



## GROUP LIVING

### PREA Related Grievance & Discrimination Complaint Process Improvements

Effective August 1, 2024, a grievance or discrimination complaint related to a claim of sexual abuse or sexual harassment will be immediately subject to investigation that is outside the Department's administrative remedies process. However, the Grievance Review System (OAR 291-109) and Discrimination Complaint Review System (OAR 291-006) can still be utilized to report PREA allegations. PREA allegations raised through these administrative review systems will receive a return receipt indicating the allegation has been received and forwarded to your institution's PREA Compliance Manager (PCM) for investigation and will include information on how to initiate PREA advocacy services. No further response or appeal will be provided through these administrative review systems. All further inquiries and communications about the PREA allegation(s) need to be sent to your institution's PREA Compliance Manager. In addition, there are many other ways to report a PREA allegation:

- In person to any staff
- Through an AIC communication form
- Call the Inspector General's Hotline
  - Pick up handset, make language selection, and dial "91"
- Write to the Governor's Office
  - State Capitol, Room Suite 254, 900 Court St., Salem, Oregon 97301
    - You can request to remain anonymous.
- Friends or family can report on your behalf (877-831-0389)

/s/ Joshua Lawson, Griev. & Discrimination Coord.

**ZERO  
TOLERANCE**  
FOR SEXUAL ABUSE AND SEXUAL HARASSMENT

## GENERAL SERVICES

### Work Orders:

The following is the procedure when requesting plumbing work repairs in your cell housing or work location.

For your cell housing you are to notify your tier officer or Block Sergeant and give a brief explanation of your issue, staff will then submit a work order request electronically. For plumbing issues at your work location (Example) OCE, Culinary, Yard, etc. Notify your staff supervisor they will then submit a work order request electronically.

All work order requests are prioritized based on the nature of the request and current work order load. A dripping cell faucet is considered a low priority but is usually addressed within a week.

/s/ C. Wagner, Asst. Supt. General Services

## COMMISSARY



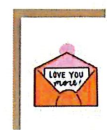
### Now available at Canteen

LD Cupcakes 8ct \$3.58  
LD Marshmallow Banana Pies 8ct \$2.79  
Gas Relief Tablet 36 Tab \$2.12  
Woeber's Mustard 9 oz \$1.43  
Dove Sensitive Bar Soap 3.75 oz \$2.78  
Post Honey Roasted Granola 11 oz \$6.15  
Obertos Cocktail Pepperoni Bites 5 oz \$4.69

/s/ S. Jackson Commissary Support/AS1

### Holiday Cards

Summer has ended, the holidays are right around the corner. We in commissary have holiday cards in stock and for sale. Get a jump start on your letters to your family and friends.  
Single Holiday Card \$1.55  
Pack of 12 Holiday Cards \$18.30



/s/ J. Rude Supply Specialist II

/s/ R. Polk, Legal Library Coordinator

All applicants are required to have close to five years left on their sentence or more, must have a year of clear conduct with a level 3 NCI. Must have desire to

be able to be a productive member of society when released. High school diploma or GED.

Send applications with Resume and cover letter to Palmer/ Schaeffer Physical plant Electronics shop. Good Luck!

/s/ S. Palmer and S. Schaeffer, Physical Plant

### **The Correctional Services Floor (CSF)**

The Correctional Services Floor (CSF) is currently accepting applications for a floor orderly position. Candidates must be able to work with staff and AICs and maintain appropriate boundaries. Duties include basic cleaning of offices and bathrooms, trash removal, and entry-level computer work including data entry (typing) and entering information into spreadsheets. Experience with floor buffing/waxing, and the ability to read/speak Spanish are preferred but are not a requirement to apply. Application requirements:

- No STM
- No major misconducts in the last 12 months
- NCI level 3

/s/ D. McKibben, Correctional Officer. Control Floor

### **MHI Unit Peer Companion Position Announcement**

We believe that AICs who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment. Mental Health Special Housing is now hiring for two, full-time Peer Companions on the Mental Health Infirmary (MHI) unit. The Individuals selected for this position will report to the MHI unit for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with individuals unable to care for their own ADL's as well as individuals experiencing significant mental health symptoms. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest, modeling patience, respectful communication, and the following of all unit and institution rules.

MHI Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified AICs housed on MHI are getting their basic and daily needs

met, which helps to improve their functioning and improve their overall quality of life while incarcerated. Duties may also include assisting individuals around ADL coaching and skill building; increasing social interactions; and guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities on the unit, during day room, or out for MHI yard time.

#### **\*Minimum Required Qualifications:**

- Clear conduct for 1 year
- Level 3
- Preferred that you have one or more years left of your sentence.

#### **\*How to apply:**

Please submit an application kyte to Katie Bell, MHI Program Manager, if you are interested. Applications will be accepted until this position is full.

/s/ K. Bell, LCSW Behavioral Services Manager

## **RELIGIOUS SERVICES**

### **Agape Families Chapel Service**

The Agape Families Chapel Service has a new meeting schedule starting in October! We will no longer meet on Tuesday afternoons, but instead will gather on the 2nd and 4th Sunday nights of each month from 6pm-8pm. All are welcome to attend as we seek to experience the presence of Jesus through worship, prayer and studying His word together. Hope to see you there! If you'd like to sign up, please send a kyte to the Chapel requesting that you be added.

/s/ A. Perlstein, Chaplain

### **Weekly Chapel Schedule**

#### **Saturday, October 26:**

8:00 am	LDS Services Sweat Lodge Jehovah's Witness
1:00 pm	Jewish Service Seventh Day Adventist
6:00 pm	Calvary Chapel Siddha Yoga (2 <sup>nd</sup> and 4 <sup>th</sup> Saturdays)

#### **Sunday, October 27:**

8:00 am	Protestant (Spanish service) Jehovah's Witness (Spanish service) Urantia (1 <sup>st</sup> and 3 <sup>rd</sup> Sundays)
1:00 pm:	Catholic
6:00 pm	Lutheran (1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> Sunday) Agape Family Services (2 <sup>nd</sup> and 4 <sup>th</sup> )

**Monday, October 28:**

1:00 pm Catholic (Spanish service)  
6:00 pm Pentecostal service

**Tuesday, October 29:**

8:00 am Becoming 01 (2<sup>nd</sup>, 4<sup>th</sup>)  
1:00 pm Orthodox Christianity (1<sup>st</sup> & 3<sup>rd</sup> Tuesday)  
Art of Living (Meditate) (2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)  
6:00 pm Buddhist (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)

**Wednesday, October 30:**

1:00 pm Justice issues  
Native drumming  
6:00 pm Most Excellent way chapel

**Thursday, October 31:**

12:30 pm Biblical Hebrew class  
1:00 pm TUMI  
6:00 pm Gospel service

**Friday, November 1:**

1:00 pm NOI Jumma Prayer  
Sunni Jumma prayer  
6:00 pm Anger and the Bible (2<sup>nd</sup> and 4<sup>th</sup>)

## POINT TO PONDER

"If you don't like  
the road you're  
walking, start  
paving another  
one."

DOLLY PARTON



# HEALTH SERVICES ELECTRONIC HEALTH RECORDS (EHR)

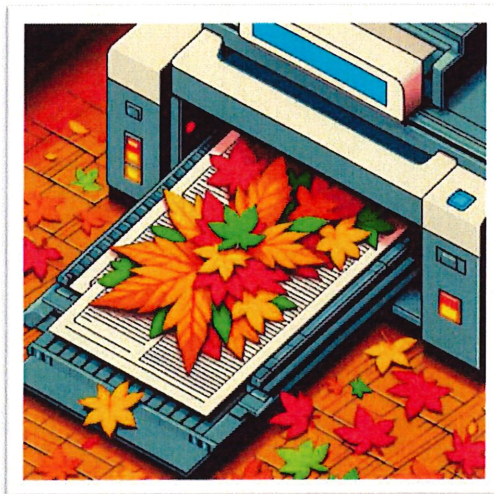
## OCTOBER 2024 UPDATE

Health Services continues to ensure that your paper health records become part of your health record in the Electronic Health Records (EHR) system and our scanning partners are currently scanning any overflow charts that you may have. Overflow charts are your paper health records that date back 6 months or longer. It is important that your overflow records become part of your electronic record because it can help ensure the people who provide medical, mental health, and dental services have the most complete picture of your health history.

**Scanning Process:** Our scanning partners have been doing this for over 55 years and scan thousands of pages every day. When they scan your paper health records, the electronic files are safely stored, protected, and backed up on hard drives.

**Privacy Matters:** Your health information belongs to you, and we care a lot about your privacy. During the EHR project, keeping your information private is our focus. Health Services make sure your information is safe and only people who are allowed can see it.

**Please remember that your paper health records will be kept safe and stored according to the rules that Oregon Department of Corrections Health Services carefully follows for keeping those records.**



We will continue to keep you updated every month about the EHR Project!

# SERVICIOS DE SALUD EXPEDIENTES ELECTRÓNICOS DE SALUD (EHR)

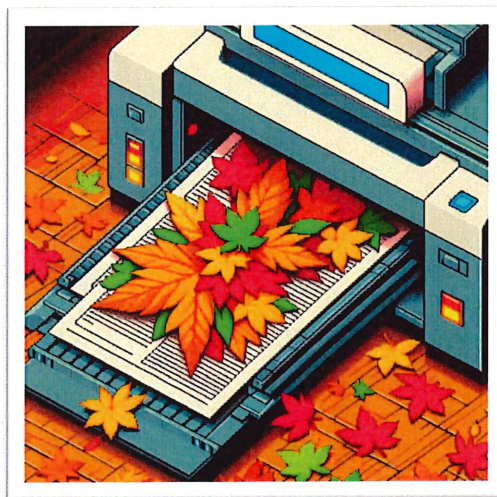
## OCTUBRE DE 2024

Servicios de Salud continúa garantizando que sus expedientes de salud en papel formen parte de su expediente de salud en el sistema de Expedientes Electrónicos de Salud (EHR, por sus siglas en inglés) y nuestros socios de escaneo están actualmente escaneando cualquier expediente excedente que usted pueda tener. Los expedientes excedentes son expedientes médicos en papel que datan de 6 meses y antes. Es importante que los expedientes excedentes formen parte de su expediente electrónico debido a que ayudan a garantizar que las personas que le proporcionan servicios médicos, de salud mental y dental, tengan un panorama completo de su historial de salud.

**Proceso de escaneo:** nuestros socios de escaneo han estado haciendo esto por más de 55 años y escanean miles de páginas al día. Cuando escanean sus expedientes médicos en papel, los expedientes electrónicos se almacenan de forma segura, se protegen y con copias de seguridad en discos duros.

**La privacidad importa:** su información de salud le pertenece a usted y nos importa mucho su privacidad. Durante el proyecto de los EHR, mantener su información privada es nuestro enfoque. Servicios de Salud garantiza que su información está segura y solo pueden verla las personas autorizadas.

**Por favor, recuerde que sus expedientes de salud en papel se mantendrán y se almacenarán de forma segura, en conformidad con las reglas que los Servicios de Salud del Departamento Correccional de Oregon sigue cuidadosamente para mantener dichos expedientes.**



¡Cada mes continuaremos manteniéndole al tanto sobre el Proyecto de los EHR!

# COSTUME CONTEST

## HAPPY HALLOWEEN

SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY	
29-Sep	E/C/D	30-Sep	D/E/C	1	C/D/E	2	E/C/D	3	D/E/C	4	C/D/E	5	E/C/D
AM	D	AM	C/E	AM	AM	AM	C/E	AM	D	AM	AM	AM	D
PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E
EVE	D	EVE	E	EVE	D	EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM
NIGHT YARD ENDS		EVE. ACTIVITIES BEGAN											
6	D/E/C	7	C/D/E	8	E/C/D	9	D/E/C	10	C/D/E	11	E/C/D	12	D/E/C
AM	C/E	AM	D	AM	AM	AM	D	AM	C/E	AM	AM	AM	C/E
PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D
EVE	E	EVE	D	EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM	EVE	E
								PRAS					
13	C/D/E	14	E/C/D	15	D/E/C	16	C/D/E	17	E/C/D	18	D/E/C	19	C/D/E
AM	D	AM	C/E	AM	AM	AM	C/E	AM	D	AM	AM	AM	D
PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E
EVE	D	EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM	EVE	E	EVE	D
20	E/C/D	21	D/E/C	22	C/D/E	23	E/C/D	24	D/E/C	25	C/D/E	26	E/C/D
AM	C/E	AM	D	AM	AM	AM	D	AM	C/E	AM	AM	AM	C/E
PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D
EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM
27	D/E/C	28	C/D/E	29	E/C/D	30	D/E/C	31	C/D/E	1-Nov	E/C/D	2-Nov	D/E/C
AM	D	AM	C/E	AM	AM	AM	C/E	AM	D	AM	AM	AM	D
PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E	PM	D	PM	C/E
EVE	E	EVE	D	EVE	C/DORM	EVE	E	EVE	D	EVE	C/DORM	EVE	E
								HALLOWEEN					

Morning Yard - 7:45am to 9:45am  
 Afternoon Yard - 1:00pm to 3:30pm  
 Evening Activities (Barn) 7:00pm to 9:00pm



Mainline

Week at a Glance

	Monday 10/28/2024	Tuesday 10/29/2024	Wednesday 10/30/2024	Thursday 10/31/2024	Friday 11/1/2024	Saturday 11/2/2024	Sunday 11/3/2024
<b>Week 2</b>	<b>BREAKFAST</b>						
	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sta,Chl) - 1.00 EA Cheese Slice (Sta,Chl) - 1.00 SLC Bagel - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Veggie & Cheese Scramble (Chl,Sta) - 0.75 CP Wheat Toast - 2.00 SLC Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Sausage Gravy - 0.75 CP Biscuit (Sta,Sod) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Waffles (Sod) - 2.00 EA Peanut Butter (Sta) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sta,Chl) - 0.50 CP Scone (Sta,Sod,Chl) - 1.00 EA Jelly (Sug) - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Fresh Fruit - 1.00 EA Scrambled Eggs (Sta,Chl) - 0.33 CP Pork Bacon (Sta,Sod,Chl) - 3.00 SLC Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Yogurt (Sug) - 0.75 CP Breakfast Pastry (Sta,Chl,Sug) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
<b>Week 2</b>	<b>LUNCH</b>						
	Potato Soup - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl,Sta) - 1.00 EA Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Green Beans - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Coleslaw (Sod) - 0.75 CP Tuna Noodle Casserole (Chl,Sta) - 1.25 CP Blended Vegetables - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sta,Chl) - 2.00 TBS Salad Dressing (Sta,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Bean Soup - 10.00 FLOZ *Grilled Ham & Cheese Sandwich on Wheat (Sod,Chl,Sta) - 1.00 EA Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Texas Slaw - 0.75 CP Cincinnati Chili (Chl,Sta) - 8.00 FLOZ Shredded Cheese (Sta,Chl) - 2.00 TBS Sliced Onions - 2.00 TBS Spaghetti - 0.75 CP Broccoli - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Roast Turkey (Chl) - 3.00 OZCKD Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Frosted Cake (Sta,Sod,Sug) - 1.00 PIECE Fortified Drink - 8.00 FLOZ
<b>Week 2</b>	<b>DINNER</b>						
	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quesadilla (Sod,Chl,Sta) - 2.00 EA Salsa (Sod) - 0.25 CP Sour Cream (Sta,Chl) - 2.00 TBS Brown Rice - 0.75 CP Zucchini - 0.75 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Sloppy Joe (Sod,Chl,Sta) - 0.75 CP Wheat Burger Bun (Sta,Chl) - 1.00 EA Carrots - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup - 1.00 TBS Fruit Bar (Sta,Sod,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Meat Loaf (Chl,Sta) - 1.00 EA Baked Potato - 1.00 EA Sour Cream (Sta,Chl) - 2.00 TBS Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Cheese Pizza (Sod,Chl,Sta) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sta,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken & Rice Casserole (Chl) - 1.25 CP Carrots - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Gelatin & Whip Topping (Sta) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Enchilada Casserole (Sod,Chl,Sta) - 1.00 SV Brown Rice - 0.75 CP Seasoned Beans - 0.75 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Meat Sauce (Chl,Sta) - 0.75 CP Spaghetti - 0.75 CP Cauliflower - 0.75 CP French Bread - 1.00 SLC Garlic Margarine (Sta) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

\*Contains or may contain pork.

Sod = High Sodium Sta = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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08/23/2024, 11:10 AM