



GROUP LIVING

The Group Living Mailbox, which is located to the Left of Door #5 on the Control Floor, is for the following:

AIC Communications addressed to –

- Captain Gaither – Group Living Captain
- Lieutenant Shanley – Group Living Lieutenant – PREA
- Corporal Oberfoell – Group Living Corporal
- Officer Ruby – Substance Abuse Officer
- Ms. Andrea Fugate – Measure 17 Work Programs

Or questions/request related to:

- Housing Related Communications (Example: Cell Change Requests)
- Hair Cuts
- Work Programs – M17
- PREA
- Alternative Clothing
- Lost/Damaged Property

The Group Living Box is not for:

- Grievances
- Visiting Applications
- Incentive Level Increases
- STM related Issues
- Counselors (Correctional/BHS)
- Medical Issues
- Phone/Tablet Issues

/s/ J. John Group Living Corporal

A-Block/A-3 moves

OSP will begin to populate A-block and A-3 beginning February 3rd, 2025. After a long period of time, Alpha and Alpha 3 are ready to be occupied.

Group Living will begin this process with C-block AICs moving into A-blocks 1st and 2nd tiers. Once C-block is completed, we will move on to D-block, then E-block.

After A-block moves are completed, Group Living will begin to move AICs to A-3. Again, starting with C-block, D-block, then E-block.

Internal moves in these two units will not be started until after all initial moves are completed. Only AICs that meet the current criteria will be allowed to move into A-block and A-3. Unit orderlies will be hired by the housing unit staff.

****AICs MUST meet the property rule to be considered to move to A-block or A-3. AICs with excessive property will not be allowed to move to either unit. If you were originally in A-block or A-3 and no longer meet the rule, you will not be allowed to move in. AICs not meeting the property rule will be moved to the bottom of the A-block and A-3 waiting list.**

/s/ B. Gaither Group Living Captain

Haircuts

Due to the increase in Haircut requests Group Living will be reinstituting the 30-day rule for haircuts. With the increase of haircuts, please do not turn in more than one request at a time as it slows down the process. Turning in more than one may result in you losing your haircut privilege for the month. The only exception to the 30-day rule is if you are paroling, have an upcoming verifiable court appearance or a special visit (A special visit is a visit that is coordinated through the superintendents office), which you must specify in your request and will be verified.

Normal visits and club banquets are not a valid exception to the 30-day rule, so please plan accordingly.

Haircuts for Stair Restricted AIC's

If you need a haircut and are stair restricted please send a AIC Communication to Group Living and specify that you are stair restricted and would like a barber to come to your cell and one will be scheduled to do so on the next available date. You will receive a Call Pass when you are scheduled.

Hair Braiding Services now available

If you would like to get your hair braided, please send an AIC Communication to Group Living requesting to get your hair braided.

/s/ A.Fugate PA 2

Health Services

To help decrease the length of our three medication lines—AM, Noon and PM, we will be changing some of your call outs. This means that although you may have been getting call outs for meds at AM and PM, you might now have call outs for AM and Noon or Noon and PM, etc. This change may take several days, as we must change several hundred call outs. We hope that as a result, med lines will be shorter, and you can receive your control by staff medications in a timelier manner. Please bear with us while we do this and watch your call outs.

/s/ K. Ross, RN, BSN Medical Manager

Pharmacy

KOP Pill Line Changes

We are changing how AICs will get call outs for the KOP pill line. Instead of the white passes that are currently used, we are switching to the same yellow call outs used elsewhere at OSP. After you have requested a KOP refill, please watch for a call out that has “**CNTRLFLR/KOP**” on it. These call outs will be for 1100. Please follow the call out. AICs will still go to the control floor to pick up KOP meds like they do now, but the method for call outs will change effective immediately.

/s/ K. Ross, RN, BSN Medical Manager

JOB ANNOUNCEMENTS

Physical Plant Office/Avenue

The Physical Plant Office is looking for a motivated AIC for our Physical Plant Office/Avenue position. This position is utilized to maintain the cleanliness of the Physical Plant Avenue and the Physical Plant office.

Tasks include:

- Maintaining cleanliness of the Avenue.
- Cleaning restrooms
- Cleaning common office area
- Emptying garbage/recycling
- Sweeping/mopping
- Other duties as assigned

Interested AIC's please send a kyte to:

James Ellertson
Physical Plant Manager

Physical Plant

/s/ J. Ellertson, Physical Plant Manager

The OCE CAD Department is seeking AIC members to join the CAD team.

Responsibilities include drafting, cost estimating, and other design services in support of OCE's sales and manufacturing operations.

Requirements:

- Minimum of 1 year with no major disciplinary actions
- At least 5 years remaining on sentence
- Experience with Microsoft Office software (Word, Excel)
- CAD software experience preferred (AutoCAD, Revit, Inventor, Cabinet Vision, etc.)
- Background in manufacturing, production, or construction
- Ability to solve problems in a collaborative environment
- College education or equivalent work experience

Please submit an application with a cover letter to N. Hankland, OCE CAD.

/s/ N. Hankland Cad Specialist OCE

Physical Plant HVAC Apprenticeship position

The HVAC shop is accepting applications for AIC's interested in a career as a HVAC mechanic.

This position will give someone an opportunity to go through an apprenticeship program, learn a trade and earn a LEB Electrical license.

The desired candidate will embody this list of personal traits and meet the following criteria.

- Self-motivated with a desire to learn new skills and perfect their Trade.
- Willingness to take and follow directions, constructive criticism, work well with others to accomplish tasks.
- Must be a team player who communicates well with all types of personalities.
- Reliable maintaining regular attendance with a steady behavior.
- Willing to work off hours when necessary.
- Stay Drug and Alcohol free during your time here.
- Have at least 1-year clean conduct. Have a minimum of 6 years left on sentence.

- Have High school diploma/GED and ability to pass math test.
- Ability to work in confined spaces, from heights and in extreme temperatures.
- Must be able lift at least 75 pounds.

All applicants are required to have more than six years left on their sentence, must have a year of clear conduct with a level 3 NCI. Must have desire to be able to be a productive member of society when released. High school diploma or GED required. Send applications with Resume and cover letter to Willette - Physical plant HVAC shop.

/s/ P.Willette HVAC Physical Plant

RELIGIOUS SERVICES

Find Freedom and Hope Service

UPCI is offering a renewed service starting in January on the 2nd and 4th Thursdays.

We understand the challenges of feeling locked in and locked out. These services are a time to reflect on how the Lord delivers us from what binds us and brings us into His freedom.

- Hear testimonies of transformation and hope.
 - Discover the healing, freeing power of Jesus Christ
 - Embrace the joy of living victoriously through Him.
- Come as you are and discover true freedom in Jesus Christ.

Please send a kyte to the Chapel to sing up for this service.

Volunteer Ministers Doug Lethin & Dennis Mostyn

/s/ A. Y. Perlstein, Chaplain

Circle of Peace on the Inside Group (COPING)

Circles of Peace on the Inside Group (COPING) is a *Restorative Justice* approach to treatment, allowing all who have been impacted by domestic violence to collaboratively repair and prevent future destructive behavior(s) upon release.

COPING consists of 15 weekly *Circles* that bring prisoners together who want to transform their trauma.

The first Circle begins: Wednesday, January 22nd from 1:00 to 3:00 pm.

We will meet: Every Wednesday for the next 15 weeks, until April 30th.

There is limited space, so if you cannot make the time commitment, please do not sign up. All are welcome. Send your kites to the Chapel.

"Trauma untransformed becomes transferred."

/s/ A. Y. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, January 18th:

- | | |
|---------|---|
| 8:00 am | LDS Services |
| | Sweat Lodge |
| | Jehovah's Witness |
| 1:00 pm | Jewish Service |
| | Seventh Day Adventist |
| 6:00 pm | Calvary Chapel |
| | Siddha Yoga (2 nd and 4 th Saturdays) |



Sunday, January 19th:

- | | |
|----------|---|
| 8:00 am | Protestant (Spanish service) |
| | Jehovah's Witness (Spanish service) |
| | Urantia (1 st and 3 rd Sundays) |
| 1:00 pm: | Catholic |
| 6:00 pm | Lutheran (1 st , 3 rd , and 5 th Sunday) |
| | Agape Family Services (2 nd and 4 th) |

Monday, January 20th:

- | | |
|---------|----------------------------|
| 1:00 pm | Catholic (Spanish service) |
| 6:00 pm | Pentecostal service |

Tuesday, January 21th:

- | | |
|---------|---|
| 8:00 am | Becoming 01 (2 nd , 4 th) |
| 1:00 pm | Orthodox Christianity (1 st & 3 rd Tuesday) |
| | Art of Living (Meditate) (2 nd & 4 th Tuesdays) |
| 6:00 pm | Buddhist (1 st and 3 rd Tuesdays) |

Wednesday, January 22th:

- | | |
|---------|---------------------------|
| 1:00 pm | Justice issues |
| | Native drumming |
| 6:00 pm | Most Excellent way chapel |

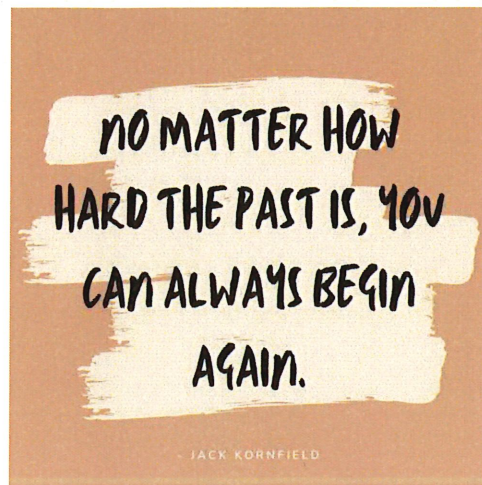
Thursday, January 23th:

- | | |
|----------|-----------------------|
| 12:30 pm | Biblical Hebrew class |
| 1:00 pm | TUMI |
| 6:00 pm | Gospel service |

Friday, January 24th:

- | | |
|---------|--|
| 1:00 pm | NOI Jumma Prayer |
| | Sunni Jumma prayer |
| 6:00 pm | Anger and the Bible (2 nd and 4 th) |

POINT TO PONDER



2025

Federal Holidays 2025	
Jan 1	New Year's Day
Jan 20	Martin Luther King
Jan 29	Chinese New Year
Feb 2	Groundhog Day
Feb 14	Valentine's Day
Feb 17	Presidents' Day
Mar 1	Ramadan
Mar 17	St. Patrick's Day
Apr 1	April Fool's Day
Apr 18	Good Friday
Apr 20	Easter
Apr 22	Earth Day
May 11	Mother's Day
May 26	Memorial Day
June 14	Flag Day
June 15	Father's Day
June 19	Juneteenth
July 4	Independence Day
July 27	Parents' Day
Aug 19	Aviation Day
Sep 1	Labor Day
Sep 7	Grandparents Day
Sep 11	Patriot Day
Oct 24	United Nations Day
Oct 31	Halloween
Nov 11	Veterans Day
Nov 27	Thanksgiving
Dec 24	Christmas Eve
Dec 25	Christmas Day
Dec 31	New Year's Eve

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March						
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26	27	28	29	30	31	



Financial Services

Informational Briefing

AIC Debt and Obligation Information

Debt / Obligation Type	Collection Schedule	Additional Information
Court Ordered Financial Obligation (COFO)	- Collected from eligible deposits per ORS 423.105 10% collected for COFO(s) from eligible deposits until the transitional savings trust account reaches \$500 - Then, 15% collected for COFO(s) from eligible deposits until obligation(s) are satisfied	- The department does not have case-specific information regarding COFOs; AICs are encouraged to contact the court of record regarding their COFO details - COFOs are not the same as County and US Court filing fees. Examples of COFOs are restitution, fines, fees, & child support - COFOs will continue to collect during the Holiday Buying Period
<i>Note: Although the transitional savings trust account is considered an obligation, funds collected are owned by the AIC. Per ORS 423.105, 5% will be collected from eligible deposits and placed into the transitional savings trust account. Funds in the transitional savings trust account are <u>not available until the AIC releases from ODOC custody.</u></i>		
DOC Debt	- Collected from eligible deposits - Additionally, collections shall occur the last business day of the month per OAR 291 Div. 158 if funds are available	- DOC debt includes but is not limited to debt incurred from various disciplinary fines, copy, and postage advances - DOC debt is due upon receipt; if/when funds are not available; funds are advanced and set-up as debt - Monthly, AICs may spend up to \$40 of the first \$80 deposited into general spending - DOC Debt may be suspended during the Holiday Buying Period unless a new disciplinary fee is applied
County Court Deferred Filing Fee Obligation	- Collected as funds become available - Multiple collections may occur throughout the month - Additionally, collections shall occur the last business day of the month	- County obligations refer to deferred county filing fees - These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee - County Court fees will continue to collect during the Holiday Buying Period
Initial Federal / US Court Filing Fee Obligation	- Collected as funds become available - Multiple collections may occur throughout the month - Additionally, collections shall occur the last business day of the month	- Initial Filing fees can be collected in total and are due upon receipt - These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee - Initial Federal/US Court filing fees will continue to collect during the Holiday Buying Period
Federal / US Court Deferred Filing Fee Obligation	Collected around the beginning of the month	- General filing fee collection amount determined by the previous month's deposit(s) 20% of previous months deposits multiplied by the number of cases is deemed collectable - Federal/US Court Deferred filing fees will continue to collect during the Holiday Buying Period

Note: Debt / Obligation types appear in order of collection priority. ODOC will comply with garnishment orders upon receipt.

HAPPY NEW YEAR JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29-Dec D/E/C AM PM EVE	30-Dec C/D/E AM PM EVE	31-Dec E/C/D AM PM EVE	1 D/E/C AM PM EVE	2 C/D/E AM PM EVE	3 E/C/D AM PM EVE	4 D/E/C AM PM EVE
5 C/D/E AM PM EVE	6 E/C/D AM PM EVE	7 D/E/C AM PM EVE	8 C/D/E AM PM EVE	9 E/C/D AM PM EVE	10 D/E/C AM PM EVE	11 C/D/E AM PM EVE
12 E/C/D AM PM EVE	13 D/E/C AM PM EVE	14 C/D/E AM PM EVE	15 E/C/D AM PM EVE	16 D/E/C AM PM EVE	17 C/D/E AM PM EVE	18 E/C/D AM PM EVE
19 D/E/C AM PM EVE	20 C/D/E AM PM EVE	21 E/C/D AM PM EVE	22 D/E/C AM PM EVE	23 C/D/E AM PM EVE	24 E/C/D AM PM EVE	25 D/E/C AM PM EVE
26 C/D/E AM PM EVE	27 E/C/D AM PM EVE	28 D/E/C AM PM EVE	29 C/D/E AM PM EVE	30 E/C/D AM PM EVE	31 D/E/C AM PM EVE	1-Feb C/D/E AM PM EVE

Morning Yard - 7:45am to 9:45am
 Afternoon Yard - 1:00pm to 3:30pm
 Evening Activities (Barn) 7:00p.m to 9:00pm



Mainline

Week at a Glance

	Monday 1/27/2025	Tuesday 1/28/2025	Wednesday 1/29/2025	Thursday 1/30/2025	Friday 1/31/2025	Saturday 2/1/2025	Sunday 2/2/2025
BREAKFAST							
Week 5	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Pancakes (Sod,Chl) - 3.00 EA Peanut Butter (Sfa) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Scrambled Eggs (Sfa,Chl) - 0.33 CP Ground Beef (Sfa,Chl) - 1.00 OZCKD Shredded Cheese (Sfa,Chl) - 2.00 TBS Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Hard Boiled Egg (Sfa,Chl) - 2.00 EA Wheat Toast - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Veggie & Cheese Scramble (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA Coffee Cake (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
LUNCH							
Week 5	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Cheese Ravioli (Chl,Sfa) - 8.00 EA Marinara Sauce (Sod) - 0.50 CP Peas - 0.75 CP French Bread - 1.00 SLC Garlic Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Tuna Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Potato Soup - 10.00 FLOZ *Chicken-Bacon-Ranch Salad (Chl,Sfa) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Ranch Dressing (Sfa,Sod) - 2.00 FLOZ Carrots - 0.75 CP Breadstick - 1.00 EA Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Broccoli Cheese Soup (Sfa,Sod) - 10.00 FLOZ Fried Egg Sandwich on Wheat (Chl,Sfa) - 1.00 EA Mayonnaise - 1.00 TBS Green Beans - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Turkey & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Cauliflower - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Nacho Meat (Chl,Sfa) - 0.50 CP Refried Beans - 0.50 CP Cheese Sauce (Sfa) - 2.00 FLOZ Lettuce Salad - 1.00 CP Salsa (Sod) - 0.25 CP Tortilla Chips - 2.00 OZ Zucchini - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ *Roast Pork Loin (Chl,Sfa) - 3.00 OZCKD Scalloped Potatoes (Sod) - 0.75 CP Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Drink - 8.00 FLOZ
DINNER							
Week 5	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Spicy Rice Casserole (Sod,Chl,Sfa) - 1.25 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Philly Beef (Sod,Chl) - 3.00 OZCKD Cheese Sauce (Sfa) - 2.00 FLOZ Onions & Bell Peppers - 0.50 CP Wheat Hoagie Roll - 1.00 EA Broccoli - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup - 1.00 TBS Pudding - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Enchilada Casserole (Sod,Chl,Sfa) - 1.00 SV Brown Rice - 0.75 CP Seasoned Beans - 0.75 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Roast Beef, Onion & Bell Pepper Pizza (Sod,Chl,Sfa) - 1.00 EA Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Cheeseburger (Chl,Sfa) - 1.00 EA Onions & Pickles (Sod) - 0.25 CP Wheat Burger Bun (Sfa,Chl) - 1.00 EA Carrots - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup (Sod) - 2.00 TBS Fruit Crisp (Sfa,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Alfredo Sauce (Chl,Sfa) - 0.75 CP Spaghetti - 0.75 CP Blended Vegetables - 0.75 CP Focaccia Bread (Sod) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Creole Chicken (Chl) - 1.00 CP Brown Rice Pilaf - 0.75 CP Peas - 0.75 CP French Bread - 1.00 SLC Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.
*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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