



GROUP LIVING

PREA Related Grievance & Discrimination Complaint Process Improvements

Effective August 1, 2024, a grievance or discrimination complaint related to a claim of sexual abuse or sexual harassment will be immediately subject to investigation that is outside the Department's administrative remedies process. However, the Grievance Review System (OAR 291-109) and Discrimination Complaint Review System (OAR 291-006) can still be utilized to report PREA allegations. PREA allegations raised through these administrative review systems will receive a return receipt indicating the allegation has been received and forwarded to your institution's PREA Compliance Manager (PCM) for investigation and will include information on how to initiate PREA advocacy services. No further response or appeal will be provided through these administrative review systems. All further inquiries and communications about the PREA allegation(s) need to be sent to your institution's PREA Compliance Manager. In addition, there are many other ways to report a PREA allegation:

- In person to any staff
- Through an AIC communication form
- Call the Inspector General's Hotline
 - Pick up handset, make language selection, and dial "91"
- Write to the Governor's Office
 - State Capitol, Room Suite 254, 900 Court St., Salem, Oregon 97301
 - You can request to remain anonymous
- Friends or family can report on your behalf (877-831-0389)

/s/ Joshua Lawson, Griev. & Discrimination Coord.

**ZERO
TOLERANCE**
FOR SEXUAL ABUSE AND SEXUAL HARASSMENT

JOB ANNOUNCEMENTS

Physical Plant Preventative Maintenance Shop

The Physical Plant Preventative Maintenance Shop has an exciting opportunity to fill two openings. The qualifying candidates will have no STM, clear conduct for at least one year, and a background with commercial kitchen repair/maintenance. Candidates will need to be able to carry and move heavy equipment, be able to carry heavy items upstairs, and be in good overall physical health. This position is currently on a Monday through Thursday four ten-hour shifts with weekends off. There will be times that after hours work will be required.

If you are ready to work with an outstanding team that keeps this place together, send your fully completed

AIC application, resume, and cover letter to S. Rains, Interim Preventative Maintenance Shop Supervisor.

/s/ S. Rains, Physical Plant



Physical Plant Electronics shop

The Electronics shop is accepting applications for AIC's interested in a career as a low voltage electrician. This position will give someone an opportunity to go through an apprenticeship program, learn a trade and earn a LEB Electrical license. The desired candidate will embody this list of personal traits and meet the following criteria.

- Self-motivated with a desire to learn new skills and perfect their Trade.
- Willingness to take and **follow directions**, constructive criticism, work well with others to accomplish tasks.
- Must be a team player who communicates well with all types of personalities.
- Reliable maintaining regular attendance with a steady behavior.
- Willing to work off hours when necessary.

- Stay Drug and Alcohol free during your time here.
- Have at least 1-year clean conduct. Have a minimum of 5 years left on sentence.
- Have High school diploma/GED and ability to pass math test.
- Ability to work in confined spaces and lift at least 75 pounds.

All applicants are required to have close to five years left on their sentence or more, must have a year of clear conduct with a level 3 NCI. Must have desire to be able to be a productive member of society when released. High school diploma or GED.

Send applications with Resume and cover letter to Palmer/ Schaeffer Physical plant Electronics shop. Good Luck!



/s/ S. Palmer and S. Schaeffer, Physical Plant

GENERAL SERVICES

Food Theft



Food theft from Culinary is a major problem for the Institution. It impacts our ability to ensure adequate portions of the published menu are available, jeopardizes the health of individuals taking perishable food that is not being properly stored or cooked. It also has a significant effect on our ability to work within our food service budget.

This notice constitutes a direct order that you are not to take any food items from the Kitchen other than uncut fruit in the quantity served (per your AIC Handbook). The following plan was designed to address this issue in a reasonable, consistent way.

1. If an AIC is caught stealing, or attempting to steal food, the food will be confiscated and disposed of accordingly. If the value of the food is less than \$20, the AIC will be issued a minor misconduct report. The minor misconduct report will be for Disobedience of an Order III and will include the cost of all food items that must be disposed of due to the theft/attempted theft or misuse. If the value of the food is \$20 or more, the AIC will receive a major misconduct for Contraband II, and will also be charged for the cost of food that must be disposed of.
2. If the AIC stealing the food is assigned to the Kitchen or Dining Room, they will receive a program failure along with the Misconduct Report.
3. This process will be used for foodstuff found outside the Culinary Section (for example cell

searches, etc.) if the items can reasonably be determined to have been taken from the Food Services.

Note: This does not prevent a staff member from issuing a misconduct report for a higher level charge (Contraband II) in the event the AIC has received a recent minor misconduct previously for the same conduct.

/s/ C. Wagner, Asst. Supt. General Services

COMMISSARY

Now available at Canteen

LD Cupcakes 8ct \$3.58

LD Marshmallow Banana Pies 8ct \$2.79

Gas Relief Tablet 36 Tab \$2.12

Woeber's Mustard 9 oz \$1.43

Dove Sensitive Bar Soap 3.75 oz \$2.78

Post Honey Roasted Granola 11 oz \$6.15

Obertos Cocktail Pepperoni Bites 5 oz \$4.69



/s/

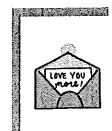
S. Jackson Commisarry Support/AS1

Holiday Cards

Summer has ended, the holidays are right around the corner. We in commissary have holiday cards in stock and for sale. Get a jump start on your letters to your family and friends.

Single Holiday Card \$1.55

Pack of 12 Holiday Cards \$18.30



Please use the substitution space to write in what you would like to order on your commissary order form.

/s/

J. Rude Supply Specialist II

MHI Unit Peer Companion Position Announcement

We believe that AICs who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing is now hiring for two, full-time Peer Companions on the Mental Health Infirmary (MHI) unit. The Individuals selected for this position will report to the MHI unit for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with individuals unable to

care for their own ADL's as well as individuals experiencing significant mental health symptoms. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest; modeling patience, respectful communication, and the following of all unit and institution rules.



MHI Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified AICs housed on MHI are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated.

Duties may also include assisting individuals around ADL coaching and skill building; increasing social interactions; and guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities on the unit, during day room, or out for MHI yard time.

*Minimum Required Qualifications:

- Clear conduct for 1 year
- Level 3
- Preferred that you have one or more years left of your sentence

*How to apply:

Please submit an application kyte to Katie Bell, MHI Program Manager, if you are interested. Applications will be accepted until this position is full.

/s/ K. Bell, LCSW Behavioral Services Manager

RELIGIOUS SERVICES

Agape Families Chapel Service

The Agape Families Chapel Service has a new meeting schedule starting in October! We will no longer meet on Tuesday afternoons, but instead will gather on the 2nd and 4th Sunday nights of each month from 6pm-8pm. All are welcome to attend as we seek to experience the presence of Jesus through worship, prayer and studying His word together. Hope to see you there! If you'd like to sign up, please send a kyte to the Chapel requesting that you be added.

/s/ A. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, October 19:

8:00 am LDS Services
Sweat Lodge
Jehovah's Witness
1:00 pm Jewish Service
Seventh Day Adventist
6:00 pm Calvary Chapel
Siddha Yoga (2nd and 4th Saturdays)

Sunday, October 20:

8:00 am Protestant (Spanish service)
Jehovah's Witness (Spanish service)
Urantia (1st and 3rd Sundays)
1:00 pm: Catholic
6:00 pm Lutheran (1st, 3rd, and 5th Sunday)
Agape Family Services (2nd and 4th)

Monday, October 21:

1:00 pm Catholic (Spanish service)
6:00 pm Pentecostal service

Tuesday, October 22:

8:00 am Becoming 01 (2nd, 4th)
1:00 pm Orthodox Christianity (1st & 3rd Tuesday)
Art of Living (Meditate)(2nd & 4th Tuesdays)
6:00 pm Buddhist (1st and 3rd Tuesdays)

Wednesday, October 23:

1:00 pm Justice issues
Native drumming
6:00 pm Most Excellent way chapel

Thursday, October 24:

12:30 pm Biblical Hebrew class
1:00 pm TUMI
6:00 pm Gospel service

Friday, October 25:

1:00 pm NOI Jumma Prayer
Sunni Jumma prayer
6:00 pm Anger and the Bible (2nd and 4th)

POINT TO PONDER

WHATEVER LIFE GIVES
YOU, EVEN IF IT HURTS,
JUST BE STRONG AND
ACT LIKE YOU'RE OKAY.
STRONG WALLS SHAKE
BUT NEVER COLLAPSE.

HEALTH SERVICES ELECTRONIC HEALTH RECORDS (EHR)

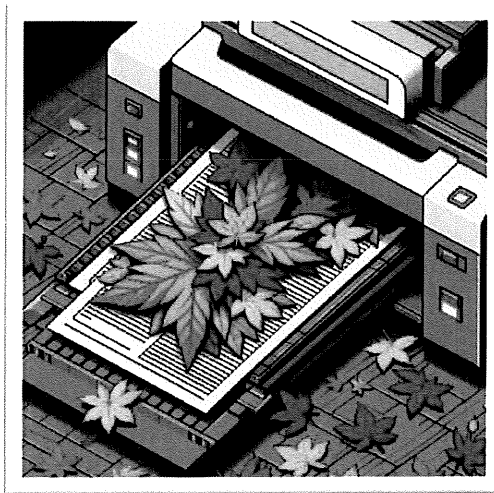
OCTOBER 2024 UPDATE

Health Services continues to ensure that your paper health records become part of your health record in the Electronic Health Records (EHR) system and our scanning partners are currently scanning any overflow charts that you may have. Overflow charts are your paper health records that date back 6 months or longer. It is important that your overflow records become part of your electronic record because it can help ensure the people who provide medical, mental health, and dental services have the most complete picture of your health history.

Scanning Process: Our scanning partners have been doing this for over 55 years and scan thousands of pages every day. When they scan your paper health records, the electronic files are safely stored, protected, and backed up on hard drives.

Privacy Matters: Your health information belongs to you, and we care a lot about your privacy. During the EHR project, keeping your information private is our focus. Health Services make sure your information is safe and only people who are allowed can see it.

Please remember that your paper health records will be kept safe and stored according to the rules that Oregon Department of Corrections Health Services carefully follows for keeping those records.



We will continue to keep you updated every month about the EHR Project!

SERVICIOS DE SALUD EXPEDIENTES ELECTRÓNICOS DE SALUD (EHR)

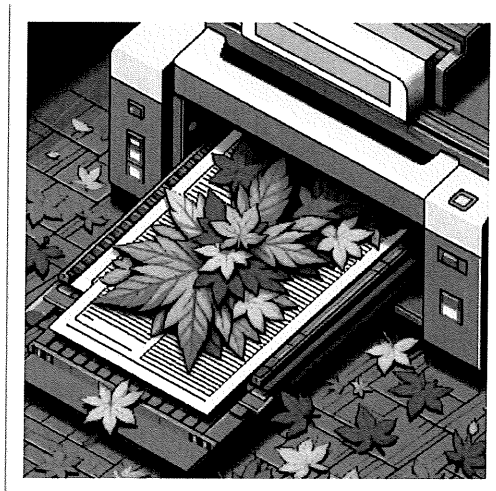
OCTUBRE DE 2024

Servicios de Salud continúa garantizando que sus expedientes de salud en papel formen parte de su expediente de salud en el sistema de Expedientes Electrónicos de Salud (EHR, por sus siglas en inglés) y nuestros socios de escaneo están actualmente escaneando cualquier expediente excedente que usted pueda tener. Los expedientes excedentes son expedientes médicos en papel que datan de 6 meses y antes. Es importante que los expedientes excedentes formen parte de su expediente electrónico debido a que ayudan a garantizar que las personas que le proporcionan servicios médicos, de salud mental y dental, tengan un panorama completo de su historial de salud.

Proceso de escaneo: nuestros socios de escaneo han estado haciendo esto por más de 55 años y escanean miles de páginas al día. Cuando escanean sus expedientes médicos en papel, los expedientes electrónicos se almacenan de forma segura, se protegen y con copias de seguridad en discos duros.

La privacidad importa: su información de salud le pertenece a usted y nos importa mucho su privacidad. Durante el proyecto de los EHR, mantener su información privada es nuestro enfoque. Servicios de Salud garantiza que su información está segura y solo pueden verla las personas autorizadas.

Por favor, recuerde que sus expedientes de salud en papel se mantendrán y se almacenarán de forma segura, en conformidad con las reglas que los Servicios de Salud del Departamento Correccional de Oregon sigue cuidadosamente para mantener dichos expedientes.



¡Cada mes continuaremos manteniéndole al tanto sobre el Proyecto de los EHR!



Mainline

		Week at a Glance					
Monday 10/21/2024		Tuesday 10/22/2024	Wednesday 10/23/2024	Thursday 10/24/2024	Friday 10/25/2024	Saturday 10/26/2024	Sunday 10/27/2024
Week 1	BREAKFAST	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sfa,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP White Flour Tortilla (Sfa) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Cheese Slice (Sfa,Chl) - 1.00 SLC English Muffin (Sfa,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP *Ham & Cheese Scramble (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
	LUNCH						
Week 1							
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Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.
*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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