

FROM THE CORRECTIONAL REHABILITATION MANAGER

OSCI visiting will be closed during the afternoon only on Saturday, September 7, 2024 for a family first event.



OSCIULATOR

WHO'S WHO:

Superintendent - Mr. J. Highberger
Asst. Supt., General Services - Ms. T. Davenport
Asst. Supt., Security - Mr. J. Wagner
Behavioral Health Svcs. Mgr. - Ms. K. Gates
Corr. Rehabilitation Mgr. - Ms. E. Asay
Diversity/Grievance Coordinator - Ms. R. Corrigan
Education/Training Administrator - T. Hightower
Executive Asst. to Supt. - Mr. N. Warren
Food Services Manager - Mr. N. Nawaz
Hearings Officer - Mr. D. Golden
Health Services - Ms. R. Vizina

Hobby Shop Supervisor - Ms. G. Kast
Library Coordinator - Mr. D. Cleland / Ms. J. Belluno
Management Asst. to Supt. - Ms. R. Mondragon
Operations Captain - Mr. N. Jones
Photo Program Supervisor - Ms. G. Kast
Physical Plant Manager - Mr. G. Davis
PREA Compliance Manager - Captain G. Ross
Recreation - Mr. J. Hale, Ms. G. Kast, Mr. C. Ocupe
Religious Services - Chaplain D. Hodney
Special Population Lieutenant - Lt. S. Bennett
Transitions Coordinator - Mr. A. Lara

/s/

R. Corrigan, Grievance/Discrimination Coordinator

- In person to any staff
- Through an AIC communication form
- Call the Inspector General's Hotline
- Pick up handset, make language selection, and dial "91"
- Write to the Governor's Office
State Capitol, Room Suite 254, 900 Court St., Salem, Oregon 97301
You can request to remain anonymous
- Friends or family can report on your behalf (877-831-0389)

PREA Related Grievance & Discrimination Complaint Process Improvements

Effective August 1, 2024, a grievance or discrimination complaint related to a claim of sexual abuse or sexual harassment will be immediately subject to investigation that is outside the Department's administrative remedies process. However, the Grievance Review System (OAR 291-109) and Discrimination Complaint Review System (OAR 291-006) can still be utilized to report PREA allegations. PREA allegations raised through these administrative review systems will receive a return receipt indicating the allegation has been received and forwarded to your institution's PREA Compliance Manager (PCM) for investigation and will include information on how to initiate PREA advocacy services. No further response or appeal will be provided through these administrative review systems. All further inquiries and communications about the PREA allegation(s) need to be sent to your institution's PREA Compliance Manager. In addition, there are many other ways to report a PREA allegation:

FROM THE SUPT'S OFFICE

The Superintendent's office is seeking a motivated, reliable and detail-oriented orderly to maintain cleanliness and on occasion assist with minor office tasks in the Administration building. The ideal candidate should have experience in janitorial services which include dusting, sweeping, mopping, garbage collection, bathroom/kitchen sanitization, and buffing/waxing floors. Candidate must demonstrate a strong work ethic, and uphold the highest standards of professionalism.

HOURS: Monday – Friday

8:00 to 10:30 am

12:30 to 3:00 pm

PRAS: 14

DUTIES:

- Perform routine cleaning and janitorial tasks.
- Ensure all office areas are kept tidy and well-maintained.
- Manage waste disposal and restock supplies as needed.

Maintain confidentiality and respect for sensitive office environments.

CRITERIA:

- Incentive Level 2.
- No major misconducts within the last 18 months.
- No escape or assault history.
- Ability to maintain professional boundaries.
- At least 18 months left to serve
- Previous experience in a janitorial or similar role.
- Ability to work follow directions and work independently and efficiently.

Open to constructive feedback.

To apply submit an AIC work application to R. Mondragon, OSCI Superintendent's Office by Friday, September 6, 2024.

FROM THE GRIEVANCE/DISCRIMINATION OFFICE

Community Improvement Council Updates:

The Community Improvement Council has been doing some good work on your behalf in recent months. The summer months brought additional fans and window covers in a number of units, results of proposals brought forward by the CIC. The TV bracket project has a prototype and installation will begin as physical plant staff are available. The CIC is also in the process of working on video shorts for the AIC channel that will hopefully provide some valuable information presented in a fun new way. These are just some examples of the proposals brought forward; this group really does put forth ideas to make our shared community a better place to live and they work hard on your behalf.

We wanted to provide some reminders of the mission of the CIC, appropriate proposals, and how you can be involved.

The CIC was established as an AIC/Administration collaborative group with the goal of putting forward thoughts/ideas that will make our community a better place to live/work/learn, etc. There is an AIC representative(s) from each living unit (expect unit 2, so if you live in that unit and want to participate please drop a kytic to Ms. Corrigan) who work together and with Administration to bring ideas forward and to brainstorm around implementation. As we continue to receive proposal ideas it is a good idea to remind everyone what the CIC *cannot* do – the group looks only at issues that affect OSCi specifically, we do not take on statewide processes/procedures, examples – issues of phones/canteen/rule revisions, etc. This is not to say that each of you cannot advocate in these areas – always feel free to kytic the area you have a suggestion for or provide your input on rule revisions, etc. These are not good uses of the CIC's time, as they take away from issues about our community specifically. The CIC also does not take on fundraising or recreation-type issues – we have a number of clubs and a fabulous Recreation staff group that are always willing to listen and hear ideas.

Each living unit now has a box for proposals. If you have an idea for a proposal, please drop a kytic in the box. Please remember to include your name and SID number so a group member can follow up. When the proposals are submitted it will be assigned to the representative from your respective living unit and they will talk to you about putting it forward, or sometimes not, as in the cases noted above. Proposals that are put forward go to the quarterly meeting with our management and labor groups for a decision on whether we can/will move forward. At those meetings, the entire group weighs in on pros/cons, barriers, etc and makes an informed collaborative decision on moving forward. Your unit representative can provide you more information. Unit representatives are listed below:

Christopher Lauderdale, unit 11
Gustavo Martinez-Aquepuch, unit 11
Jaime Henderson, unit 11
Sam Petterson, unit 11
Eric Saia, Unit 3
Omar Garcia, Unit 3
Jordan Ledbetter, Unit 11
Jason McLavey, Unit 13
Isidoro Jasso-Carmona, Unit 13
William Hoehn, Unit 1
Teddy Stivahtis, Unit 4

Great Job Community Improvement Council. Please continue the good work and continue to try to make this community better for everyone.

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FROM TRANSITIONS



Resource Room In Reentry Services

1. Phone calls pertaining to traffic court, DMV.
2. Work on transitions release plan.
3. Update Resume that you made in RTOS Employment class.
4. Make calls to Community resources.
(Iron Tribe, Going Home II, etc.)
5. Opportunities for research in your community

Monday Mornings and Afternoons on a rotating basis.

How it works?

If you'd like to be scheduled on the outlined days and/or we can schedule a specific day on a time sensitive by needs basis

Send a Kyte to Adam Lara in Transitions to be placed on call-out.

**What is the WorkSource Enhanced Employment Preparation Reentry Program?**

This is a collaboration between the WorkSource system of Oregon and DOC. The WorkSource System is Oregon's community-based Employment Department. The goal of this program is to reduce recidivism through meaningful employment opportunities and leverage DOC's training and certification programs to increase opportunities for high-wage, high-value jobs for people releasing from Oregon Institutions.

Who Qualifies to Participate?

This program is available to all AICs within their last 6 months of incarceration. (There may be restricted services to those that are in special housing and unable to attend out-of-cell callouts.) They will be called into the Road to Success (RTOS) needs assessment with the Transition Coordinator where they will learn about Reentry Curriculum as well as the new WorkSource opportunity. They will need to sign up and complete the RTOS Employment curriculum to qualify for one-on-one services with Work Source staff. Once the Employment class is complete, they will be added to the Reentry Program roster.

Get the help you need when you're released

**INSIDE OUT
NETWORK**

Search for
the kinds of help
you're looking for

The Inside Out
Network is
available via
mobile and
desktop

The Inside Out Network is a mobile and desktop application that provides a search function for various services. The mobile interface shows a sidebar with categories such as Shelter & Housing, Support Networks, Substance Abuse Treatment, Criminal Justice, and Employment and Training. The desktop interface shows a map of Oregon with service locations marked and a list of services like Halway to Home and Healthcare Alternatives.

**Send a kye to Adam Lara in Transitions to be scheduled
Wednesday Afternoons or Mornings on a rotating basis.**



“When I discover who I am, I will be free.”

**Dale and Sandy Russell from
Visions of Hope
will be having a special service
in the Chapel on**

**Wednesday, September 25th
from 6:00 to 8:00 pm**

**If you are interested in attending this
service please send a kytic to the chapel.
Space is limited; Seating will be filled on
a first come first served basis.**

Signup deadline is Wednesday, September 18th

Physical Plant Work Opportunity

The Physical Plant at OSCI is looking to fill a General Repair Shop position. The ability to work in a team atmosphere is required. Welding/metal work experience or formal training required. Application must show work history of all welding/metal work.

The work schedule is Monday – Friday, 7:00am to 3:30pm.

All applicants must meet the following qualifications:

- **Must have a valid social security number or equivalent verified by DOC.**
- Have at least 6 months clear conduct.
- Possess a high school diploma or GED certificate, or be in the process of obtaining a GED certificate within a specified period of time (verified by DOC Education)
- No positive urinalysis test or other Program Failure in the preceding six months.
- Be able to read proficiently and speak English language clearly.
- Compliant with all other institution programming.
- Be able to work efficiently and professionally at all times.

Applications must be fully completed in ink to be considered for interviews for open positions.

All applicants will need to pass a DOC security screening and interview before being considered for the position.

Submittal Process:

If you are interested in applying, please submit a completed DOC Inmate Work Application CD1523 to:

D. Miranda – OSCI Physical Plant





OREGON STATE CORRECTIONAL INSTITUTION CULINARY TRAINING / CERTIFICATION PROGRAM

CULINARY CERTIFICATION PROGRAM APPLICATION ACCEPTANCE CRITERIA:

- ◆ Minimum 1-year clear conduct.
- ◆ Must have a minimum of 90-days in the Kitchen.
- ◆ Must have a Food Handler Card.
- ◆ Must attach a 1-page Resume with a minimum of three (3) staff references (signed by staff), to your application (kite) requesting an Interview for the program.
- ◆ Applications should be addressed to Ms. Rose.
- ◆ Must commit to maintaining good behavior throughout the program.
- ◆ Must commit to completing the Program which will take approximately two (2) years.
- ◆ Only applicants meeting all the above criteria will be interviewed for acceptance
- ◆ into the program.

CULINARY CERTIFICATION PROGRAM REQUIREMENTS:

- ◆ Complete 2000-hours of on-the-job training. (This can be done in addition to your regular job.)
- ◆ Complete 50-hours of class time or workbook study time. (This is done outside of work hours.)
- ◆ Complete all required paperwork and maintain throughout the Program.
- ◆ Participate in periodic reviews by the training committee.
- ◆ Maintain clear conduct (this includes no DR's and Conduct Orders on or off the unit).
- ◆ Verbal Warnings and Daily Fails will be reviewed, and the committee will determine your eligibility to remain in the Program.
- ◆ After completing all required training hours and study hours, you will be required to pass a Final Examination to obtain your Certified Food Manager Certification.

We currently have five (5) positions available for this program.

Applications are due by September 6th, 2024.



FROM THE ADMINISTRATIVE RULES PROGRAM:

Below is the list of status changes made to DOC administrative rules since 8/1/2024.

PROPOSED RULES:

291-011 Segregation (Disciplinary)

Amends rule to permanently adopt temporary changes to the rule which update 291-011-0080 Disciplinary Segregation Units in Minimum Custody Facilities to provide clarity on how AICs are to request or receive health care services at SFFC; and to add consistency by updating title to "qualified health care professional" where different titles are currently used.

Last day of comment period: 10/18/2024 at 12:00 PM

291-058 Structured, Intermediate Sanctions

- Amends rule to permanently adopt temporary changes to the rule which (1) incorporate legislatively mandated policies regarding the application of structured, intermediate sanctions to adults on supervision for designated drug-related misdemeanors and for designated person misdemeanors; (2) provide a consistent statewide framework and structure for imposing structured, intermediate sanctions on adults on supervision for violation of supervision conditions; (3) incorporate changes in terminology used by the department and community corrections agencies to refer to adults on supervision; and (4) update definitions, supervision and reporting form titles, and the Administrative Sanctions Sanctioning Grid and Sanction Equivalency Table.

Last day of comment period: 10/18/2024 at 12:00 PM

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends rule to increase the potential loss-of privileges sanction for staff assault violations and add definitions for terms "adjudicate", "disciplinary segregation", "drug paraphernalia", and "loss of privileges".
- Virtual Public Hearing: 10/2/2024 10:00 AM
- Last day of comment period: 10/18/2024 at 12:00 PM

TEMPORARY RULES:

291-011 Segregation (Disciplinary)

- Amends rule to update 291-011-0080 Disciplinary Segregation Units in Minimum Custody Facilities to provide clarity on how AICs are to request or receive health care services at SFFC; and to add consistency by updating title to "qualified health care professional" where different titles are currently used.
- Effective 8/23/2024 through 2/18/2025

291-058 Structured, Intermediate Sanctions (Part 1 and Part 2)

- Amends rule to (1) incorporate legislatively mandated policies regarding the application of structured, intermediate sanctions to adults on supervision for designated drug-related misdemeanors and for designated person misdemeanors; (2) provide a consistent statewide framework and structure for imposing structured, intermediate sanctions on adults on supervision for violation of supervision conditions; (3) incorporate changes in terminology used by the department and community corrections agencies to refer to adults on supervision; and (4) update definitions, supervision and reporting form titles, and the Administrative Sanctions Sanctioning Grid and Sanction Equivalency Table.
- Effective 9/1/2024 through 2/27/2025

PERMANENT RULES:

291-069 Security Threat Management

- Amends rules to conform these rules to department organizational changes and reflect the department's reassignment of certain STM program functions and duties from the Office of the Inspector General to the department's Operations Division. Other revisions update punctuation, clarify acronyms or correct references to department employees in definitions.
- Effective 8/29/24

291-124 Health Services

- Amends rules to update how and when the department will pay for the acquisition, maintenance, and repair of certain types of durable medical equipment (DME), including eyeglasses and hearing aids, when that type of DME is necessary for an adult in custody (AIC) to access department programs, services, or activities (PSAs). The proposed changes include reorganization of some of the Health Services rules for clarity and ease of use.
- Adopts rule to establish the doula program for pregnant and postpartum adults in custody at Coffee Creek Correctional Facility per HB2535 (2023).
- Effective 8/13/2024

Malachi Dads

The Malachi Dads curriculum consists of a 46 week course created by Lifeline Global Ministries.

It was designed to restore and equip incarcerated men and women to become godly parents.

Its goal is to help end the generational cycle of incarceration, and consists of four study manuals:

1. The Heart of a Father (12 wks)
2. The Heart of a Man—Part 1 (12 wks)
3. The Heart of a Man—Part 2 (12 wks)
4. And, Family Restoration (10 wks)

(While encouraged, you are not required to commit to the entire 46 weeks)

The next Malachi Dads Class will begin in September.

If you desire to become a better man, and you are inspired by God's Word, send a kytic to the Chapel requesting to be added to the list for the next class.

September 2024

YARD TIMES:
12:00 PM - 1:30 PM
1:40 PM - 3:15 PM

COHORT
w/ OPTIONAL

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Aft. YARD: 1:2.4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2.4 EVE Rec: 11,3,13/1,2/4	3 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	4 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	5 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	6 Aft. YARD: 4,1,2 CHOW: 4,1/2/13,3,11 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	7 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1,2/11,3,13	
8	9 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 11,3,13/1,2/4	10 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	11 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	12 Aft. YARD: 4,1,2 CHOW: 4,1/2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	13 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1,2/11,3,13	14 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	
15	16 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	17 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	18 Aft. YARD: 4,1,2 CHOW: 4,1/2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	19 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	20 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	21 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	
22	23 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	24 Aft. YARD: 4,1,2 CHOW: 4,1/2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2	25 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	26 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	27 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	28 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	
29	30 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	1 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	2 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	3 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	4 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	5 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1/2/11,3,13 EVE Rec: 4/1/2/11,3,13	