



ADMINISTRATION

Below is the list of status changes made to DOC administrative rules since 7/29/2025.

PROPOSED RULES:

291-037 Release of Public Record

- Amends rule to permanently adopt temporary amendments (updated PRR procedures for non-AICs and AICs, clarifications); make terminology updates; add credit card payment process; update definitions; remove unnecessary reference; further clarify or define process; added processing fees related to video content; and improve consistency with applicable statute, DAS policy, or other department rules.
- **Public Hearing:** 10/22/25 at 2:00PM
- **Extended Comment Period:** Comments must be received by the Rules Office before 12:00PM (noon) on 11/30/25 (extended from 10/28/25).

291-058 Structured, Intermediate Sanctions

- Amends rule to reattach and reincorporate Attachment A Administrative Sanctions Sanctioning Grid and Attachment B Sanction Equivalency Table, which were inadvertently removed; and to apply the procedures prospectively and retrospectively.
- Comments must be received by the Rules Office before: 12:00PM (noon) on 11/19/25.

291-076 Suicide Prevention

- Repeals rule OAR 291-076-0040 related to suicide review process.
- Comments must be received by the Rules

removed; and to apply the procedures prospectively and retrospectively.

- Effective: 10/1/25 through 3/29/25

291-076 Suicide Prevention

- Suspends rule OAR 291-076-0040 related to suicide review process.
- Effective: 10/2/25 through 3/30/26

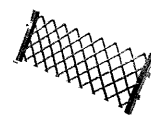
PERMANENT RULES:

291-070 Records Management (Adult in Custody and Adult on Supervision)

- Amends rule to update the term "offender" to "adult in custody"; clarify these rules; to update for consistency within these rules and other department rules; and align definitions with those adopted by the department as standard.
- Effective 9/30/2025

/s/ J. Vaughn, Agency Rules Coordinator

GROUP LIVING



Security Gate Reminders:

- No additional clothing items will be going in or out. AICs that work in the laundry are provided with an opportunity to shower and change out the clothes that they wore to work that day. After their shower, they should wear their clean clothes out. If they need clothing exchanged or replaced beyond this, they will need to go through the clothing room. AICs assigned to other areas, are on a call out for evening showers at which time they can exchange their clothing.
- No bags, laundry bags, backpacks, extra clothes, or any other items are allowed through the security gate. AICs should only have their ID, any medication that they are required to always carry with them, and any appropriate paperwork.
- AICs that are in educational programs beyond the security gates will be allowed to take the appropriate books and papers. These will be scanned going in and out of the security gate

TEMPORARY RULES:

291-058 Structured, Intermediate Sanctions

- Amends rule to reattach and reincorporate Attachment A Administrative Sanctions Sanctioning Grid and Attachment B Sanction Equivalency Table, which were inadvertently

and they should be able to carry them without utilizing a bag or backpack.

- On Tuesday's, AICs will be allowed to take canteen items to their designated work area for their use the following week. No items are allowed to come back out. This may include a cup, Tupperware dish, pitcher, food items, condiments, and hygiene items.

/s/ Cpt. B. Gaither, Group Living Captain

HEALTH SERVICES

Health Services is Going Live

OSP Health Services is starting to get ready for the go live day of November 3rd. Health Services will need to be on a modified schedule for training and for the first 2 weeks of November. I will do my best to keep you all updated as much as possible.

I hope you all will be patient with us during this transition. I appreciate you all and grateful for your understanding.

/s/ K. Ross, Medical Service Manager



Flu and COVID Vaccine Clinics

It is that time again. Beginning in October we'll be offering influenza (flu) and COVID vaccines to everyone. You will be approached by Health Services and asked if you would like a vaccine. We encourage Xyou to say yes.

Both flu and COVID are highly contagious viruses that can lead to serious health issues. They spread through respiratory droplets and can be passed on even before symptoms appear. Vaccines work by making the body's immune system stronger and helping it to recognize and fight viruses. Vaccines reduce the risk of getting sick, and if you do get sick the symptoms are likely to be much milder and shorter in duration. Getting vaccinated helps to not spread flu or COVID to others.

The side effects of vaccines are usually mild, such as tiredness or a sore arm that generally last a day or two. Receiving a yearly vaccine is important, as protection wanes and viruses change over the course of a year, and so newer vaccines are needed to fight them. Getting vaccinated does not give you the illness, the vaccines use inactivated virus components to train your immune system safely. You can receive both flu and COVID vaccines at the same visit, but they will be given in two separate injections. Getting vaccinated is the single most effective way to avoid becoming sick from flu and COVID viruses.

If you have questions regarding vaccines, you are welcome to ask your health care provider.



/s/ K. Ross, Medical Service Manager

Electronic Health Record (EHR)

As we move forward with the new electronic health record system (EHR) there will be some changes happening. EHR go live day will be 11/3/25. One change already completed was the clinic names from HS clinic # to HSC #.

Change # 2, will be removing med line call outs for AM line and noon line. We will keep the HS pill line call outs since this line does not run with a meal. We will also keep the special needs line so that they can be called out first. The reason for this change is because Fusion cannot support that many encounters. We will start deleting the call outs next week towards the end of the week.

The first 2 weeks of go live, Health Service will be running on modified status. We need to modify our plan and then we will send out.

/s/ K. Ross, Medical Service Manager

LEGAL LIBRARY

Loaned Legal Thumb Drives Issued in 2023

Over the next several weeks, AICs with a loaned legal thumb drive issued in 2023 will be placed on a mandatory callout for document transfers to new thumb drives. Thumb drives will be replaced every two years in accordance with the Removable Media Usage Acknowledgement Statement (CD1761).



REMINDERS:

OAR 291-139-0190(2) indicates that removable media devices are loaned to AICs for the saving and storing of legal documents created using word processing equipment in the law library. Legal documents is defined in OAR 291-139-0110(10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive. You will need to print and delete correspondence from your assigned library thumb drive to bring your thumb drive in to compliance.

AICs are limited to two levels of folders on the loaned thumb drives. See example below.

Example of 2 folder levels - Authorized:

Name

- ▼ Folder 1
 - ▼ Subfolder 1A
 - ▼ Subfolder 1B
- ▼ Folder 2
 - ▶ Subfolder 2A
 - ▶ Subfolder 2B
 - ▶ Subfolder 2C
- ▼ Folder 3

Example of 3 folder levels – NOT authorized:

Name

- ▼ Folder 1
 - ▼ Subfolder 1A
 - ▼ Subfolder 1B
 - ▶ Subfolder 1B-1

/s/ R. Polk, Legal Library Coordinator

MISCELLANEOUS



Notice from Special Operations

Please be advised that on **Tuesday, October 14, 2025**, staff training will take place during the morning hours. As a result, **morning visiting in GP and SMH will be suspended and resume in the afternoon.** The morning will be run on **modified operations.** We appreciate your understanding and cooperation as we work to enhance facility safety.

/s/ C. Borden, Special Operations Captain

Custody Level/Non-Cash Incentive Level Correct Routing

Custody Levels: Determine which facility an AIC can be housed at, as well as other uses.

- All custody level questions need to be directed to your correctional counselor.

Non-Cash Incentive (NCI) Levels: Provide tiered access to services and privileges.

- For example, AICs at NCI Level 1 (Orange ID card) have a lower canteen purchase limit than those at NCI Level 3 (reflective sticker on ID).
- NCI Level 3 is one of the criteria to be housed in A-Block and in Sub-C.
- Directed to Lieutenant K. Brown NOT Correctional Counselors.

/s/ Lt. K. Brown, Institution Intelligence Officer

JOB ANNOUNCEMENTS

ICH Unit Peer Companion Position Announcement

We believe that inmates who have proven to be successful in the prison community can provide a valuable resource to peers within that community. By listening to and mentoring peers who are struggling with various disabilities, Peer Companions can help teach them how to more effectively and productively manage their own responses to their environment.

Mental Health Special Housing has one Peer Companion position open on the Intermediate Care Housing (ICH) unit. The Individual selected for this position will report to the ICH unit, yard, and/or treatment lounge for their shifts. We are looking for motivated, responsible individuals who have the willingness to work with both our elderly and special needs population. It is important for Unit Peer Companion candidates to behave in a manner that is respectful, safe, confidential, and honest; modeling patience, respectful communication, and the following of all unit and institution rules.

ICH Unit Peer Companions will have specific shifts and are responsible for assisting unit staff, QMHP's and treatment staff in ensuring that identified inmates housed on the ICH are getting their basic and daily needs met, which helps to improve their functioning and improve their overall quality of life while incarcerated.

Duties may also include escorting individuals to appointments, assisting individuals in groups, guiding or accompanying individuals who have difficulty walking or who are resistant to engaging in activities outside of their cells to activities in the day room, treatment lounge, or out for ICH yard time.

Please submit an application kyte to Tyann Etzel, ICH Program Manager if you are interested. Applications will be accepted until this position is full. To be eligible, you must be an incentive Level 2 or higher and have clear conduct for at least one year, it is preferred that you have one or more years left on your sentence.

/s/ T. Etzel, ICH Program Manager

RELIGIOUS SERVICES

Find Freedom and Hope Service

UPCI is offering a renewed service starting in January on the 2nd and 4th Thursdays.

We understand the challenges of feeling locked in and locked out. These services are a time to reflect on how the Lord delivers us from what binds us and brings us into His freedom.

- Hear testimonies of transformation and hope.
 - Discover the healing, freeing power of Jesus Christ
 - Embrace the joy of living victoriously through Him.
- Come as you are and discover true freedom in Jesus Christ.

Please send a kyte to the Chapel to sing up for this service.

Volunteer Ministers Doug Lethin & Dennis Mostyn

/s/ A. Y. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, October 11th:

- | | | |
|---------|-------------------------------------------------------------|-----------------------------------------------------------------------------------|
| 8:00 am | LDS Services |  |
| | Sweat Lodge | |
| | Jehovah's Witness | |
| 1:00 pm | Jewish Service | |
| | Seventh Day Adventist | |
| 6:00 pm | Calvary Chapel | |
| | Siddha Yoga (2 nd and 4 th Saturdays) | |

Sunday, October 12th:

- | | |
|----------|---------------------------------------------------------------------------|
| 8:00 am | Protestant (Spanish service) |
| | Jehovah's Witness (Spanish service) |
| 1:00 pm: | Catholic |
| | Urantia (1 st and 3 rd Sundays) |
| 6:00 pm | Lutheran (1 st , 3 rd , and 5 th Sunday) |
| | Agape Family Services (2 nd and 4 th) |

Monday, October 13th:

- | | |
|---------|----------------------------|
| 1:00 pm | Catholic (Spanish service) |
| 6:00 pm | Pentecostal service |

Tuesday, October 14th:

- | | |
|---------|-----------------------------------------------------------------------|
| 8:00 am | Becoming 01 (2 nd , 4 th) |
| 1:00 pm | Orthodox Christianity (1 st & 3 rd Tuesday) |
| | Art of Living (Meditate) (2 nd & 4 th Tuesdays) |
| 6:00 pm | Buddhist (1 st and 3 rd Tuesdays) |

Wednesday, October 15th:

- | | |
|---------|---------------------------|
| 1:00 pm | Justice issues |
| | Native drumming |
| 6:00 pm | Most Excellent way chapel |

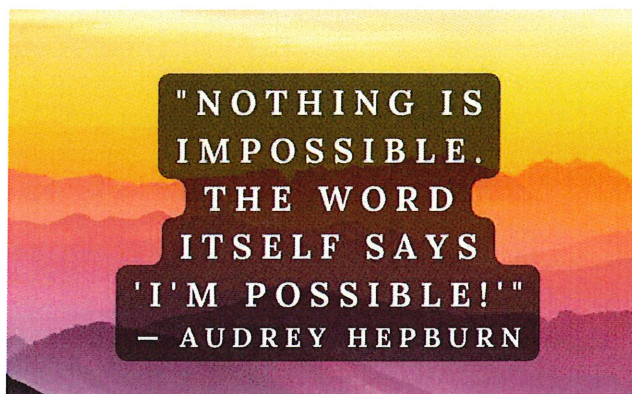
Thursday, October 16th:

- | | |
|----------|-----------------------|
| 12:30 pm | Biblical Hebrew class |
| 1:00 pm | TUMI |
| 6:00 pm | Gospel service |

Friday, October 17th:

- | | |
|---------|--------------------|
| 1:00 pm | NOI Jumma Prayer |
| | Sunni Jumma prayer |

POINT TO PONDER





Financial Services

Informational Briefing

Adult in Custody (AIC) Trust Accounts

General Spending Account	<ul style="list-style-type: none"> Primary spending account for AICs Eligible deposits are received into this account <ul style="list-style-type: none"> Examples: Deposits received from friends/family, and PRAS AICs use the Request for Withdrawal of Funds form (CD28) to facilitate financial transactions from the General Spending Trust Account Funds in this account are not protected from debt/obligation collection or garnishment
Protected Spending Reserve Account	<ul style="list-style-type: none"> This is a spending account established for AICs who receive protected money <ul style="list-style-type: none"> Examples: disability benefits for veterans, moneys received from Native American or tribal government, railroad retirement benefits, OCE Prison Industry Enhancement (PIE) Awards AICs use the green Request for Withdrawal of Funds from Protected Reserve form (CD28P) to facilitate financial transactions from the Protected Reserve Trust Account Funds in the Protected Reserve Trust Account are protected from debt/obligation collection or garnishment
Transitional Savings Account	<ul style="list-style-type: none"> Established per SB844/ORS 423.105 as a means for AICs to save funds for release from ODOC custody 5% of each eligible deposit is received into the AICs Transitional Savings Trust Account until the account reaches \$500 AICs may elect to transfer funds into this account by submitting a transfer request form (CD1832, available electronically and in paper) up to \$500 AICs may continue a 5% deduction of their eligible deposits beyond \$500 if court-ordered financial obligations (COFOs) are satisfied Funds in the Transitional Savings Trust Account are protected from debt/obligation collection or garnishment, but this is not the same thing as the Protected Spending Reserve Account
General Savings Account	<ul style="list-style-type: none"> Established as a means for AICs to save funds outside of the Transitional Savings Trust Account AICs may elect to transfer funds into the General Savings Trust Account by submitting a transfer request form (CF1832, available electronically and in paper) Funds in this account are not available until the AIC releases from ODOC custody; an exception may be granted by the CFO or designee per OAR 291 Div. 158 Funds in the General Savings Trust Account are not protected from debt/obligation collection or garnishment
Obligated Reserve Accounts	<ul style="list-style-type: none"> Medical, Optical, Dental, Trip, Education, Religious, and Programming are accounts AICs use when there is a need to reserve funds for a good or service that meets specific criteria AICs may receive deposits directly to one of these accounts from an external source AICs must be approved to place funds into an Obligated Reserve Account Funds in Obligated Reserve Accounts are deemed spent and therefore are not subject to debt/obligation collection or garnishment

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dlldoctrustinfo@doc.state.or.us.

October 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28-Sep AM PM EVE	29-Sep AM PM EVE <i>Barn Yard Starts</i>	30-Sep AM PM EVE <i>Barn Yard Starts</i>	1 AM PM EVE	2 AM PM EVE	3 AM PM EVE	4 AM PM EVE
5 AM PM EVE	6 AM PM EVE	7 AM PM EVE	8 AM PM EVE	9 AM PM EVE	10 AM PM EVE	11 AM PM EVE
12 AM PM EVE	13 AM PM EVE	14 AM PM EVE	15 AM PM EVE	16 AM PM EVE	17 AM PM EVE	18 AM PM EVE
19 AM PM EVE	20 AM PM EVE	21 AM PM EVE	22 AM PM EVE	23 AM PM EVE	24 AM PM EVE	25 AM PM EVE
26 AM PM EVE	27 AM PM EVE	28 AM PM EVE	29 AM PM EVE	30 AM PM EVE	31 AM PM EVE	1-Nov AM PM EVE
2-Nov AM PM EVE	3-Nov AM PM EVE	4-Nov AM PM EVE	5-Nov AM PM EVE	6-Nov AM PM EVE	7-Nov AM PM EVE	8-Nov AM PM EVE

A.M. - MORNING YARD (7:45 A.M. - 9:45 A.M.)
P.M. - AFTERNOON YARD (1:00 P.M. - 3:30 P.M.)
EVE - EVENING ACTIVITIES (7:00 P.M. - 9:00 P.M.)



Oregon DOC

Mainline

Week at a Glance

	Monday 10/13/2025	Tuesday 10/14/2025	Wednesday 10/15/2025	Thursday 10/16/2025	Friday 10/17/2025	Saturday 10/18/2025	Sunday 10/19/2025
	BREAKFAST						
Week 2	Fried Egg (Sfa,Chl) - 1.00 EA Cheese Slice (Sfa,Chl) - 1.00 SLC English Muffin - 1.00 EA Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Potatoes - 0.75 CP Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Veggie & Cheese Scramble (Chl,Sfa) - 0.75 CP Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Sausage Gravy (Chl) - 0.75 CP Biscuit (Sfa,Sod) - 1.00 EA Farina - 1.00 CP Canned Fruit - 0.50 CP Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Waffles (Sod) - 2.00 EA Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Peanut Butter (Sfa) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Scrambled Eggs (Sfa,Chl) - 0.50 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Score (Sfa,Sod,Chl) - 1.00 EA Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sfa,Chl) - 0.33 CP *Pork Bacon (Sfa,Sod,Chl) - 3.00 SLC Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sfa) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Fresh Fruit - 1.00 EA Yogurt (Sug) - 0.75 CP Breakfast Pastry (Sfa,Chl,Sug) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
	LUNCH						
Week 2	Cheeseburger (Chl,Sfa) - 1.00 EA Wheat Burger Bun (Sfa,Chl) - 1.00 EA Onions & Pickles (Sod) - 0.25 CP Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Corn - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Tuna Salad (Chl) - 0.50 CP Minestrone Soup - 10.00 FLOZ Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Chicken-Lettuce Salad (Chl) - 1.00 SV Corn Chowder (Sod) - 10.00 FLOZ Sliced Onions - 2.00 TBS Shredded Cheese (Sfa,Chl) - 2.00 TBS Salad Dressing (Sfa,Sod) - 2.00 FLOZ Broccoli - 0.75 CP Wheat Dinner Roll - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Grilled Ham & Cheese Sandwich on Wheat (Sod,Chl,Sfa) - 1.00 EA Bean Soup - 10.00 FLOZ Peas - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Texas Slaw - 0.75 CP Chili Mac (Chl,Sfa) - 1.25 CP Shredded Cheese (Sfa,Chl) - 2.00 TBS Sliced Onions - 2.00 TBS Broccoli - 0.75 CP Cornbread (Sod,Chl) - 1.00 EA Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	*Soup of the Day (Sod,Chl) - 10.00 FLOZ Chicken Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Roast Turkey (Chl) - 3.00 OZCKD Lettuce Salad - 1.00 CP Salad Dressing (Sod) - 1.00 FLOZ Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Green Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Chocolate Cupcake (Chl) - 1.00 EA Fortified Drink - 8.00 FLOZ
	DINNER						
Week 2	Chicken & Rice Casserole (Chl) - 1.25 CP Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Carrots - 0.75 CP Wheat Burger Bun (Sfa,Chl) - 1.00 EA Carrots - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sfa) - 1.00 TBS Gelatin & Whip Topping (Sfa) - 0.50 CP Tea - 8.00 FLOZ	Sloppy Joe (Sod,Chl,Sfa) - 0.75 CP Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Wheat Burger Bun (Sfa,Chl) - 1.00 EA Carrots - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup - 1.00 TBS Fruit Bar (Sfa,Sod,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Meat Loaf (Chl,Sfa) - 1.00 EA Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Baked Potato - 1.00 EA Sour Cream (Sfa,Chl) - 2.00 TBS Green Beans - 0.75 CP Wheat Bread (Sod) - 4.00 SLC Margarine (Sfa) - 1.00 TBS Tea - 8.00 FLOZ	Cheese Pizza (Sod,Chl,Sfa) - 1.00 EA Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Blended Vegetables - 0.75 CP Choice Dessert (Sfa,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Quesadilla (Sod,Chl,Sfa) - 2.00 EA Salsa (Sod) - 0.25 CP Sour Cream (Sfa,Chl) - 2.00 TBS Spanish Rice - 0.75 CP Corn - 0.75 CP Tea - 8.00 FLOZ	Beef Enchilada Casserole (Sod,Chl,Sfa) - 1.00 SV Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Brown Rice - 0.75 CP Seasoned Beans - 0.75 CP Tea - 8.00 FLOZ	Spaghetti (Sod) - 1.00 CP Meat Sauce (1 CP) (Chl,Sfa) - 1.00 Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ CP Cauliflower - 0.75 CP French Bread - 1.00 SLC Garlic Margarine (Sfa) - 1.00 TBS Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.
*Contains or may contain pork.

Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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