

# DEER RIDGE PRINTS

December 6, 2024

## WHO'S WHO AT DRCI

Superintendent – Ms. Sundquist  
Asst. Supt. General Services – Mr. Beebe  
Asst. Supt. Security – Ms. Plummer  
Business Services Office – Ms. Bryan  
Correctional Services Manager – Mr. Duncan  
Education Director – Mr. Sklenar  
Food Services Manager – Mr. Peterson  
Warehouse & Commissary Manager – Ms. Simmelink-Rask

Grievance Diversity Coordinator – Mr. Ybarra  
Health Services Manager – Ms. Carter  
Hearings Officer – Ms. Cortazar & Ms. Bruce  
Institution Work Program – Mr. Chapman  
Library Coordinator – Ms. Current, Mr. Harvey  
Mailroom Manager – Ms. Hofman  
Mental Health Services Manager – Ms. Pierce

Physical Plant Manager – Mr. Noack  
Religious Services – Mr. Pillay  
OCE Call Center – Mr. Bierman  
OCE Laundry – Mr. Wright  
Transitions Coordinators – Ms. Wilson

## DOC/ADMINISTRATIVE RULES

*From the Administrative Rules Program:*

Below is the list of status changes made to DOC administrative rules since 10/28/2024.

### **PROPOSED RULES:**

#### **291-180 Interstate Compact**

- Amends rule to align with state statute (ORS 144.600) regarding Oregon's participation in the Interstate Compact for Adult Offender Supervision (ICAOS); clarify Purpose statement by adding reference to the enabling legislation establishing Oregon's participation in the ICAOS; make changes for consistency throughout these rules and change "offender" to "adult on supervision" to align with department philosophy; adopt definitions for these rules; reorganize for clarity; make non-substantive edits (such as, capitalization); update Extradition Services mailing address, and update statutory authority.
- Last day of comment period: 1/13/25 at 12:00 PM

## DOC/DRCI/BHS

Behavioral Health Services would like to share some information about mental health clinic appointments. The purpose of the mental health clinic is to respond in a timely manner to symptoms you may be experiencing that are causing you significant distress. During clinic, we will provide you with skills coaching, determine whether we need to conduct a crisis assessment, or determine whether your regularly scheduled appointments need to be changed.

The following things will not be done in mental health clinic:

- Work restrictions
- Program restrictions
- Housing or bunk moves
- Providing property like radios, TVs, art supplies, etc.

If you are feeling unsafe towards yourself, please let any staff know immediately and they will contact BHS. For other concerns, including longer term changes to your treatment plan, please discuss those at your next regularly scheduled appointment. Thank you.



# Financial Services

## Informational Briefing

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### Adult in Custody (AIC) Trust Accounts

General Spending Account	<ul style="list-style-type: none"><li>• Primary spending account for AICs</li><li>• Eligible deposits are received into this account<ul style="list-style-type: none"><li>◦ <i>Examples: Deposits received from friends/family, and PRAS</i></li></ul></li><li>• AICs use the Request for Withdrawal of Funds form (CD28) to facilitate financial transactions from the General Spending Trust Account</li><li>• Funds in this account are not protected from debt/obligation collection or garnishment</li></ul>
Protected Spending Reserve Account	<ul style="list-style-type: none"><li>• This is a spending account established for AICs who receive protected money<ul style="list-style-type: none"><li>◦ <i>Examples: disability benefits for veterans, moneys received from Native American or tribal government, railroad retirement benefits, OCE Prison Industry Enhancement (PIE) Awards</i></li></ul></li><li>• AICs use the green Request for Withdrawal of Funds from Protected Reserve form (CD28P) to facilitate financial transactions from the Protected Reserve Trust Account</li><li>• Funds in the Protected Reserve Trust Account are protected from debt/obligation collection or garnishment</li></ul>
Transitional Savings Account	<ul style="list-style-type: none"><li>• Established per SB844/ORS 423.105 as a means for AICs to save funds for release from ODOC custody</li><li>• 5% of each eligible deposit is received into the AICs Transitional Savings Trust Account until the account reaches \$500</li><li>• AICs may elect to transfer funds into this account by submitting a transfer request form (CD1832, <i>available electronically and in paper</i>) up to \$500</li><li>• AICs may continue a 5% deduction of their eligible deposits beyond \$500 if court-ordered financial obligations (COFOs) are satisfied</li><li>• Funds in the Transitional Savings Trust Account are protected from debt/obligation collection or garnishment, but this is not the same thing as the Protected Spending Reserve Account</li></ul>
General Savings Account	<ul style="list-style-type: none"><li>• Established as a means for AICs to save funds outside of the Transitional Savings Trust Account</li><li>• AICs may elect to transfer funds into the General Savings Trust Account by submitting a transfer request form (CF1832, <i>available electronically and in paper</i>)</li><li>• Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158</li><li>• Funds in the General Savings Trust Account are not protected from debt/obligation collection or garnishment</li></ul>
Obligated Reserve Accounts	<ul style="list-style-type: none"><li>• Medical, Optical, Dental, Trip, Education, Religious, and Programming are accounts AICs use when there is a need to reserve funds for a good or service that meets specific criteria</li><li>• AICs may receive deposits directly to one of these accounts from an external source</li><li>• AICs must be approved to place funds into an Obligated Reserve Account</li><li>• Funds in Obligated Reserve Accounts are deemed spent and therefore are not subject to debt/obligation collection or garnishment</li></ul>

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### Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to [dldoctrustinfo@doc.state.or.us](mailto:dldoctrustinfo@doc.state.or.us).