (HIEs): Connecting the Dots in Healthcare:

Health information exchanges (HIEs) are important because they help healthcare providers, both inside and outside of our institutions, securely share important information about your health if you should need medical care.

What is a Health Information Exchange (HIE)?

A Health Information Exchange (HIE) is like a digital bridge that connects different healthcare providers and systems.

How Do HIEs Work?

Sharing Data: When you have a healthcare visit, your medical information is put into an electronic file. This file lives in your electronic health record (EHR) which keeps track of everything, from your allergies to your latest checkup.

1. Secure Access: Only authorized healthcare providers can access this information; and your health history is safely stored.
2. Benefits: HIEs help your healthcare providers avoid mistakes, like giving you a medicine you're allergic to. They also save time—no more faxing or calling for records!

Why Are HIEs Important?

1. Quality Boost: HIEs improve healthcare quality. Your healthcare providers see your full story, not just a chapter.
2. Efficiency: Less paperwork means more time for patient care.
3. Other Benefit: HIEs help to share your health info with the right people, like providers outside of the institution when you are released.

Remember, HIEs can create a “big picture” of your health that your healthcare providers use to provide excellent healthcare to you!

/s/ A. Robinson, ODOC Health Services

Comfort Care Items



Per Policy P-B-01.1, Medical will not be signing any package authorizations for shoes. This goes along with mattresses, blankets, and extra pillows. If you feel that you need these items, you should be directed to the appropriate channels for assistance, such as Canteen, Canteen Committee, Clothing Room Officer, Housing Unit Officer, and/or Work Supervisor.

Canteen has a great list of shoes to purchase, and if there is something more you need, please take it up with the Canteen Committee. In rare circumstances, prescription shoes may be medically necessary if the following criteria are met:

1. Significant foot deformity.
2. Previous amputation of the foot or part of the foot.
3. History of pre-ulcerative callouses.
4. Poor circulation--absence of doppler pedal pulses.
5. Peripheral neuropathy with evidence of pre-ulcerative callous formation.

/s/ K. Ross, Health Services Manager

JOB ANNOUNCEMENTS

Physical Plant General Maintenance Position

The Physical Plant General Maintenance Shop is accepting applications for a new AIC team member.

Applicants are required to have one year clear conduct and must possess the following skills:

- Be a self-motivated & dependable team player with good communication skills.
- Be able to read a tape-measure and have a general knowledge of hand tools.
- Be capable of working in conditions that require performing tasks at heights and in confined spaces.



If you are interested, please send a completed AIC application form to Physical Plant General Maintenance, Attention Harris/Rains/Hegeman.

/s/ E. Harris, Physical Plant



Physical Plant Preventative Maintenance Shop

The Physical Plant Preventative Maintenance Shop has an exciting opportunity to fill two openings. The qualifying candidates will have no STM, clear conduct for at least one year, and a background with commercial kitchen repair/maintenance. Candidates will need to be able to carry and move heavy equipment, be able to carry heavy items upstairs, and be in good overall physical health. This position is currently on a Monday through Thursday four ten-hour shifts with weekends off. There will be times that after hours work will be required.

If you are ready to work with an outstanding team that keeps this place together, send your fully completed AIC application, resume, and cover letter to S. Rains, Interim Preventative Maintenance Shop Supervisor.

/s/ S. Rains, Physical Plant

Physical Plant Carpenter Shop Position

The Physical Plant Carpenter Shop is accepting applications for an additional crew member with some previous carpentry experience. Applicants must have at least one year clear conduct and possess the following desired skills:

Self-motivated individual who will apply and/or eagerly learn new construction carpentry and finish carpentry skills

Ability to follow directions, take constructive criticism, and work well with others

Ability to lift and carry 50+ pounds

Reliable attendance and communication skills

Send completed AIC application form to Physical Plant Carpenter, H. Baray.

/s/ H. Baray, Physical Plant



RELIGIOUS SERVICES

Weekly Chapel Schedule

Saturday, July 6

8:00 am LDS
Sweat Lodge
Jehovah's Witness
1:00 pm Jewish Service
Seventh Day Adventist
6:00 pm Calvary Chapel
Siddha Yoga (2nd and 4th Saturdays)

Sunday, July 7

8:00 am Spanish Protestant
Spanish Jehovah's Witness
Catholic Service
Urantia (1st and 3rd Sundays)
6:00 pm Lutheran Service
LDS Study

Monday, July 8

1:00 pm Hispanic Catholic Service
6:00 pm Pentecostal Service

Tuesday, July 9

1:00 pm Agape
Orthodox Christianity (1st and 3rd Tuesdays)
Art of Living (Meditate) (2nd and 4th Tuesdays)

6:00 pm Buddhist (1st and 3rd Tuesdays)

Wednesday, July 10

1:00 pm Justice Issues
6:00 pm Most Excellent Way Chapel

Thursday, July 11

12:30 pm Biblical Hebrew Class
1:00 pm TUMI
6:00 pm Gospel Service

Friday, July 12

1:00 pm Nation of Islam
Sunni Jumma Prayer

Latter-Day Saints Pioneer Day Celebration

The Church of Jesus Christ of Latter-Day Saints invites you to join our annual Pioneer Day celebration, Saturday morning, July 27, 2024. We will hear various guest speakers. If you would like to attend, please send an inmate communication to the chapel.

/s/ D. Stahlnecker, Chaplain

Point to Ponder

"If the decisions you make about where you invest your blood, sweat, and tears are not consistent with the person you aspire to be, you'll never become that person."

~ Clayton M. Christensen



Mainline

Monday 7/8/2024		Tuesday 7/9/2024		Wednesday 7/10/2024		Thursday 7/11/2024		Friday 7/12/2024		Saturday 7/13/2024		Sunday 7/14/2024	
BREAKFAST													
Week 1	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Hard Boiled Egg (Sfa,Chl) - 1.00 EA Pancakes (Sod,Chl) - 3.00 EA Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sfa,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP Flour Tortilla - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Sliced Cheese (Sfa,Chl) - 1.00 SLC English Muffin (Sfa,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Veggie & Cheese Scramble (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA						
LUNCH													
Week 1	Tomato Soup (Sod) - 10.00 FLOZ Grilled Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 2.00 EA Green Beans - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ *Barbeque Pork (Chl,Sfa) - 0.50 CP Wheat Hoagie Roll - 1.00 EA Macaroni & Cheese (Sfa,Sod,Chl) - 0.75 CP Broccoli - 0.75 CP Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Taco Soup (Sod) - 10.00 FLOZ Tuna Ceviche (Chl) - 0.50 CP Spanish Rice - 0.75 CP Blended Vegetables - 0.75 CP Tortilla Chips - 2.00 OZ Salsa (Sod) - 0.25 CP Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lentil Soup - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Taco Salad with Meat (Chl,Sfa) - 1.00 SV Seasoned Beans - 0.75 CP Salsa (Sod) - 0.25 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Spanish Rice - 0.75 CP Tortilla Chips - 2.00 OZ Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Peanut Butter & Jelly Sandwich on Wheat (Sod,Sfa) - 2.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quarter (Chl,Sfa) - 1.00 EA Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Fruit Drink - 8.00 FLOZ						
DINNER													
Week 1	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Salsbury Steak (Chl,Sfa) - 1.00 EA Mashed Potatoes - 0.75 CP Beef Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Alfredo Sauce (Chl,Sfa) - 0.75 CP Spaghetti - 0.75 CP Carrots - 0.75 CP Focaccia Bread (Sod) - 1.00 EA Pudding - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Ranch Style Chili (Chl,Sfa) - 10.00 FLOZ Baked Potato - 1.00 EA Sour Cream (Sfa,Chl) - 2.00 TBS Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Pizza (choice) (Sod,Chl,Sfa) - 1.00 CP Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl) - 1.00 EA Wheat Dinner Roll - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Chicken & Broccoli Casserole (Chl) - 1.25 CP Carrots - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Choice Cookie (Sfa,Chl) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Chicken & Broccoli Casserole (Chl) - 1.25 CP Carrots - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Texas Slaw - 0.75 CP Burrito Meat (Chl,Sfa) - 0.50 CP Refried Beans - 0.50 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Lemon Cilantro Rice - 0.75 CP Salsa (Sod) - 0.25 CP Wheat Tortillas (Sfa,Sod) - 2.00 EA Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ						

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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