

Issue 1

January 3, 2025



OREGON DEPT OF CORRECTIONS

OSCILLATOR

FROM THE OFFICE OF THE INSPECTOR GENERAL:

Working K-9's are now present at your facility

ODOC encourages AICs to talk with K-9 handlers when they are not engaged in a search activity.

You are hereby ordered not to interact with the dogs without the expressed permission of the K-9 handler.

This includes but is not limited to; calling, whistling, touching, or feeding the dog.

Any interference with the K-9 and their handler is subject to disciplinary action

BHS Orderly Opening

Unit 3 currently has openings for one Behavioral Health Services (BHS) Orderly. The job of the BHS orderly is to assist the Adults in Custody (AIC) with various daily routines and/or various needs. Some of the job duties of the BHS orderly include: Ensuring AIC's are familiar with the call-out schedule; Escorting AIC's to directed call-outs, meals, medication line, and yard; Assisting AIC's as needed/directed with personal needs, such as writing communication forms (kyte's), medical correspondence, letters, etc.; Being available to unit staff as needed for unscheduled duties; Alerting correctional staff of any safety and security concerns regarding assigned AIC's. The BHS orderlies must maintain a non-judgmental outlook when working with the AIC's and help to provide a safe environment. The BHS orderly will provide services on a routine scheduled basis, and as needed by the unit staff and BHS staff. Applicants must be misconduct free for at least 18 months, and submit a completed job application to BHS Manager, Becca Lovelady-Williams. ****You will not be moved to Unit 3 for this job.****

WHO'S WHO:

Superintendent - Mr. J. Wagner
Asst. Supt., General Services - Ms. T. Davenport
Asst. Supt., Security - Mr. N. Jones
BHS Manager - Ms. B. Lovelady-Williams
Corr. Rehabilitation Mgr. - Ms. E. Asay
Diversity/Grievance Coord. - Ms. R. Corrigan
Education/Training Administrator - T. Hightower
Executive Asst. to Supt. - Mr. N. Warren
Food Services Manager - Mr. N. Nawaz
Hearings Officer - Mr. D. Golden
Health Services - Ms. R. Vizina

Hobby Shop Supervisor - Ms. G. Kast
Library Coordinator - Ms. J. Baldovinos/Ms. J. Belluno
Management Asst. to Supt. - Ms. R. Mondragon
Operations Captain - Mr. A. Asay
Photo Program Supervisor - Ms. G. Kast
Physical Plant Manager - Mr. G. Davis
PREA Compliance Manager - Captain P. Mullen
Recreation - Mr. J. Hale, Ms. G. Kast, Mr. C. Ocupe
Religious Services - Chaplain D. Hodney
Special Population Lieutenant - Lt. S. Bennett
Transitions Coordinator - Mr. A. Lara

FROM THE ADMINISTRATIVE RULES PROGRAM:

From the Administrative Rules Program:

Below is the list of status changes made to DOC administrative rules since 11/25/2024.

PERMANENT RULES:

291-131 Mail (AIC)

- Amends rule to limit the type of envelopes, paper, and the use of certain materials related to incoming mail; to align the rules with statutory requirements for the processing of AIC mail with the Corrections Ombudsman; remove gendered language and add clarifying language and language for consistency with other department rules; change the term "inmate" to "adult in custody" per statutory requirement; and make minor grammatical and punctuation edits.
- Effective 1/13/25

Below is the list of status changes made to DOC administrative rules since 10/28/2024.

PROPOSED RULES:

291-180 Interstate Compact

- Amends rule to align with state statute (ORS 144.600) regarding Oregon's participation in the Interstate Compact for Adult Offender Supervision (ICAOS); clarify Purpose statement by adding reference to the enabling legislation establishing Oregon's participation in the ICAOS; make changes for consistency throughout these rules and change "offender" to "adult on supervision" to align with department philosophy; adopt definitions for these rules; reorganize for clarity; make non-substantive edits (such as, capitalization); update Extradition Services mailing address, and update statutory authority.
- Last day of comment period: 1/13/25 at 12:00 PM

Changes to the Mail Rule

Effective 1/13/2025

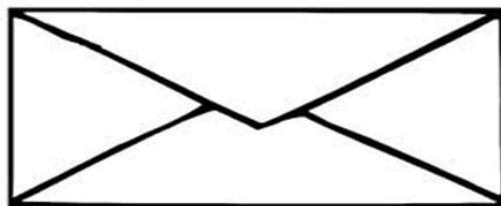
Effective January 13, 2025, the Mail Rule has been revised to address concerns regarding safety, security, and the well-being of both Adults in Custody (AICs) and staff. Mail postmarked after this date will be subject to the revised rule.

Some of the new requirements that friends and family of AICs should be aware of include:

- ♦ Incoming mail must be in pen, lead pencil, or be typewritten or photocopied.
- ♦ Incoming mail must be written on standard weight (20 pound or less) white paper. This is standard copy/print paper.
- ♦ Incoming mail must be enclosed in a commercially produced envelope using standard weight (20 pound or less) white paper that is no larger than 9" x 12".

**There are no changes to the
Legal Mail requirements**

This information is also being provided to your friends and family in the Visiting lobby, via the F&F emailed newsletter, and on the DOC Facebook page.



Examples of items that will be refused:

- ♦ Any non-white envelope
- ♦ Envelopes larger than 9" x 12"
- ♦ Envelopes that are not commercially produced
- ♦ Envelopes made of cardboard, padded, corrugated, or tear-resistant material
- ♦ Envelopes constructed of heavy weight paper (that is, greater than 20 pound) or with security screening features
- ♦ Cardstock (such as is used for greeting cards and postcards)

**Greeting cards and postcards
are not allowed.**



OSCI is accepting applications from eligible AICs with an interest in being a part of the JLAD program dedicated to raising and training assistance dogs.

Basic eligibility criteria include but are not limited to:

- AIC must be incentive level 2 or 3.
- AIC must have a GED or higher education and must maintain all case planning requirements.

OSCI JLAD program handler housing will be in Unit 4 dormitory and must be able to live with any AIC.

Due to the 24-hour needs of canine care, a handler position will be the only work assignment for any AIC.

Please submit a **Work Application** and any supplemental documentation to Counselor Thompson.

We look forward to working with you.

The JLAD Team



TO: All Adults in Custody
FROM: Health Services
RE: Electronic Health Records
(EHR)

Important Update from Health Services

The EHR Project Team is still working hard to scan all paper medical records into the new electronic health record (EHR) system. This important work helps you and the people who take care of your health at ODOC because your scanned medical records are quickly and easily available.

We wanted to give you this update and share important things to remember:

- We have now scanned all overflow paper medical records.*
- For now, you will still have a paper medical chart where Health Services will keep your important health information.*
- When Health Services starts using the EHR, any remaining paper medical records will be scanned.*
- You still request medical records the way you always have in your institution.*

The EHR Project Team will continue to keep you updated throughout the project!



PARA: Todos los adultos bajo custodia
DE: Servicios de Salud
Asunto: Actualización sobre los
Expedientes Electrónicos de Salud

Importante actualización de los Servicios de Salud

El equipo del proyecto EHR sigue trabajando arduamente para escanear todas las historias clínicas en papel al nuevo sistema de historia clínica electrónica (EHR). Este importante trabajo le ayuda a usted y a las personas que se encargan de su salud en ODOC porque sus registros médicos escaneados están disponibles de manera rápida y sencilla.

Queríamos brindarle esta actualización y compartirle cosas importantes para recordar:



- Hemos escaneado todos las historias clínicas en papel.



- Por ahora, usted seguirá contando con un historial médico clínico en papel donde los Servicios de Salud guardarán su información médica importante.



- Cuando los Servicios de Salud comiencen a utilizar EHR, se escanearán todos los historiales médicos en papel restantes.



- Usted seguirá solicitando historias clínicas como siempre lo ha hecho en su institución.

*El equipo del proyecto EHR continuará
manteniéndole informado durante todo el proyecto.*



JANUARY 2025



Prison Rape Elimination Act (PREA Information)

The Oregon Department of Corrections (ODOC) has a zero tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

Filing an Anonymous PREA Report

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

Opposite Gender Viewing/Announcements

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are located in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

Community-Based PREA Advocacy (Support) Program

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.

AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled similar to legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals.

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:
3325 Wilshire Blvd., Suite 340 Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

E. Sage, PREA Coordinator
Oregon Department of Corrections
2575 Center St. NE
Salem, Oregon 97301

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ENERO 2025

Ley de Eliminación de Violaciones en Prisión (Información PREA)

El Departamento Correccional de Oregon (ODOC) tiene cero tolerancias para el abuso sexual, el acoso sexual, y las represalias por denunciar un incidente. Puede informar en persona a cualquier miembro personal a través de una comunicación de AIC (adulto bajo custodia) o a través del sistema de quejas. Puede llamar a la línea directa de PREA, seleccionar el idioma y luego marcar 91 de cualquier teléfono de AIC.

Presentación de un informe PREA anónimo

Si no está seguro de presentar una acusación ante PREA, puede presentar un informe anónimo con una agencia externa.

Puede escribir a:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Por favor indique al comienzo de su carta, que está presentando una denuncia ante PREA y quiere permanecer anónimo. La Oficina del Gobernador remitirá todas las denuncias anónimas al Coordinador de PREA para garantizar que se complete una investigación basada en la información proporcionada.

Visualización/Anuncios de género opuesto

El personal del género opuesto se anunciará cuando ingresa a una unidad de vivienda, tocando un timbre. Esto debe hacerse cada vez que cambie el statu quo de la supervisión de género en una unidad de vivienda (si ya hay un miembro del personal del sexo opuesto en la unidad, entonces no es necesario volver a anunciar).

Cuando escuche el timbre, el personal del sexo opuesto estará ingresando a la unidad de vivienda, así que asegúrese de estar cubierto adecuadamente.

También es importante que se desnude en los lugares apropiados. Si se encuentra en un área de literas, hay cámaras en toda la instalación. Existen áreas designadas para cambiarse, el baño es la única área en la que puede estar sin ropa interior. La visualización de sexo opuesto puede ocurrir incidentalmente cuando el personal realiza controles de celda de rutina. Puede minimizar esto siendo consciente del género de la supervisión en su unidad de vivienda y asegurándose de cubrirse cuando sea posible.

Programa de defensa (apoyo) basado en la comunidad PREA

ODOC se ha asociado con defensores confidenciales basados en la comunidad de víctimas de abuso sexual para brindar servicios a los AIC.

Los AIC en ODOC que han pasado por abuso sexual pueden comunicarse con un defensor comunitario seleccionando un idioma, ingresando su PIN de AIC, luego presionando 0*711 sistemas telefónicos. También pueden solicitar una llamada privada a través del Gerente de Cumplimiento de PREA en la instalación. Los defensores brindan a las víctimas de abuso sexual información sobre sus opciones, recursos, y apoyo emocional. No hay ningún cargo por las llamadas a los defensores.

La línea de crisis de defensa basada en la comunidad es para personas que necesitan ayuda acerca de los problemas relacionados con el abuso sexual y no debe usarse para otros fines.

Las llamadas telefónicas y el correo con los centros de defensa basados en la comunidad se consideran comunicaciones privilegiadas y se manejarán de manera similar a las llamadas legales/correo oficial. Todas las llamadas de defensa no son monitoreadas ni grabadas.

Los defensores brindan apoyo confidencial e intervención en crisis, le informaran sobre la investigación y el proceso del examen médico, lo educaran sobre cómo curarse del abuso sexual y ofrecen recursos y referencias.

Los defensores no le dirán qué hacer, no se comunicarán con la institución a menos de que usted les solicite que lo hagan y firmen un comunicado. No le brindarán asesoramiento legal.

Los centros de defensa basados en la comunidad brindaran apoyo en caso de abuso sexual a personas de todos los géneros. Los defensores comunitarios no informarán a nadie a menos de que usted les solicite que lo hagan y si usted firma una divulgación de información.

La sede internacional de Just Detención (Just Detention International Headquarters) es un recurso de defensa nacional y se puede contactar en:

3325 Wilshire Blvd., Suite 340
Los Angeles, CA 90010

Si tiene cualquier pregunta sobre PREA, puede preguntarle a un miembro del personal, escribir al Gerente de Cumplimiento de PREA en su institución, o puede escribir a:

E. Sage, PREA Coordinator
Oregon Department of Corrections
2575 Center St.NE
Salem, Oregon 97301

January 2025

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 Aft. YARD: 11,3,13 CHOW: 11,3,13/4,1,2 PM Chow: 4,1,2/11,3,13 EVE Rec: 4/1,2/11,3,13	30 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	31 Aft. YARD: 1,2,4 CHOW: 11/1,2,4/3,13 PM Chow: 11,3,13/1,2,4 EVE Rec: 11,3,13/1,2/4	1 Aft. YARD: 3,13,11 CHOW: 11,3,13/1,2,4 PM Chow: 1,2,4/3,13,11 EVE Rec: 1,2/4/3,13,11	2 Aft. YARD: 2,4,1 CHOW: 11/2,4,1/3,13 PM Chow: 3,13,11/2,4,1 EVE Rec: 3,13,11/2,1/4	3 Aft. YARD: 13,11,3 CHOW: 11,13,3/2,4,1 PM Chow: 2,4,1/13,11,3 EVE Rec: 4/2,1/13,11,3	4 Aft. YARD: 4,1,2 CHOW: 4,1,2/13,11,3 PM Chow: 13,11,3/4,1,2 EVE Rec: 13,3,11/4/1,2
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