

DEER RIDGE PRINTS

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November 1, 2024

WHO'S WHO AT DRCI

Superintendent – Ms. Sundquist
Asst. Supt. General Services – Mr. Beebe
Asst. Supt. Security – Ms. Plummer
Business Services Office – Ms. Bryan
Correctional Services Manager – Mr. Duncan
Education Director – Mr. Sklenar
Food Services Manager – Mr. Peterson
Warehouse & Commissary Manager-Ms. Simmelink-Rask

Grievance Diversity Coordinator – Mr. Ybarra
Health Services Manager – Ms. Carter
Hearings Officer – Ms. Cortazar & Ms. Bruce
Institution Work Program – Mr. Chapman
Library Coordinator – Ms. Current, Mr. Harvey
Mailroom Manager – Ms. Hofman
Mental Health Services Manager – Ms. Pierce

Physical Plant Manager – Mr. Noack
Religious Services – Mr. Pillay
OCE Call Center – Mr. Bierman
OCE Laundry – Mr. Wright
Transitions Coordinators- Ms. Wilson

DOC/DRCI/RELEASE COUNSELOR

ATTENTION

Mr. McNulty, DRCI Release Counselor has relocated to OSP and will no longer be working at the facility.

Starting October 11, 2024, the Release Counselor caseload will be split between Ms. Vail and Mr. Biles.

Mr. Bile's caseload will be 00 – 49.

Ms. Vail's caseload will be 50 – 99.

DOC/COMMISSARY

DATE: WEDNESDAY, NOVEMBER 06, 2024
TO: Adults in Custody
FROM: Dustin Hoffman, Distribution Services
Statewide Operations Manager
SUBJECT: Commissary News, Updates and
Reminders

News:

Summer has ended, the holidays are right around the corner. We in commissary have holiday cards in stock and for sale. Get a jump start on your letters to your family and friends.

Single Holiday Card \$1.55

Pack of 12 Holiday Cards \$18.30

Please use the substitution space to write in what you would like to order on your commissary order form.

DRCI Commissary News and Important Dates

DRCI Commissary will be offering a Double Spending week November 18th – 22nd, 2024.

The Spending Limits will be as follows:

Level 1 - \$100.00

Level 2 – \$180.00

Level 3 - \$240.00

No orders will be processed November 25th - 29th in observance of Thanksgiving.

DOC/DRCI/PHOTO PROGRAM

Purchasing photo tickets can now be done by filling out a photo CD28 for the number of Tickets you want to purchase. Once the CD28 has been filled out, submit the order by putting the CD28 in the RECREATION box in the dining room. Each ticket is one dollar for one photo. Beginning November 1st, 2024, this will be the only way you can purchase photos so get your tickets now. You also may bring up to 5 photo tickets to the visiting room for photos with your family and friends. Photo tickets will be processed on the first and third Thursday of each month so plan ahead. You may purchase additional copies for up to 90 days as long as you have the photo number so make sure you know the photo number. After 90 days your photos will be deleted. Photo CD28's have been placed on your unit.

Thank you! Recreation staff.

DOC/HJ HOUSING UPDATE

Unfortunately, we have been informed that our current contract does not allow us to use soda tickets for food items in a vending machine. We have attempted to find another solution that would allow us to continue offering food vending machines on H and J Units but were unsuccessful. Due to this the machines are scheduled to be removed from H and J units by the end of November.

DOC/ADMINISTRATIVE RULES

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 8/30/2024.

PROPOSED RULES:

291-006 Discrimination Complaint Review System

- Amends rule to exempt reports related to sexual abuse and sexual harassment from the department's grievance and discrimination complaint systems to simplify and clarify the process for AICs who are seeking to report a PREA-related issue; and for revisions that improve clarity of the rules and consistency within these rules, align these rules with other department rules, and reorganize these rules.
- Last day of comment period: 12/16/24 at 12:00 PM

291-109 Grievance Review System

- Amends rule to exempt reports related to sexual abuse and sexual harassment from the department's grievance and discrimination complaint systems to simplify and clarify the process for AICs who are seeking to report a PREA-related issue; and for revisions that improve clarity of the rules and consistency within these rules, align these rules with other

department rules, remove gendered language, and reorganize these rules.

- Last day of comment period: 12/16/24 at 12:00 PM

PERMANENT RULES

291-011 Segregation (Disciplinary)

- Amends rule to clarify what department staff will visit with an adult in custody on a daily basis to assess that adult in custody's medical or health care requests or needs when the adult in custody is in disciplinary segregation at a minimum-security correctional facility that does not have an onsite health care professional available on a daily basis.
- Effective 10/23/25

291-086 AIC Access to Information Technology

- Amends rule to change the term "inmate" to "adult in custody (AIC)" and to better reflect statewide standards and industry modernization; expand and clarify the department's policy on AIC access to information technology; update definitions; adopt new rules concerning management of approved information technology, approval processes for requesting information technology to assist with a disability, and for the review and removal of access restriction; and to reorganize these rules.
- Effective 10/14/25

291-105 Prohibited Conduct and Processing Disciplinary Actions

- Amends rule to update the maximum Loss of Privileges sanctions for Level I and Level II rule violations and allows for an Adjustment to Final order for loss of privilege sanctions of 30 days or more; and to add definitions for the following terms to aid understanding:

Adjudicate, Disciplinary Segregation, Drug Paraphernalia, and Loss of Privileges (LOP).

- Effective 10/22/25

291-127 Visiting

- Amends rule to increase the number of eligible visitors, and clearly articulate an objective administrative review process; improve clarity and consistency, align with other department rules and department philosophy; and change “inmate” to “AIC”.
- Effective 10/08/25