



OSP Executive Management Team

September 11, 2025

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GENERAL SERVICES

Work Orders:

The following is the procedure when requesting plumbing work repairs in your cell housing or work location.

For your cell housing you are to notify your tier officer or Block Sergeant and give a brief explanation of your issue, staff will then submit a work order request electronically. For plumbing issues at your work location (Example) OCE, Culinary, Yard, etc. Notify your staff supervisor they will then submit a work order request electronically.

All work order requests are prioritized based on the nature of the request and current work order load. A dripping cell faucet is considered a low priority but is usually addressed within a week.

/s/ C. Wagner, Asst. Supt. General Services

GROUP LIVING

AIC Bags/Backpacks

Notice from Group Living. Effective August 25th, 2025.

AICs are only allowed to have in their possession, or in their cell, bags that are authorized either from fund raiser purchase or issued by ODOC. All other bags will be confiscated as contraband.

Any bags that have been altered from their original state, belts added as straps, pockets added, are not allowed. Large mesh laundry bags are not to be in AIC possession. These items will be returned to laundry.

/s/ CPL. B. Gaither, Group Living

CORRECTIONAL REHABILITATION

Visiting:

Afternoon visiting will be closed on November 20th.

Visiting Applications – Denials

Per Visiting Services, if an application was submitted and denied due to ineligibility, a CD 1594

Administrative Review must be submitted for reconsideration based on a change in circumstances. You can no longer simply resubmit the application once the individual becomes eligible.

/s/ C. Lenex, Correctional Rehabilitation Manager

HEALTH SERVICES

Flu and COVID Vaccine Clinics

It is that time again. Beginning in October we'll be offering influenza (flu) and COVID vaccines to everyone. You will be approached by Health Services and asked if you would like a vaccine. We encourage you to say yes.

Both flu and COVID are highly contagious viruses that can lead to serious health issues. They spread through respiratory droplets and can be passed on even before symptoms appear. Vaccines work by making the body's immune system stronger and helping it to recognize and fight viruses. Vaccines reduce the risk of getting sick, and if you do get sick the symptoms are likely to be much milder and shorter in duration. Getting vaccinated helps to not spread flu or COVID to others.

The side effects of vaccines are usually mild, such as tiredness or a sore arm that generally last a day or two. Receiving a yearly vaccine is important, as protection wanes and viruses change over the course of a year, and so newer vaccines are needed to fight them. Getting vaccinated does not give you the illness, the vaccines use inactivated virus components to train your immune system safely. You can receive both flu and COVID vaccines at the same visit, but they will be given in two separate injections. Getting vaccinated is the single most effective way to avoid becoming sick from flu and COVID viruses.

If you have questions regarding vaccines, you are welcome to ask your health care provider.

/s/ K. Ross, Medical Service Manager

KOP Medline-

As of September 1, 2025 we will be bringing back the morning in-cell med line or KOP (keep on person) med line. The KOP carts will be on the control floor outside of the fishbowl Monday through Friday during the morning meal and the noon meal. We will do call outs for either 6:15am or 11:15am. The call outs for the KOP line are a notification that you have medication. If you don't make it to your call out time, please feel free to stop by during the other time. For both KOP med lines, you will need to stop on your way to chow. If you wait until after chow to stop by you run the risk that med line will be done for that time slot. KOP med line is over when all the blocks have been called to go to chow.

/s/ K. Wright, Nurse Manager

RELIGIOUS SERVICES

Find Freedom and Hope Service

UPCI is offering a renewed service starting in January on the 2nd and 4th Thursdays.

We understand the challenges of feeling locked in and locked out. These services are a time to reflect on how the Lord delivers us from what binds us and brings us into His freedom.

- Hear testimonies of transformation and hope.
 - Discover the healing, freeing power of Jesus Christ
 - Embrace the joy of living victoriously through Him.
- Come as you are and discover true freedom in Jesus Christ.


Please send a kyte to the Chapel to sing up for this service.

Volunteer Ministers Doug Lethin & Dennis Mostyn

/s/ A. Y. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, September 13th:

- | | | |
|---------|---|---|
| 8:00 am | LDS Services |  |
| | Sweat Lodge | |
| | Jehovah's Witness | |
| 1:00 pm | Jewish Service | |
| | Seventh Day Adventist | |
| 6:00 pm | Calvary Chapel | |
| | Siddha Yoga (2 nd and 4 th Saturdays) | |

Sunday, September 14th:

- | | |
|----------|---|
| 8:00 am | Protestant (Spanish service) |
| | Jehovah's Witness (Spanish service) |
| 1:00 pm: | Catholic |
| | Urantia (1 st and 3 rd Sundays) |

- | | |
|---------|---|
| 6:00 pm | Lutheran (1 st , 3 rd , and 5 th Sunday) |
| | Agape Family Services (2 nd and 4 th) |

Monday, September 15th:

- | | |
|---------|----------------------------|
| 1:00 pm | Catholic (Spanish service) |
| 6:00 pm | Pentecostal service |

Tuesday, September 16th:

- | | |
|---------|---|
| 8:00 am | Becoming 01 (2 nd , 4 th) |
| 1:00 pm | Orthodox Christianity (1 st & 3 rd Tuesday) |
| | Art of Living (Meditate) (2 nd & 4 th Tuesdays) |
| 6:00 pm | Buddhist (1 st and 3 rd Tuesdays) |

Wednesday, September 17th:

- | | |
|---------|---------------------------|
| 1:00 pm | Justice issues |
| | Native drumming |
| 6:00 pm | Most Excellent way chapel |

Thursday, September 18th:

- | | |
|----------|-----------------------|
| 12:30 pm | Biblical Hebrew class |
| 1:00 pm | TUMI |
| 6:00 pm | Gospel service |

Friday, September 19th:

- | | |
|---------|--------------------|
| 1:00 pm | NOI Jumma Prayer |
| | Sunni Jumma prayer |

POINT TO PONDER

“
You're not obligated to win. You're
obligated to keep trying to do the
best you can every day.

Marian Wright Edelman





YOU ARE INVITED TO THE ANNUAL

worksource | OREGON

OSP CAREER AND RESOURCE FAIR – SEPTEMBER 26TH

9am – 3pm

Oregon State Penitentiary (OSP)

Activities Floor

Inmate Work Programs, in partnership with the 7th Step Club, Opportunity Oregon, Transitional Services, Oregon Corrections Enterprises, and WorkSource Oregon, invite you to join us for our annual Second Chance Career and Resource Fair. Our joint mission is to *“Partner with vibrant, mission focused organizations to deliver coveted employees to employers and positive ambassadors back to families and communities.”*

Please join us for an event hosting:

- Over 25 hiring organizations and resource providers,
- 250 vetted and prepared AICs,
- The Staff and AIC Leadership working to ensure **this** is the last time here.

This event represents a desired cultural change toward recognition of the investment into AICs by the AIC, partnering AICs, and **YOU**, our valued staff! With your partnership we will showcase to the outside hiring managers our qualified AICs and set the stage for success in the future.

The purpose of the morning session (10:00am-11:00am) is to create a comfortable environment for folks who's first prison experience may be that day. We want them to feel welcome through our very 'normal' interpersonal interactions between AIC and Staff demonstrating that **we are all on the same team**. Team means AICs, OSP Staff, and outside partners working with:

- Shared mission,
- Equal voices,
- Sharing their work, unique perspectives, and responsibilities, to
- *Jointly* create solutions.

The afternoon will see two sessions (11:15am-12:45pm and 1:05pm – 2:35pm) of 125 AICs each engaging with the prospective employers with resumes in hand. Most AICs will be nervous meeting folks from outside and your familiar face could be the difference in giving them the courage to shine.

I believe we all share in the desire to create a safer, more enriched community and rewarding experience for those beyond the wall. Thank you for the time and commitment you devote in support of this very strenuous, but worthy, joint mission of positive life change for our AICs.

We hope to see you there!



Financial Services

Informational Briefing

*Processing AIC Financial Transactions
Group Activity Events & Request For Withdrawal of Funds (CD28s/CD28Ps)*

This briefing is intended to provide Adults in Custody (AICs) & Department staff with a general overview of what to expect when withdrawal requests are submitted for processing.

Plan Ahead

CD28s/CD28Ps must be submitted for processing two weeks prior to an event per DOC Policy 30.1.6, AIC Revenue Generating Activities and Programs. This ensures appropriate levels of service and time to process the CD28s/CD28Ps and collect funds prior to an event.

Per OAR 291-145, Group Activities, AICs with insufficient funds will not be allowed to take part in a group activity that has a cost associated with participation.

Business Services does not hold CD28/CD28Ps.

CD28s/CD28Ps are processed upon receipt by the Business Office. If the workload is high, processing will typically occur within five business days of receipt.

If a CD28/CD28P needs to be processed on or after a specific date, AICs and facilitating staff should submit their requests accordingly.

Responsible Financial Management

When an AIC provides their signature and submits a CD28/CD28P for processing, the AIC is consenting to the withdrawal of funds from their trust account at the time of submission.

The AIC is responsible for tracking and confirming the availability of sufficient funds in their trust account. This includes accounting for any outstanding or pending financial transactions, including, but not limited to, communications transfers, commissary orders, and check requests.

Failure to account for sufficient available funds and/or pending transactions may result in CD28s/CD28Ps being returned due to insufficient funds.

*****IMPORTANT*****

AIC Trust Account information is protected information and should only be accessed by authorized Financial Services staff with access to the Department's AIC Banking System.

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.state.or.us.

FS AIC Info Briefing Aug 2025



Oregon DOC

Mainline

Week at a Glance

	Monday 9/15/2025	Tuesday 9/16/2025	Wednesday 9/17/2025	Thursday 9/18/2025	Friday 9/19/2025	Saturday 9/20/2025	Sunday 9/21/2025
BREAKFAST							
Week 3	Pancakes (Sod,Chl) - 3.00 EA Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Peanut Butter (Sfa) - 2.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Huevos Rancheros Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Egg (Sfa,Chl) - 2.00 EA Refried Beans - 0.50 CP Ranchero Sauce (Sod) - 0.25 CP White Flour Tortilla (Sfa) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sfa,Chl) - 1.00 EA Cheese Slice (Sfa,Chl) - 1.00 SLC English Muffin (Sfa,Chl) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Poultry Sausage (Chl) - 1.00 EA French Toast (Chl) - 2.00 SLC Maple Syrup - 2.00 FLOZ Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP *Ham & Cheese Scramble (Chl,Sfa) - 0.75 CP Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP Poultry Sausage (Chl) - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Peanut Butter (Sfa) - 2.00 TBS Hard Boiled Egg (Sfa,Chl) - 2.00 EA Breakfast Pastry (Sfa,Chl) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA Hard Boiled Egg (Sfa,Chl) - 1.00 EA
LUNCH							
Week 3	Barbeque Chicken (Chl) - 0.50 CP Lentil Soup - 10.00 FLOZ Wheat Hoagie Roll - 1.00 EA Brown Rice - 0.75 CP Blended Vegetables - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Tuna Melt Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Potato Salad (Sfa,Chl) - 0.75 CP Peas & Carrots - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Turkey Club Sandwich on Wheat (Pork Bacon) (Sod,Chl,Sfa) - 1.00 EA Coleslaw (Sod) - 0.75 CP Shredded Lettuce - 0.25 CP Mayonnaise - 1.00 TBS Carrots - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Vegetable Soup (Sod) - 10.00 FLOZ Chicken-Lettuce Salad (Chl) - 1.00 SV Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ *Ham & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Sliced Onions - 2.00 TBS Shredded Lettuce - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Beef Fajita Mix (Sod,Chl,Sfa) - 0.50 CP Texas Slaw - 0.75 CP Onions & Bell Peppers - 0.50 CP Salsa (Sod) - 0.25 CP Whole Wheat Tortilla (Sfa,Sod) - 2.00 EA Lemon Cilantro Rice - 0.75 CP Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Chicken Quarter (Chl,Sfa) - 1.00 EA Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Mashed Potatoes - 0.75 CP Poultry Gravy - 2.00 FLOZ Peas - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Ice Cream Cup - 1.00 EA Fortified Drink - 8.00 FLOZ
DINNER							
Week 3	Beef Stroganoff (1 CP) (Chl,Sfa) - 1.00 CP Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Pasta (Sod) - 1.00 CP Broccoli - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Chicken & White Bean Chili (Chl) - 10.00 FLOZ Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Shredded Cheese (Sfa,Chl) - 2.00 TBS Brown Rice - 0.75 CP Green Beans - 0.75 CP Combread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Choice Cookie (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Canned Fruit - 0.50 CP Creamed Ground Beef (1.5 CP) (Chl,Sfa) - 1.50 CP Fried Potatoes - 0.75 CP Biscuit (Sfa,Sod) - 1.00 EA Margarine (Sfa) - 1.00 TBS Coffee - 8.00 FLOZ	*Pizza - Taco Pizza - (Sod,Chl,Sfa) - 1.00 EA Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Cheeseburger (Chl,Sfa) - 1.00 EA Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Onions & Pickles (Sod) - 0.25 CP Wheat Burger Bun (Sfa,Chl) - 1.00 EA Green Beans - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup (Sod) - 2.00 TBS Bread Pudding (Sod,Chl,Sug) - 0.50 CP Tea - 8.00 FLOZ	*Jambalaya (Sod,Chl) - 1.25 CP Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Blended Vegetables - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Macaroni & Cheese (Sod,Chl,Sfa) - 1.25 CP Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Cauliflower - 0.75 CP French Bread - 1.00 SLC Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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September 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 AM PM EVE	2 AM PM EVE	3 AM PM EVE	4 AM PM EVE	5 AM PM EVE	6 AM PM EVE
	Labor Day			PRAS		
7	8	9	10	11	12	13
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM
EVE	EVE	EVE	EVE	EVE	EVE	EVE
Grandparents Day				Patriots Day		
14	15	16	17	18	19	20
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM
EVE	EVE	EVE	EVE	EVE	EVE	EVE
					OCE TGA	
21	22	23	24	25	26	27
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM
EVE	EVE	EVE	EVE	EVE	EVE	EVE
28	29	30	1-Oct	2-Oct	3-Oct	4-Oct
AM	AM	AM	AM	AM	AM	AM
PM	PM	PM	PM	PM	PM	PM
EVE	EVE	EVE	EVE	EVE	EVE	EVE
5-Oct	6-Oct	7-Oct				
AM	AM	AM				
PM	PM	PM				
EVE	EVE	EVE				

A.M. - MORNING YARD (7:45 A.M - 9:45 A.M.)
P.M. - AFTERNOON YARD (1:00 P.M. - 3:30 P.M.)
EVE - EVENING YARD (4:30 P.M. - SUNSET)