



## ADMINISTRATION

Below is the list of status changes made to DOC administrative rules since 7/29/2025.

### PROPOSED RULES:

#### **291-037 Release of Public Record**

- Amends rule to permanently adopt temporary amendments (updated PRR procedures for non-AICs and AICs, clarifications); make terminology updates; add credit card payment process; update definitions; remove unnecessary reference; further clarify or define process; added processing fees related to video content; and improve consistency with applicable statute, DAS policy, or other department rules.
- **Public Hearing:** 10/22/25 at 2:00PM
- **Extended Comment Period:** Comments must be received by the Rules Office before 12:00PM (noon) on 11/30/25 (extended from 10/28/25).

#### **291-058 Structured, Intermediate Sanctions**

- Amends rule to reattach and reincorporate Attachment A Administrative Sanctions Sanctioning Grid and Attachment B Sanction Equivalency Table, which were inadvertently removed; and to apply the procedures prospectively and retrospectively.
- Comments must be received by the Rules Office before: 12:00PM (noon) on 11/19/25.

#### **291-076 Suicide Prevention**

- Repeals rule OAR 291-076-0040 related to suicide review process.
- Comments must be received by the Rules

removed; and to apply the procedures prospectively and retrospectively.

- Effective: 10/1/25 through 3/29/25

#### **291-076 Suicide Prevention**

- Suspends rule OAR 291-076-0040 related to suicide review process.
- Effective: 10/2/25 through 3/30/26

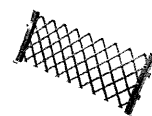
### PERMANENT RULES:

#### **291-070 Records Management (Adult in Custody and Adult on Supervision)**

- Amends rule to update the term "offender" to "adult in custody"; clarify these rules; to update for consistency within these rules and other department rules; and align definitions with those adopted by the department as standard.
- Effective 9/30/2025

/s/ J. Vaughn, Agency Rules Coordinator

## GROUP LIVING



### Security Gate Reminders:

- No additional clothing items will be going in or out. AICs that work in the laundry are provided with an opportunity to shower and change out the clothes that they wore to work that day. After their shower, they should wear their clean clothes out. If they need clothing exchanged or replaced beyond this, they will need to go through the clothing room. AICs assigned to other areas, are on a call out for evening showers at which time they can exchange their clothing.
- No bags, laundry bags, backpacks, extra clothes, or any other items are allowed through the security gate. AICs should only have their ID, any medication that they are required to always carry with them, and any appropriate paperwork.
- AICs that are in educational programs beyond the security gates will be allowed to take the appropriate books and papers. These will be scanned going in and out of the security gate

### TEMPORARY RULES:

#### **291-058 Structured, Intermediate Sanctions**

- Amends rule to reattach and reincorporate Attachment A Administrative Sanctions Sanctioning Grid and Attachment B Sanction Equivalency Table, which were inadvertently

and they should be able to carry them without utilizing a bag or backpack.

- On Tuesday's, AICs will be allowed to take canteen items to their designated work area for their use the following week. No items are allowed to come back out. This may include a cup, Tupperware dish, pitcher, food items, condiments, and hygiene items.

/s/ Cpt. B. Gaither, Group Living Captain

## HEALTH SERVICES

### Health Services is Going Live

OSP Health Services is starting to get ready for the go live day of November 3<sup>rd</sup>. Health Services will need to be on a modified schedule for training and for the first 2 weeks of November. I will do my best to keep you all updated as much as possible.

I hope you all will be patient with us during this transition. I appreciate you all and grateful for your understanding.

/s/ K. Ross, Medical Service Manager

### Flu and COVID Vaccine Clinics

It is that time again. Beginning in October we'll be offering influenza (flu) and COVID vaccines to everyone. You will be approached by Health Services and asked if you would like a vaccine. We encourage you to say yes.

Both flu and COVID are highly contagious viruses that can lead to serious health issues. They spread through respiratory droplets and can be passed on even before symptoms appear. Vaccines work by making the body's immune system stronger and helping it to recognize and fight viruses. Vaccines reduce the risk of getting sick, and if you do get sick the symptoms are likely to be much milder and shorter in duration. Getting vaccinated helps to not spread flu or COVID to others.

The side effects of vaccines are usually mild, such as tiredness or a sore arm that generally last a day or two. Receiving a yearly vaccine is important, as protection wanes and viruses change over the course of a year, and so newer vaccines are needed to fight them. Getting vaccinated does not give you the illness, the vaccines use inactivated virus components to train your immune system safely. You can receive both flu and COVID vaccines at the same visit, but they will be given in two separate injections. Getting vaccinated is the single most effective way to avoid becoming sick from flu and COVID viruses.

If you have questions regarding vaccines, you are welcome to ask your health care provider.

/s/ K. Ross, Medical Service Manager



### Electronic Health Record (EHR)

As we move forward with the new electronic health record system (EHR) there will be some changes happening. EHR go live day will be 11/3/25. One change already completed was the clinic names from HS clinic # to HSC #.

Change # 2, will be removing med line call outs for AM line and noon line. We will keep the HS pill line call outs since this line does not run with a meal. We will also keep the special needs line so that they can be called out first. The reason for this change is because Fusion cannot support that many encounters. We will start deleting the call outs next week towards the end of the week.

The first 2 weeks of go live, Health Service will be running on modified status. We need to modify our plan and then we will send out.

/s/ K. Ross, Medical Service Manager

## LEGAL LIBRARY

### Loaned Legal Thumb Drives Issued in 2023

Over the next several weeks, AICs with a loaned legal thumb drive issued in 2023 will be placed on a mandatory callout for document transfers to new thumb drives. Thumb drives will be replaced every two years in accordance with the Removable Media Usage Acknowledgement Statement (CD1761).



### REMINDERS:

OAR 291-139-0190(2) indicates that removable media devices are loaned to AICs for the saving and storing of legal documents created using word processing equipment in the law library. Legal documents is defined in OAR 291-139-0110(10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive. You will need to print and delete correspondence from your assigned library thumb drive to bring your thumb drive in to compliance.

AICs are limited to two levels of folders on the loaned thumb drives. See example below.

**Example of 2 folder levels - Authorized:**

Name

- ▼ Folder 1
  - ▼ Subfolder 1A
  - ▼ Subfolder 1B
- ▼ Folder 2
  - ▶ Subfolder 2A
  - ▶ Subfolder 2B
  - ▶ Subfolder 2C
- ▼ Folder 3

**Example of 3 folder levels – NOT authorized:**

Name

- ▼ Folder 1
  - ▼ Subfolder 1A
    - ▼ Subfolder 1B
      - ▶ Subfolder 1B-1

/s/ R. Polk, Legal Library Coordinator

## JOB ANNOUNCEMENTS

### ICH Unit Peer Companion Position Announcement

We believe that inmates who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing has one Peer Companion position open on the Intermediate Care Housing (ICH) unit. The Individual selected for this position will report to the ICH unit, yard, and/or treatment lounge for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with both our elderly and special needs population. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest; modeling patience, respectful communication, and the following of all unit and institution rules.

ICH Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified inmates housed on the ICH are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated.

Duties may also include escorting individuals to appointments, assisting individuals in groups, guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities in the day room, treatment lounge, or out for ICH yard time.

Please submit an application kyte to Tyann Etzel, ICH Program Manager if you are interested. Applications will be accepted until this position is full. To be eligible, you must be an incentive Level 2 or higher and have clear conduct for at least one year, it is preferred that you have one or more years left on your sentence.

/s/ T. Etzel, ICH Program Manager

## RELIGIOUS SERVICES

### Find Freedom and Hope Service

UPCI is offering a renewed service starting in January on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays.

We understand the challenges of feeling locked in and locked out. These services are a time to reflect on how the Lord delivers us from what binds us and brings us into His freedom.

- Hear testimonies of transformation and hope.
  - Discover the healing, freeing power of Jesus Christ
  - Embrace the joy of living victoriously through Him.
- Come as you are and discover true freedom in Jesus Christ.

Please send a kyte to the Chapel to sing up for this service.

Volunteer Ministers Doug Lethin & Dennis Mostyn

/s/ A. Y. Perlstein, Chaplain

### Weekly Chapel Schedule

#### Saturday, October 18<sup>th</sup>:

|         |                                                             |                                                                                       |
|---------|-------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 8:00 am | LDS Services                                                |  |
|         | Sweat Lodge                                                 |                                                                                       |
|         | Jehovah's Witness                                           |                                                                                       |
| 1:00 pm | Jewish Service                                              |                                                                                       |
|         | Seventh Day Adventist                                       |                                                                                       |
| 6:00 pm | Calvary Chapel                                              |                                                                                       |
|         | Siddha Yoga (2 <sup>nd</sup> and 4 <sup>th</sup> Saturdays) |                                                                                       |

#### Sunday, October 19<sup>th</sup>:

|          |                                                                           |
|----------|---------------------------------------------------------------------------|
| 8:00 am  | Protestant (Spanish service)                                              |
|          | Jehovah's Witness (Spanish service)                                       |
| 1:00 pm: | Catholic                                                                  |
|          | Urantia (1 <sup>st</sup> and 3 <sup>rd</sup> Sundays)                     |
| 6:00 pm  | Lutheran (1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> Sunday) |
|          | Agape Family Services (2 <sup>nd</sup> and 4 <sup>th</sup> )              |

#### Monday, October 20<sup>th</sup>:

1:00 pm Catholic (Spanish service)

6:00 pm Pentecostal service

**Tuesday, October 21<sup>ST</sup>:**

8:00 am Becoming 01 (2<sup>nd</sup>, 4<sup>th</sup>)

1:00 pm Orthodox Christianity (1<sup>st</sup> & 3<sup>rd</sup> Tuesday)

Art of Living (Meditate) (2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

6:00 pm Buddhist (1<sup>st</sup> and 3<sup>rd</sup> Tuesdays)

**Wednesday, October 22<sup>ND</sup>:**

1:00 pm Justice issues

Native drumming

6:00 pm Most Excellent way chapel

**Thursday, October 23<sup>RD</sup>:**

12:30 pm Biblical Hebrew class

1:00 pm TUMI

6:00 pm Gospel service

**Friday, October 24<sup>TH</sup>:**

1:00 pm NOI Jumma Prayer

Sunni Jumma prayer

## POINT TO PONDER

**“If I cannot do  
great things, I can  
do SMALL things  
in a great way.”**

**MARTIN LUTHER KING JR.**

GH

# October 2025

| SUNDAY                    | MONDAY                                        | TUESDAY                   | WEDNESDAY             | THURSDAY                     | FRIDAY                       | SATURDAY                    |
|---------------------------|-----------------------------------------------|---------------------------|-----------------------|------------------------------|------------------------------|-----------------------------|
| 28-Sep<br>AM<br>PM<br>EVE | 29-Sep<br>AM<br>PM<br>EVE<br>Barn Yard Starts | 30-Sep<br>AM<br>PM<br>EVE | 1<br>AM<br>PM<br>EVE  | 2<br>A/D<br>C/E<br>A/C<br>E  | 3<br>AM<br>PM<br>EVE<br>D    | 4<br>AM<br>PM<br>EVE<br>A/C |
| 5<br>AM<br>PM<br>EVE      | 6<br>AM<br>PM<br>EVE                          | 7<br>AM<br>PM<br>EVE      | 8<br>AM<br>PM<br>EVE  | 9<br>AM<br>PM<br>EVE<br>PRAS | 10<br>AM<br>PM<br>EVE<br>A/C | 11<br>AM<br>PM<br>EVE<br>E  |
| 12<br>AM<br>PM<br>EVE     | 13<br>AM<br>PM<br>EVE                         | 14<br>AM<br>PM<br>EVE     | 15<br>AM<br>PM<br>EVE | 16<br>AM<br>PM<br>EVE        | 17<br>AM<br>PM<br>EVE        | 18<br>AM<br>PM<br>EVE       |
| 19<br>AM<br>PM<br>EVE     | 20<br>AM<br>PM<br>EVE                         | 21<br>AM<br>PM<br>EVE     | 22<br>AM<br>PM<br>EVE | 23<br>AM<br>PM<br>EVE        | 24<br>AM<br>PM<br>EVE        | 25<br>AM<br>PM<br>EVE       |
| 26<br>AM<br>PM<br>EVE     | 27<br>AM<br>PM<br>EVE                         | 28<br>AM<br>PM<br>EVE     | 29<br>AM<br>PM<br>EVE | 30<br>AM<br>PM<br>EVE        | 31<br>AM<br>PM<br>EVE        | 1-Nov<br>AM<br>PM<br>EVE    |
| 2-Nov<br>AM<br>PM<br>EVE  | 3-Nov<br>AM<br>PM<br>EVE                      | 4-Nov<br>AM<br>PM<br>EVE  | HALLOWEEN             |                              |                              |                             |

A.M. - MORNING YARD (7:45 A.M. - 9:45 A.M.)  
P.M. - AFTERNOON YARD (1:00 P.M. - 3:30 P.M.)  
EVE - EVENING ACTIVITIES (7:00 P.M. - 9:00 P.M.)



Oregon DOC : Oregon DOC Institutions

Mainline

| Week at a Glance |                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                     |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  | Monday 10/20/2025                                                                                                                                                                                                                | Tuesday 10/21/2025                                                                                                                                                                                                                                                      | Wednesday 10/22/2025                                                                                                                                                                                                                                                          | Thursday 10/23/2025                                                                                                                                                                                                                              | Friday 10/24/2025                                                                                                                                                                                                                                                                           | Saturday 10/25/2025                                                                                                                                                                                                                                                                 |
| <b>BREAKFAST</b> |                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                     |
| Week 1           | Oatmeal - 1.00 CP<br>Canned Fruit - 0.50 CP<br>Peanut Butter (Sta) - 2.00 TBS<br>Pancakes (Sod,Chl) - 3.00 EA<br>Maple Syrup - 2.00 FLOZ<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA                   | Dry Cereal - 1.00 CP<br>Fresh Fruit - 1.00 EA<br>Fried Egg (Sta,Chl) - 2.00 EA<br>Refried Beans - 0.50 CP<br>Ranchero Sauce (Sod) - 0.25 CP<br>White Flour Tortilla (Sta) - 1.00 EA<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA               | Multigrain Hot Cereal - 1.00 CP<br>Canned Fruit - 0.50 CP<br>Fried Egg (Sta,Chl) - 1.00 EA<br>Cheese Slice (Sta,Chl) - 1.00 EA<br>SLC<br>English Muffin (Sta,Chl) - 1.00 EA<br>Fried Potatoes - 0.75 CP<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA | Dry Cereal - 1.00 CP<br>Fresh Fruit - 1.00 EA<br>Poultry Sausage (Chl) - 1.00 EA<br>French Toast (Chl) - 2.00 SLC<br>Maple Syrup - 2.00 FLOZ<br>Margarine (Sta) - 1.00 TBS<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA | Farina - 1.00 CP<br>Canned Fruit - 0.50 CP<br>*Ham & Cheese Scramble (Chl,Sta) - 0.75 CP<br>Fried Potatoes - 0.75 CP<br>Wheat Toast - 2.00 SLC<br>Jelly (Sug) - 2.00 TBS<br>Margarine (Sta) - 1.00 TBS<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA                | Canned Fruit - 0.50 CP<br>Scrambled Eggs (Sta,Chl) - 0.33 CP<br>Poultry Sausage (Chl) - 1.00 EA<br>Fried Potatoes - 0.75 CP<br>Wheat Toast - 2.00 SLC<br>Jelly (Sug) - 2.00 TBS<br>Margarine (Sta) - 1.00 TBS<br>Skim Milk - 16.00 FLOZ<br>Coffee - 8.00 FLOZ<br>Sugar PC - 2.00 EA |
| <b>LUNCH</b>     |                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                     |
| Week 1           | Tomato Soup (Sod) - 10.00 FLOZ<br>Grilled Cheese Sandwich on Wheat (Sod,Chl,Sta) - 2.00 EA<br>Broccoli - 0.75 CP<br>Chips - 1.00 BAG<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ                                     | Coleslaw (Sod) - 0.75 CP<br>*Barbeque Pork (Sod,Chl,Sta) - 0.50 CP<br>Wheat Hoagie Roll - 1.00 EA<br>Macaroni & Cheese (Sta,Sod,Chl) - 0.75 CP<br>Wax Beans - 0.75 CP<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ                                           | Potato Soup - 10.00 FLOZ<br>Tuna Salad (Chl) - 0.50 CP<br>Shredded Lettuce - 0.25 CP<br>Wheat Hoagie Roll - 1.00 EA<br>Blended Vegetables - 0.75 CP<br>Chips - 1.00 BAG<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ                                               | Asian Cabbage Salad - 0.75 CP<br>Chicken Lo Mein (Chl) - 0.75 CP<br>Spaghetti (Sod) - 1.00 CP<br>Stir-Fry Vegetables - 0.75 CP<br>Milk Roll - 1.00 EA<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ                                    | Taco Salad with Meat (Chl,Sta) - 1.00 SV<br>Seasoned Beans - 0.75 CP<br>Shredded Cheese (Sta,Chl) - 2.00 TBS<br>Salsa (Sod) - 0.25 CP<br>Salad Dressing (Sta,Sod) - 2.00 FLOZ<br>Spanish Rice - 0.75 CP<br>Tortilla Chips - 2.00 OZ<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ | *Soup of the Day (Sod,Chl) - 10.00 FLOZ<br>Ham & Cheese Sandwich on Wheat (Sod,Chl,Sta) - 1.00 EA<br>Shredded Lettuce - 0.25 CP<br>Mayo & Mustard (Sod) - 2.00 TBS<br>Blended Vegetables - 0.75 CP<br>Chips - 1.00 BAG<br>Fresh Fruit - 1.00 EA<br>Fortified Drink - 8.00 FLOZ      |
| <b>DINNER</b>    |                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                     |
| Week 1           | Lettuce Salad - 1.00 CP<br>Salad Dressing (Sod) - 1.00 FLOZ<br>Chicken & Broccoli Casserole (Chl) - 1.25 CP<br>Carrots - 0.75 CP<br>Wheat Bread - 2.00 SLC<br>Margarine (Sta) - 1.00 TBS<br>Pudding - 0.50 CP<br>Tea - 8.00 FLOZ | Lettuce Salad - 1.00 CP<br>Salad Dressing - 1.00 FLOZ<br>Ranch Style Chili (Chl,Sta) - 10.00 FLOZ<br>Baked Potato - 1.00 EA<br>Sour Cream (Sta,Chl) - 2.00 TBS<br>Wax Beans - 0.75 CP<br>Cornbread (Sod,Chl) - 1.00 EA<br>Margarine (Sta) - 1.00 TBS<br>Tea - 8.00 FLOZ | Lettuce Salad - 1.00 CP<br>Salad Dressing - 1.00 FLOZ<br>*Pizza - Ground Beef & Mushroom (Sod,Chl,Sta) - 1.00 EA<br>Blended Vegetables - 0.75 CP<br>Chocolate Brownie (Sta,Chl,Sug) - 1.00 EA<br>Tea - 8.00 FLOZ                                                              | Lettuce Salad - 1.00 CP<br>Salad Dressing - 1.00 FLOZ<br>Chicken Pot Pie (Chl) - 0.75 CP<br>Cauliflower - 0.75 CP<br>Biscuit (Sta,Sod) - 1.00 EA<br>Margarine (Sta) - 1.00 TBS<br>Choice Cookie (Sta,Chl,Sug) - 1.00 EA<br>Tea - 8.00 FLOZ       | Lettuce Salad - 1.00 CP<br>Salad Dressing - 1.00 FLOZ<br>Meat Sauce (Chl,Sta) - 1.00 CP<br>Spaghetti (Sod) - 1.00 CP<br>Cauliflower - 0.75 CP<br>French Bread - 1.00 SLC<br>Garlic Margarine (Sta) - 1.00 TBS<br>Tea - 8.00 FLOZ                                                            | Texas Slaw - 0.75 CP<br>Burrito Meat (Chl,Sta) - 0.50 CP<br>Refried Beans - 0.50 CP<br>Shredded Cheese (Sta,Chl) - 2.00 TBS<br>Spanish Rice - 0.75 CP<br>Salsa (Sod) - 0.25 CP<br>Whole Wheat Tortilla (Sta,Sod) - 2.00 EA<br>Fresh Fruit - 1.00 EA<br>Tea - 8.00 FLOZ              |

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.  
\*Contains or may contain pork.

Sod = High Sodium    Sta = High Saturated Fat    Chl = High Cholesterol    Sug = High Sugar

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