

Issue 15

August 2, 2024



OREGON DEPT OF CORRECTIONS

OSCILLATOR

FROM THE GRIEVANCE/DISCRIMINATION OFFICE

PREA Related Grievance & Discrimination Complaint Process Improvements

Effective August 1, 2024, a grievance or discrimination complaint related to a claim of sexual abuse or sexual harassment will be immediately subject to investigation that is outside the Department's administrative remedies process. However, the Grievance Review System (OAR 291-109) and Discrimination Complaint Review System (OAR 291-006) can still be utilized to report PREA allegations. PREA allegations raised through these administrative review systems will receive a return receipt indicating the allegation has been received and forwarded to your institution's PREA Compliance Manager (PCM) for investigation and will include information on how to initiate PREA advocacy services. No further response or appeal will be provided through these administrative review systems. All further inquiries and communications about the PREA allegation(s) need to be sent to your institution's PREA Compliance Manager. In addition, there are many other ways to report a PREA allegation:

- In person to any staff
- Through an AIC communication form
- Call the Inspector General's Hotline
- Pick up handset, make language selection, and dial "91"
- Write to the Governor's Office
State Capitol, Room Suite 254, 900 Court St., Salem, Oregon 97301
You can request to remain anonymous
- Friends or family can report on your behalf (877-831-0389)

/s/ R. Corrigan, Grievance/Discrimination Coordinator

WHO'S WHO:

Superintendent - Mr. J. Highberger
Asst. Supt., General Services - Ms. T. Dav-enport
Asst. Supt., Security - Mr. J. Wagner
Behavioral Health Svs. Mgr. - Ms. K. Gates
Corr. Rehabilitation Mgr. - Ms. E. Asay
Diversity/Grievance Coordinator - Ms. R. Corrigan
Education/Training Administrator - T. Hightower
Executive Asst. to Supt. - Mr. N. Warren
Food Services Manager - Mr. N. Nawaz
Hearings Officer - Mr. D. Golden
Health Services - Ms. R. Vizina

Hobby Shop Supervisor - Ms. G. Kast
Library Coordinator - Mr. D. Cleland / Ms. J. Belluno
Management Asst. to Supt. - Ms. R. Mondragon
Operations Captain - Mr. N. Jones
Photo Program Supervisor - Ms. G. Kast
Physical Plant Manager - Mr. G. Davis
PREA Compliance Manager - Captain G. Ross
Recreation - Mr. J. Hale, Ms. G. Kast, Mr. C. Ocupe
Religious Services - Chaplain D. Hodney
Special Population Lieutenant - Lt. S. Bennett
Transitions Coordinator - Mr. A. Lara

FROM THE ADMINISTRATIVE RULES PROGRAM

Below is the list of status changes made to DOC administrative rules since 6/27/2024.

PROPOSED RULES:

291-127 Visiting

Amends rule to increase the number of individuals who qualify for visitation of adults in custody (AICs); resume the administrative review process for family and friends of AICs who had been denied visitation; update the term "inmate" to "adult in custody"; remove gendered language; provide clarifying language; and update definitions to be consistent with other department rules.

Last day of comment period: 9/20/2024 at 12:00 PM

291-131 Mail

- Amends rule to limit the type of envelopes, paper, and the use of certain materials related to incoming mail; to align the rules with statutory requirements for the processing of AIC mail with the Corrections Ombudsman; remove gendered language and add clarifying language and language for consistency with other department rules; change the term "inmate" to "adult in custody" per statutory requirement; and make minor grammatical and punctuation edits.

Last day of comment period: 9/20/2024 at 12:00 PM

TEMPORARY RULES:

291-006 Discrimination Complaint Review System

- Amends rule to provide that PREA-related reports will be exempted from the department's grievance and discrimination complaint systems and will be separately investigated outside of those systems. The amended rule is needed to simplify and clarify the process for AICs who are seeking to report a PREA-related issue and may choose to do so by making that report through the grievance or discrimination complaint review systems.

Effective 8/1/2024 through 1/27/2025

291-109 Grievance Review System

- Amends rule to provide that PREA-related reports will be exempted from the department's grievance and discrimination complaint systems and will be separately investigated outside of those systems. The amended rule is needed to simplify and clarify the process for AICs who are seeking to report a PREA-related issue and may choose to do so by making that report through the grievance or discrimination complaint review systems.

- Effective 8/1/2024 through 1/27/2025

PERMANENT RULES:

291-079 Shared Information Systems

- Repeals unnecessary and dead rule removed from statute ORS 329.965 in 2011 and only retained as a placeholder.
- Effective 7/8/2024

291-100 Admission, Sentence Computation and Release

- Amends rule to clarify rules; change the term "inmate" to "adult in custody" per statutory requirement; remove gendered language; add definitions and information on legal name changes; update definitions to be consistent with other department rules; update rules to align with statute language (ORS 137.370(4)); update rule titles and statutory references; and for minor punctuation.
- Effective 7/5/2024



Below is the list of status changes made to DOC administrative rules since 6/21/2024.

PROPOSED RULES:

291-069 Security Threat Management

- Amends rule to conform these rules to department organizational changes and reflect the department’s reassignment of certain STM program functions and duties from the Office of the Inspector General to the department’s Operations Division. Other revisions update punctuation, clarify acronyms or correct references to department employees in definitions.

Last day of comment period: 8/16/24 at 5:00 PM

291-086 AIC Access to Automation

- Amends rule to change the term "inmate" to "adult in custody (AIC)"; better reflect statewide standards and industry modernization; expand and clarify the department's policy on AIC access to information technology; update definitions; adopt new rules concerning management of approved information technology, approval processes for requesting information technology to assist with a disability, and for the review and removal of access restriction; and reorganize these rules.

Last day of comment period: 8/16/24 at 5:00 PM

Rulemaking comments must be provided to the DOC Rules Coordinator in writing. Communications submitted should be limited to providing comments on only one division/topic per communication. Do not include multiple divisions/topics in one communication, they will be returned. DOC rules are available for review and copies in the AIC law library.

Malachi Dads

The Malachi Dads curriculum consists of a 46 week course created by Lifeline Global Ministries.

It was designed to restore and equip incarcerated men and women to become godly parents.

Its goal is to help end the generational cycle of incarceration, and consists of four study manuals:

1. The Heart of a Father (12 wks)
2. The Heart of a Man—Part 1 (12 wks)
3. The Heart of a Man—Part 2 (12 wks)
4. And, Family Restoration (10 wks)

(While encouraged, you are not required to commit to the entire 46 weeks)

The next Malachi Dads Class will begin in September.

If you desire to become a better man, and you are inspired by God's Word, send a kyte to the Chapel requesting to be added to the list for the next class.

FROM ODOC HEALTH SERVICES

TO: All Adults in custody

FROM: Health Services

DATE: August 1, 2024

RE: Electronic Health Records Update

Health Services is excited to share that work on the Electronic Health Records (EHR) project continues to make great progress. The EHR Project Team has been working with the EHR software company using a process called configuration. Configuration is important because it makes sure that all important information, forms, and processes will be used when DOC transitions to the new EHR system. Health Services will continue to provide updates to you about the EHR project and important milestones as we reach them.



PARA: Todos los adultos bajo custodia

DE: Servicios de Salud

FECHA: 1.º de agosto de 2024

Asunto: Actualización sobre los Expedientes Electrónicos de Salud

Servicios de Salud se complace en compartir que el trabajo en el proyecto de Expedientes Electrónicos de Salud (EHR, por sus siglas en inglés) sigue avanzando a buen ritmo. El equipo del proyecto de EHR ha estado trabajando con la compañía de software de EHR usando un proceso llamado configuración. La configuración es importante porque se asegura de que toda la información, formularios y procesos importantes se utilicen cuando el DOC haga la transición al nuevo sistema de EHR. Servicios de Salud seguirá compartiendo actualizaciones con ustedes sobre el proyecto de EHR y sobre los logros importantes a medida que los alcancemos.



FROM TRANSITIONS



Please read the qualifications and instructions for the SSI/SSD Pre-Release Process below...

- The Social Security Pre-Release process is for those who are Seriously Mentally Ill or Medically Fragile.
- **You have to be referred** by a Mental Health Specialist or the Medical Transition Case Manager in order to have the pre-release Social Security application completed.
- The referral is made to the Reentry Benefits Coordinator at 6 months to release – there is no need to contact the Reentry Benefits Coordinator directly.
- If you qualify, you will be placed on call-out approximately 3-4 months prior to release to meet with the Reentry Benefits Coordinator.
- If NOT referred, you will have to apply upon release.
- If on Social Security prior to being incarcerated, you are welcome to send a kyte to the Reentry Benefits Coordinator to check the status of benefits.



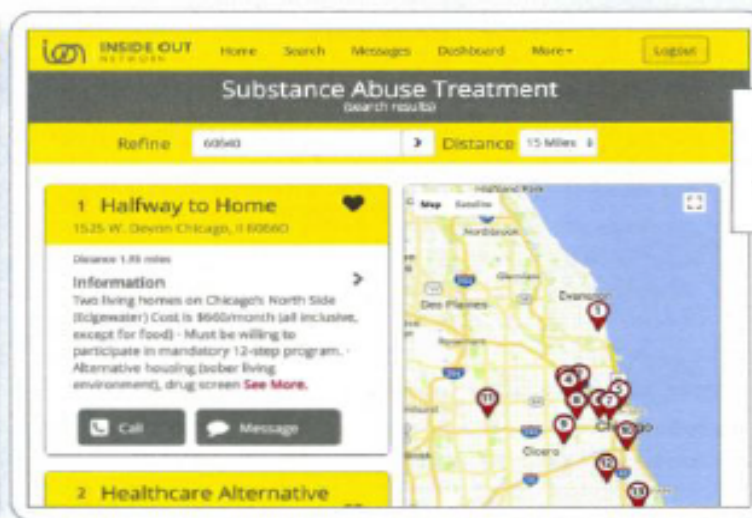
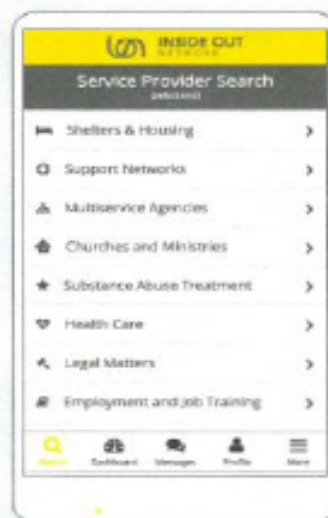
What is the WorkSource Enhanced Employment Preparation Reentry Program?

This is a collaboration between the WorkSource system of Oregon and DOC. The WorkSource System is Oregon's community-based Employment Department. The goal of this program is to reduce recidivism through meaningful employment opportunities and leverage DOC's training and certification programs to increase opportunities for high-wage, high-value jobs for people releasing from Oregon Institutions.

Who Qualifies to Participate?

This program is available to all AICs within their last 6 months of incarceration. (There may be restricted services to those that are in special housing and unable to attend out-of-cell callouts.) They will be called into the Road to Success (RTOS) needs assessment with the Transition Coordinator where they will learn about Reentry Curriculum as well as the new WorkSource opportunity. **They will need to sign up and complete the RTOS Employment curriculum to qualify for one-on-one services with Work Source staff. Once the Employment class is complete, they will be added to the Reentry Program roster.**

Get the help you need when you're released



Search for
the kinds of help
you're looking for

*The Inside Out
Network is
available via
mobile and
desktop*

**Send a kyte to Adam Lara in Transitions to be scheduled
Wednesday Afternoons or Mornings on a rotating basis.**

Oregon Vocational Rehabilitation

Sign Up - first come first serve – 38 spots

August 6th at 1:30pm

Send a Kyte to Transitions / Adam Lara

Do you want to work, but your disability makes it hard to find or keep a job?

Oregon Vocational Rehabilitation (VR) is here to help. **We are your partner in employment.**

What is VR?

We help people with all kinds of disabilities find jobs that match their skills, interests and abilities. You'll work with a VR counselor to set a job goal and work toward achieving it.

What services are provided?

You can get help with things like:

- • Learning what kind of job is right for you
- • Training, college programs and tuition assistance
- • Learning how working will affect your benefits
- • Tools and technology you need to work or attend school
- • Help with your job search and getting ready for interviews
- • One-on-one help at work

Who qualifies?

There is no cost to find out if you are eligible. You may qualify if:

- You want to work, **and**
- You have a disability, **and**
- Your disability prevents you from getting or keeping a job.

Examples of disabilities:

- Speech and language related disabilities
- Intellectual/developmental disabilities
- Learning disabilities
- Mental and psychological disabilities (anxiety, social anxiety, depression, PTSD, etc.)
- Physical and neurological disabilities (Deaf or Hard of Hearing, low vision or blindness, cerebral palsy, amputation, etc.)



Resource Room In Reentry Services

1. Phone calls pertaining to traffic court, DMV.
2. Work on transitions release plan.
3. Update Resume that you made in RTOS Employment class.
4. Make calls to Community resources.
(Iron Tribe, Going Home II, etc.)
5. Opportunities for research in your community

Monday Mornings and Afternoons on a rotating basis.

How it works?

If you'd like to be scheduled on the outlined days and/or we can schedule a specific day on a time sensitive by needs basis

Send a Kyte to Adam Lara in Transitions to be placed on call-out.

Melatonin

**NWC has the Melatonin \$6.08
in stock.**

**If you're wanting to order it,
hand write it in on your form
until we can get our forms
updated.**

**Thank you,
North Warehouse Commissary**



August 2024

YARD TIMES:
12:00 PM - 1:30 PM
1:40 PM - 3:15 PM

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	29 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	30 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	31 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	1 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	2 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	3 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4
4 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	5 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	6 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	7 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	8 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	9 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	10 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11
11 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	12 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	13 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	14 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	15 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	16 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	17 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4
18 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	19 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	20 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	21 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	22 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	23 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	24 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3
25 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	26 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	27 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	28 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	29 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	30 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	31 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2

Notes