



ADMINISTRATION

PROPOSED RULES:

291-006 Discrimination Complaint Review System

- Amends rule to exempt reports related to sexual abuse and sexual harassment from the department's grievance and discrimination complaint systems to simplify and clarify the process for AICs who are seeking to report a PREA-related issue; and for revisions that improve clarity of the rules and consistency within these rules, align these rules with other department rules, and reorganize these rules.
- Last day of comment period: 12/16/24 at 12:00 PM

291-109 Grievance Review System

- Amends rule to exempt reports related to sexual abuse and sexual harassment from the department's grievance and discrimination complaint systems to simplify and clarify the process for AICs who are seeking to report a PREA-related issue; and for revisions that improve clarity of the rules and consistency within these rules, align these rules with other department rules, remove gendered language, and reorganize these rules.
- Last day of comment period: 12/16/24 at 12:00 PM

PERMANENT RULES

291-011 Segregation (Disciplinary)

- Amends rule to clarify what department staff will visit with an adult in custody on a daily basis to assess that adult in custody's medical or health care requests or needs when the adult in custody is in disciplinary segregation at a minimum-security correctional facility that does not have an onsite health care professional available on a daily basis.
- Effective 10/23/25

291-086 AIC Access to Information Technology

- Amends rule to change the term "inmate" to "adult in custody (AIC)" and to better reflect statewide standards and industry modernization; expand and clarify the department's policy on AIC access to information technology; update definitions; adopt new rules concerning management of approved information technology, approval processes for requesting information technology to assist with a disability, and for the review and removal of access restriction; and to reorganize these rules.
- Effective 10/14/25

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends rule to update the maximum Loss of Privileges sanctions for Level I and Level II rule violations and allows for an Adjustment to Final order for loss of privilege sanctions of 30 days or more; and to add definitions for the following terms to aid understanding: Adjudicate, Disciplinary Segregation, Drug Paraphernalia, and Loss of Privileges (LOP).
- Effective 10/22/25

291-127 Visiting

- Amends rule to increase the number of eligible visitors, and clearly articulate an objective administrative review process; improve clarity and consistency, align with other department rules and department philosophy; and change "inmate" to "AIC".
- Effective 10/08/25

SECURITY

AIC DRESS CODE: Reminders & Changes

- All items are to be worn as intended and not in a way that causes undue attention.
- Your clothing must be in good repair.
 - Not faded, bleached, or dyed.
 - Not torn, ripped, or worn
- Items are not to be altered from their original state.
- Clothing must be appropriate size, not more than ONE size up, or down.
- Thermals are UNDERGARMENTS, they should not be work as outerwear.
 1. You MAY wear your T-Shirt/long sleeved shirt over your long-sleeved thermal top. (Not under a tank top)
 2. You may wear your jeans or sweatpants over your thermal pants.
 3. Thermal pants with shorts MAY ONLY BE WORN during yard line, on the yard, or in your cell.
- Shorts and tank tops/sleeveless shirts.
 1. Will coincide with the summer and winter yard schedules.
 2. Shorts and tank tops will be allowed during summer yard rotations (except in visiting).
 3. May be worn during yard lines, chow lines.
 4. Once we rotate to winter yard schedule, we will return to pants for work areas and callouts.

/s/ B. Gaither, Captain DOC

GROUP LIVING

PREA Related Grievance & Discrimination Complaint Process Improvements

Effective August 1, 2024, a grievance or discrimination complaint related to a claim of sexual abuse or sexual harassment will be immediately subject to investigation that is outside the Department's administrative remedies process. However, the Grievance Review System (OAR 291-109) and Discrimination Complaint Review System (OAR 291-006) can still be utilized to report PREA allegations. PREA allegations raised through these administrative review systems will receive a return receipt indicating the allegation has been received and forwarded to your institution's PREA Compliance Manager (PCM) for investigation and will include information on how to initiate PREA advocacy

ZERO
TOLERANCE
FOR SEXUAL ABUSE AND SEXUAL HARASSMENT

services. No further response or appeal will be provided through these administrative review systems. All further inquiries and communications about the PREA allegation(s) need to be sent to your institution's PREA Compliance Manager. In addition, there are many other ways to report a PREA allegation:

- In person to any staff
- Through an AIC communication form
- Call the Inspector General's Hotline
 - Pick up handset, make language selection, and dial "91"
- Write to the Governor's Office
 - State Capitol, Room Suite 254, 900 Court St., Salem, Oregon 97301
 - You can request to remain anonymous.
- Friends or family can report on your behalf (877-831-0389)

/s/ Joshua Lawson, Griev. & Discrimination Coord.

INFIRMARY



STD TESTING

I have finally finished going through all the questionnaires and scheduling all the requests for testing that started in March 2024. If you have not been tested and want to be tested kyte me. If you are new to the institution and want to be tested kyte me.

If you have already been tested and want to be retested kyte me. If you said no and changed your mind and now want testing kyte me. If you have been tested and NOT received your results and would like to hear them kyte me. (even you've had your testing done at another institution) If you would like a copy of the STD handbook kyte me. If you have any questions regarding test results kyte me.

Remember this is free testing and information for all. Take advantage while you have the opportunity.

/s/ T. Ralls, DOC Registered Nurse, Infirmary

COMMISSARY

Holiday Cards

Summer has ended, the holidays are right around the corner. We in commissary have holiday cards in stock and for sale. Get a jump start on your letters to your family and friends. Single Holiday Card \$1.55



Pack of 12 Holiday Cards \$18.30

Please use the substitution space to write in what you would like to order on your commissary order form.

/s/ J. Rude Supply Specialist II

JOB ANNOUNCEMENTS

Physical Plant Preventative Maintenance Shop

The Physical Plant Preventative Maintenance Shop has an exciting opportunity to fill two openings. The qualifying candidates will have no STM, clear conduct for at least one year, and a background with commercial kitchen repair/maintenance. Candidates will need to be able to carry and move heavy equipment, be able to carry heavy items upstairs, and be in good overall physical health. This position is currently on a Monday through Thursday four ten-hour shifts with weekends off. There will be times that after hours work will be required.

If you are ready to work with an outstanding team that keeps this place together, send your fully completed AIC application, resume, and cover letter to S. Rains, Interim Preventative Maintenance Shop Supervisor.

/s/ S. Rains, Physical Plant



Physical Plant Electronic Shop

The Electronics shop is accepting applications for AIC's interested in a career as a low voltage electrician. This position will give someone an opportunity to go through an apprenticeship program, learn a trade and earn a LEB Electrical license. The desired candidate will embody this list of personal traits and meet the following criteria.

- Self-motivated with a desire to learn new skills and perfect their Trade.
- Willingness to take and **follow directions**, constructive criticism, work well with others to accomplish tasks.
- Must be a team player who communicates well with all types of personalities.
- Reliable maintaining regular attendance with a steady behavior.
- Willing to work off hours when necessary.
- Stay Drug and Alcohol free during your time here.
- Have at least 1-year clean conduct. Have a minimum of 5 years left on sentence.
- Have High school diploma/GED and ability to pass math test.
- Ability to work in confined spaces and lift at least 75 pounds.

All applicants are required to have close to five years left on their sentence or more, must have a year of clear conduct with a level 3 NCI. Must have desire to be able to be a productive member of society when released. High school diploma or GED.

Send applications with Resume and cover letter to Palmer/ Schaeffer Physical plant Electronics shop. Good Luck!

/s/ S. Palmer and S. Schaeffer, Physical Plant

MHI Unit Peer Companion Position

We believe that AICs who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment. Mental Health Special Housing is now hiring for two, full-time Peer Companions on the Mental Health Infirmary (MHI) unit. The Individuals selected for this position will report to the MHI unit for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with individuals unable to care for their own ADL's as well as individuals experiencing significant mental health symptoms. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest, modeling patience, respectful communication, and the following of all unit and institution rules.

MHI Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified AICs housed on MHI are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated. Duties may also include assisting individuals around ADL coaching and skill building; increasing social interactions; and guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities on the unit, during day room, or out for MHI yard time.

*Minimum Required Qualifications:

- Clear conduct for 1 year
- Level 3
- Preferred that you have one or more years left of your sentence.

*How to apply:

Please submit an application kyte to Katie Bell, MHI Program Manager, if you are interested.

Applications will be accepted until this position is full.

/s/ K. Bell, LCSW Behavioral Services Manager

Visiting Room Orderly

Qualifications: Applicants must have a basic understanding of janitorial equipment and be familiar with the proper use of cleaning chemicals. Applicants also need to be misconduct free for at least 1 year, be NCI level 2 or 3 and be on privilege visiting status.

Duties and Responsibilities: Selected applicant will be charged with maintaining a clean, safe, and sanitary area for AIC's and their visitors, which will include, but not limited to wiping down tables and chairs, cleaning visitor restrooms, taking out trash and vacuuming.

The selected applicant must also be able to work well with AIC's, their visitors and staff from all lifestyles. We will also ask that you be reliable, self-motivated and willingness to take criticism and direction. If you are interested in this position, please send a completed application to Andrea Fugate, IWP Coordinator on the Group Living Floor.

/s/ A. Fugate, IWP Coordinator

RELIGIOUS SERVICES

Agape Families Chapel Service

The Agape Families Chapel Service has a new meeting schedule starting in October! We will no longer meet on Tuesday afternoons, but instead will gather on the 2nd and 4th Sunday nights of each month from 6pm-8pm. All are welcome to attend as we seek to experience the presence of Jesus through worship, prayer and studying His word together. Hope to see you there! If you'd like to sign up, please send a kyte to the Chapel requesting that you be added.

/s/ A. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, October 26:

8:00 am LDS Services
Sweat Lodge
Jehovah's Witness
1:00 pm Jewish Service
Seventh Day Adventist
6:00 pm Calvary Chapel
Siddha Yoga (2nd and 4th Saturdays)

Sunday, October 27:

8:00 am Protestant (Spanish service)

Jehovah's Witness (Spanish service)
Urantia (1st and 3rd Sundays)
Catholic
6:00 pm Lutheran (1st, 3rd, and 5th Sunday)
Agape Family Services (2nd and 4th)

Monday, October 28:

1:00 pm Catholic (Spanish service)
6:00 pm Pentecostal service

Tuesday, October 29:

8:00 am Becoming 01 (2nd, 4th)
1:00 pm Orthodox Christianity (1st & 3rd Tuesday)
Art of Living (Meditate) (2nd & 4th Tuesdays)
6:00 pm Buddhist (1st and 3rd Tuesdays)

Wednesday, October 30:

1:00 pm Justice issues
Native drumming
6:00 pm Most Excellent way chapel

Thursday, October 31:

12:30 pm Biblical Hebrew class
1:00 pm TUMI
6:00 pm Gospel service

Friday, November 1:

1:00 pm NOI Jumma Prayer
Sunni Jumma prayer
6:00 pm Anger and the Bible (2nd and 4th)

POINT TO PONDER

**“Remember that
the airplane takes
off against
the wind,
not with it.”**

HENRY FORD



HEALTH SERVICES ELECTRONIC HEALTH RECORDS (EHR)

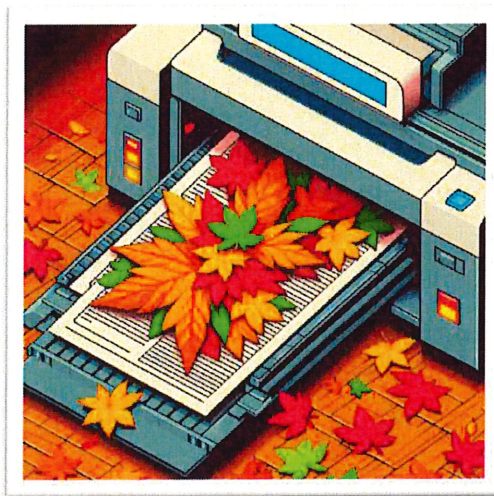
OCTOBER 2024 UPDATE

Health Services continues to ensure that your paper health records become part of your health record in the Electronic Health Records (EHR) system and our scanning partners are currently scanning any overflow charts that you may have. Overflow charts are your paper health records that date back 6 months or longer. It is important that your overflow records become part of your electronic record because it can help ensure the people who provide medical, mental health, and dental services have the most complete picture of your health history.

Scanning Process: Our scanning partners have been doing this for over 55 years and scan thousands of pages every day. When they scan your paper health records, the electronic files are safely stored, protected, and backed up on hard drives.

Privacy Matters: Your health information belongs to you, and we care a lot about your privacy. During the EHR project, keeping your information private is our focus. Health Services make sure your information is safe and only people who are allowed can see it.

Please remember that your paper health records will be kept safe and stored according to the rules that Oregon Department of Corrections Health Services carefully follows for keeping those records.



We will continue to keep you updated every month about the EHR Project!

SERVICIOS DE SALUD EXPEDIENTES ELECTRÓNICOS DE SALUD (EHR)

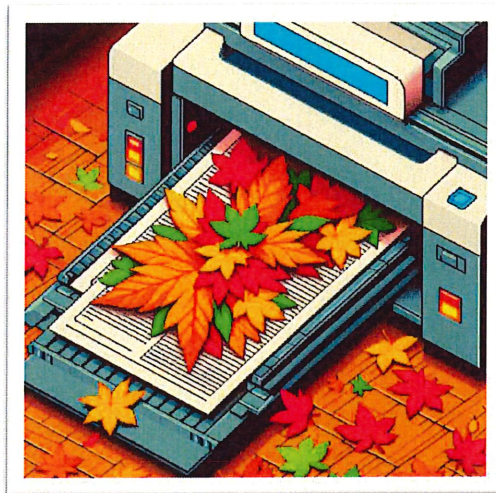
OCTUBRE DE 2024

Servicios de Salud continúa garantizando que sus expedientes de salud en papel formen parte de su expediente de salud en el sistema de Expedientes Electrónicos de Salud (EHR, por sus siglas en inglés) y nuestros socios de escaneo están actualmente escaneando cualquier expediente excedente que usted pueda tener. Los expedientes excedentes son expedientes médicos en papel que datan de 6 meses y antes. Es importante que los expedientes excedentes formen parte de su expediente electrónico debido a que ayudan a garantizar que las personas que le proporcionan servicios médicos, de salud mental y dental, tengan un panorama completo de su historial de salud.

Proceso de escaneo: nuestros socios de escaneo han estado haciendo esto por más de 55 años y escanean miles de páginas al día. Cuando escanean sus expedientes médicos en papel, los expedientes electrónicos se almacenan de forma segura, se protegen y con copias de seguridad en discos duros.

La privacidad importa: su información de salud le pertenece a usted y nos importa mucho su privacidad. Durante el proyecto de los EHR, mantener su información privada es nuestro enfoque. Servicios de Salud garantiza que su información está segura y solo pueden verla las personas autorizadas.

Por favor, recuerde que sus expedientes de salud en papel se mantendrán y se almacenarán de forma segura, en conformidad con las reglas que los Servicios de Salud del Departamento Correccional de Oregon sigue cuidadosamente para mantener dichos expedientes.



¡Cada mes continuaremos manteniéndole al tanto sobre el Proyecto de los EHR!




Mainline							Week at a Glance
	Monday 11/4/2024	Tuesday 11/5/2024	Wednesday 11/6/2024	Thursday 11/7/2024	Friday 11/8/2024	Saturday 11/9/2024	Sunday 11/10/2024
	BREAKFAST						
Week 3	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Pancakes (Sod,Chl) - 3.00 EA Peanut Butter (Sfa) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sfa,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP White Flour Tortilla (Sfa) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Cheese Slice (Sfa,Chl) - 1.00 SLC English Muffin (Sfa,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP *Ham & Cheese Scramble (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
	LUNCH						
Week 3	Lentil Soup - 10.00 FLOZ Barbeque Chicken (Chl) - 0.50 CP Wheat Hoagie Roll - 1.00 EA Brown Rice - 0.75 CP Blended Vegetables - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Tuna Melt Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Potato Salad (Sfa,Chl) - 0.75 CP Peas & Carrots - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Coleslaw (Sod) - 0.75 CP Hot Turkey Sandwich on Wheat (Chl) - 1.00 SV Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Carrots - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Vegetable Soup (Sod) - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ *Meat & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Texas Slaw - 0.75 CP Beef Fajita Mix (Sod,Chl,Sfa) - 0.50 CP Onions & Bell Peppers - 0.50 CP Salsa (Sod) - 0.25 CP Whole Wheat Tortilla (Sfa,Sod) - 2.00 EA Spanish Rice - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quarter (Chl,Sfa) - 1.00 EA Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Drink - 8.00 FLOZ
	DINNER						
Week 3	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Stroganoff (Chl,Sfa) - 0.75 CP Pasta - 0.75 CP Broccoli - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken & White Bean Chili (Chl) - 10.00 FLOZ Shredded Cheese (Sfa,Chl) - 2.00 TBS Brown Rice - 0.75 CP Green Beans - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Choice Cookie (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Canned Fruit - 0.50 CP Creamed Ground Beef (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Biscuit (Sfa,Sod) - 1.00 EA Margarine (Sfa) - 1.00 TBS Coffee - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Pizza (choice) (Sod,Chl,Sfa) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Cheeseburger (Chl,Sfa) - 1.00 EA Onions & Pickles (Sod) - 0.25 CP Wheat Burger Bun (Sfa,Chl) - 1.00 EA Green Beans - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup (Sod) - 2.00 TBS Bread Pudding (Sod,Chl,Sug) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Jambalaya (Sod,Chl) - 1.25 CP Blended Vegetables - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Macaroni & Cheese (Sod,Chl,Sfa) - 1.25 CP Cauliflower - 0.75 CP French Bread - 1.00 SLC Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.
*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

NOVEMBER 24



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27-Oct AM D PM C/E EVE E	28-Oct AM C/E PM D EVE D	29-Oct AM MAINLINE SHOWERS PM C/E EVE C/DORM	30-Oct AM C/E PM D EVE E	31-Oct AM D PM C/E EVE D	1 AM MAINLINE SHOWERS PM D EVE C/DORM	2 AM D PM C/E EVE E
3 AM C/D/E PM C/E D D	4 AM E/C/D PM D EVE C/E	5 AM D/E/C PM MAINLINE SHOWERS EVE D	6 AM C/D/E PM D EVE C/E	7 AM E/C/D PM C/E EVE D	8 AM D/E/C PM MAINLINE SHOWERS EVE C/E	9 AM C/D/E PM C/E EVE D
10 AM E/C/D PM D C/E C/DORM	11 AM D/E/C PM C/E EVE D	12 AM C/D/E PM MAINLINE SHOWERS EVE D	13 AM E/C/D PM C/E EVE D	14 AM D/E/C PM D EVE C/DORM	15 AM C/D/E PM MAINLINE SHOWERS EVE D	16 AM E/C/D PM D C/E C/DORM
17 AM D/E/C PM C/E D E	18 AM C/D/E PM D EVE C/E	19 AM E/C/D PM MAINLINE SHOWERS EVE D	20 AM D/E/C PM D EVE E	21 AM C/D/E PM D EVE C/DORM	22 AM E/C/D PM MAINLINE SHOWERS EVE D	23 AM D/E/C PM C/E EVE E
24 AM C/D/E PM D C/E D	25 AM E/C/D PM C/E EVE D	26 AM D/E/C PM MAINLINE SHOWERS EVE D	27 AM C/D/E PM D EVE E	28 AM E/C/D PM D EVE C/DORM	29 AM D/E/C PM MAINLINE SHOWERS EVE D	30 AM C/D/E PM D C/E D
				THANKSGIVING		

Morning Yard - 7:45am to 9:45am
 Afternoon Yard - 1:00pm to 3:30pm
 Evening Activities (Barn) 7:00p.m to 9:00pm