



ADMINISTRATION

Below is the list of status changes made to DOC administrative rules since 10/6/2025.

PROPOSED RULES:

291-001 Procedural Rules

- Amends rule to add Corrections Ombudsman and Nine Tribes to the required notice list; add new rule, OAR 291-001-0023, relating to public requests for rulemaking notices to align with new online signup process; provide correction, clarification, and consistency within these rules and remove unnecessary or redundant language; and update and reorganize OAR 291-001-0080 relating to requests for copies to align with current process and for clarity, and to add a fee schedule for paper copies.
- **Comment Period:** Comments must be received by the Rules Office before 12:00PM (noon) on 12/19/25.

PERMANENT RULES:

291-131 Mail (AIC)

- Amends rule to permanently adopt the temporary changes effective 7/3/25; and to clarify rules relating to legal mail and official mail.
- Effective: 10/24/2025

291-141 General Library Services

- Amends rule to ensure a clear distinction is made between general library services and legal library services; align with current practices; replace the term "inmate" with "adult in custody"; clarify the rules or further define process; add or update definitions; improve consistency within these rules and with other department rules; and reorganize the rules for ease of understanding and to combine like topics.
- Effective: 10/7/2025

/s/ J. Vaughn, Agency Rules Coordinator

GROUP LIVING

Barbers:

Group Living Barbers will **NOT** give you any haircut that draws "undue attention" such as patterns, mohawks, or other specialty hairstyles.

OAR 291-123-0015 Section 2 Subsection (d): Head and facial hair must be worn in a manner that does not draw undue attention or otherwise compromise internal order and discipline, institutional security, or the health and safety of the adult in custody, other adults in custody, and staff. Haircuts and styles that are associated with an unauthorized organization will not be permitted.

/s/ LT. K. Brown, Institution Intelligence Officer

HEALTH SERVICES

Health Services is Going Live

OSP Health Services is starting to get ready for the go live day of November 3rd. Health Services will need to be on a modified schedule for training and for the first 2 weeks of November. I will do my best to keep you all updated as much as possible.

I hope you all will be patient with us during this transition. I appreciate you all and grateful for your understanding.

/s/ K. Ross, Medical Service Manager

Flu and COVID Vaccine Clinics

It is that time again. Beginning in October we'll be offering influenza (flu) and COVID vaccines to everyone. You will be approached by Health Services and asked if you would like a vaccine. We encourage you to say yes.

Both flu and COVID are highly contagious viruses that can lead to serious health issues. They spread through respiratory droplets and can be passed on even before symptoms appear. Vaccines work by making the body's immune system stronger and



helping it to recognize and fight viruses. Vaccines reduce the risk of getting sick, and if you do get sick the symptoms are likely to be much milder and shorter in duration. Getting vaccinated helps to not spread flu or COVID to others.

The side effects of vaccines are usually mild, such as tiredness or a sore arm that generally last a day or two. Receiving a yearly vaccine is important, as protection wanes and viruses change over the course of a year, and so newer vaccines are needed to fight them. Getting vaccinated does not give you the illness, the vaccines use inactivated virus components to train your immune system safely. You can receive both flu and COVID vaccines at the same visit, but they will be given in two separate injections. Getting vaccinated is the single most effective way to avoid becoming sick from flu and COVID viruses.

If you have questions regarding vaccines, you are welcome to ask your health care provider.

/s/ K. Ross, Medical Service Manager



LEGAL LIBRARY

Loaned Legal Thumb Drives Issued in 2023

Over the next several weeks, AICs with a loaned legal thumb drive issued in 2023 will be placed on a mandatory callout for document transfers to new thumb drives. Thumb drives will be replaced every two years in accordance with the Removable Media Usage Acknowledgement Statement (CD1761).

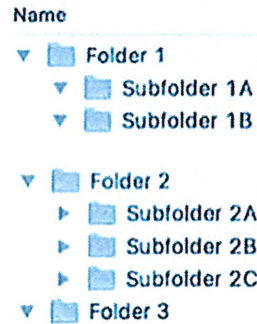


REMINDERS:

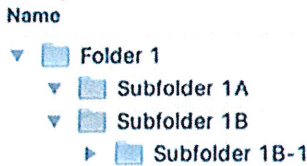
OAR 291-139-0190(2) indicates that removable media devices are loaned to AICs for the saving and storing of legal documents created using word processing equipment in the law library. Legal documents is defined in OAR 291-139-0110(10). In accordance with that rule, correspondence with legal counsel does not meet the definition of legal documents. Correspondence to counsel may not be typed in the library and may not be saved to a DOC thumb drive assigned for AIC use. If you have correspondence with your attorney saved to your assigned library thumb drive. You will need to print and delete correspondence from your assigned library thumb drive to bring your thumb drive in to compliance.

AICs are limited to two levels of folders on the loaned thumb drives. See example below.

Example of 2 folder levels - Authorized:



Example of 3 folder levels – NOT authorized:



/s/ R. Polk, Legal Library Coordinator

RELIGIOUS SERVICES

Find Freedom and Hope Service

UPCI is offering a renewed service starting in January on the 2nd and 4th Thursdays.

We understand the challenges of feeling locked in and locked out. These services are a time to reflect on how the Lord delivers us from what binds us and brings us into His freedom.

- Hear testimonies of transformation and hope.
- Discover the healing, freeing power of Jesus Christ
- Embrace the joy of living victoriously through Him.

Come as you are and discover true freedom in Jesus Christ.

Please send a kyte to the Chapel to sing up for this service.

Volunteer Ministers Doug Lethin & Dennis Mostyn

/s/ A. Y. Perlstein, Chaplain

Weekly Chapel Schedule

Saturday, November 8th:

- | | | |
|---------|---|---|
| 8:00 am | LDS Services |  |
| | Sweat Lodge | |
| | Jehovah's Witness | |
| 1:00 pm | Jewish Service | |
| | Seventh Day Adventist | |
| 6:00 pm | Calvary Chapel | |
| | Siddha Yoga (2 nd and 4 th Saturdays) | |

Sunday, November 9th:

- | | |
|----------|-------------------------------------|
| 8:00 am | Protestant (Spanish service) |
| | Jehovah's Witness (Spanish service) |
| 1:00 pm: | Catholic |

Urantia (1st and 3rd Sundays)
6:00 pm Lutheran (1st, 3rd, and 5th Sunday)
Agape Family Services (2nd and 4th)

Monday, November 10th:

1:00 pm Catholic (Spanish service)
6:00 pm Pentecostal service

Tuesday, November 11th:

8:00 am Becoming 01 (2nd, 4th)
1:00 pm Orthodox Christianity (1st & 3rd Tuesday)
Art of Living (Meditate) (2nd & 4th Tuesdays)
6:00 pm Buddhist (1st and 3rd Tuesdays)

Wednesday, November 12th:

1:00 pm Justice issues
Native drumming
6:00 pm Most Excellent way chapel

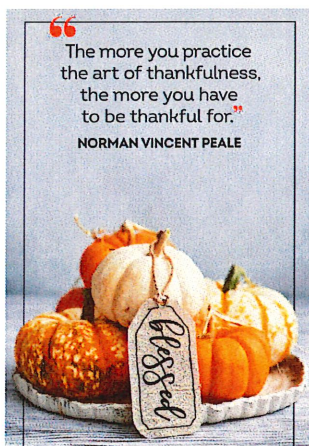
Thursday, November 13th:

12:30 pm Biblical Hebrew class
1:00 pm TUMI
6:00 pm Gospel service

Friday, November 14th:

1:00 pm NOI Jumma Prayer
Sunni Jumma prayer

POINT TO PONDER





Oregon

Tina Kotek, Governor

Oregon Department of Corrections

Operations Division

3723 Fairview Industrial Drive SE.

Suite 200

Salem, OR 97302

Voice: (503) 945-9090



Date: November 1, 2025

To: All Adults in Custody (AICs)

From: 
Josh Highberger, Assistant Director of Operations

Subject: 2025 Holiday Period

The 2025 Holiday Period begins Monday, December 1st and goes through Friday, January 2, 2026. During this time, for AICs with DOC debt and external obligations, the following parameters will be in place:

DOC Debt and External Obligations

- DOC debt (*examples: disciplinary fines, copy, and postage debt*) will be collected through Wednesday, November 26, 2025, prior to the start of the Holiday Period.
- During the Holiday Period, Central Trust will not collect existing DOC debt.
- External obligations (non-DOC debt) such as court filing fees (County / U.S. Court), garnishment orders, and Court-Ordered Financial Obligations (COFOs) will continue to be collected as DOC does not have the authority to suspend statutory collections.
- At the conclusion of the 2025 Holiday Period, on Friday, January 2, 2026, any funds remaining in the General Spending Trust Account of AICs with DOC debt will be collected in accordance with OAR 291 Div. 158-0065(d).

Spending Funds During the Holiday Period

- Commissary spending limits will be doubled.
- AICs who have DOC debt may spend funds during the 2025 Holiday period from their General Spending Trust Account for the following: postage, copies, institution club & DOC activities, DOC programs, phone transfers, and commissary items.
- AICs with DOC debt cannot make external purchases or disbursements from their General Spending Trust Account during the 2025 Holiday Period.
- AICs should plan accordingly when submitting financial requests, such as commissary orders and Request for Withdrawal of Funds forms (CD28).

Other Considerations

- All plans are subject to staffing, and AIC commissary worker / supply chain availability.
- Transitional Savings deductions will continue to take place in accordance with ORS 423.105

The Holiday Period occurs at the discretion of the Assistant Director of Operations in accordance with OAR 291 Div. 158-0065(d). AICs with questions may submit an AIC communication to Business Services (*electronic option available on the tablet*).



Financial Services

Informational Briefing

AIC Debt and Obligation Information

Debt / Obligation Type	Collection Schedule	Additional Information
Court Ordered Financial Obligation (COFO)	- Collected from eligible deposits per ORS 423.105 10% collected for COFO(s) from eligible deposits until the transitional savings trust account reaches \$500 - Then, 15% collected for COFO(s) from eligible deposits until obligation(s) are satisfied	- The department does not have case-specific information regarding COFOs; AICs are encouraged to contact the court of record regarding their COFO details - COFOs are not the same as County and US Court filing fees. Examples of COFOs are restitution, fines, fees, & child support - COFOs will continue to collect during the Holiday Buying Period
<i>Note: Although the transitional savings trust account is considered an obligation, funds collected are owned by the AIC. Per ORS 423.105, 5% will be collected from eligible deposits and placed into the transitional savings trust account. Funds in the transitional savings trust account are <u>not</u> available until the AIC releases from ODOC custody.</i>		
DOC Debt	- Collected from eligible deposits - Additionally, collections shall occur the last business day of the month per OAR 291 Div. 158 if funds are available	- DOC debt includes but is not limited to debt incurred from various disciplinary fines, copy, and postage advances - DOC debt is due upon receipt; if/when funds are not available, funds are advanced and set-up as debt - Monthly, AICs may spend up to \$40 of the first \$80 deposited into general spending - DOC Debt may be suspended during the Holiday Buying Period unless a new disciplinary fee is applied
County Court Deferred Filing Fee Obligation	- Collected as funds become available - Multiple collections may occur throughout the month - Additionally, collections shall occur the last business day of the month	- County obligations refer to deferred county filing fees - These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee - County Court fees will continue to collect during the Holiday Buying Period
Initial Federal / US Court Filing Fee Obligation	- Collected as funds become available - Multiple collections may occur throughout the month - Additionally, collections shall occur the last business day of the month	- Initial Filing fees can be collected in total and are due upon receipt - These obligations are incurred when an AIC elects to file with the court and the court approves a deferred filing fee - Initial Federal/US Court filing fees will continue to collect during the Holiday Buying Period
Federal / US Court Deferred Filing Fee Obligation	Collected around the beginning of the month	- General filing fee collection amount determined by the previous month's deposit(s) 20% of previous months deposits multiplied by the number of cases is deemed collectable - Federal/US Court Deferred filing fees will continue to collect during the Holiday Buying Period

Note: Debt / Obligation types appear in order of collection priority. ODOC will comply with garnishment orders upon receipt.

Mainline

	Monday 11/10/2025	Tuesday 11/11/2025	Wednesday 11/12/2025	Thursday 11/13/2025	Friday 11/14/2025	Saturday 11/15/2025	Sunday 11/16/2025
	BREAKFAST						
Week 4	Oatmeal - 1.00 CP Canned Fruit - 0.50 CP Fried Egg (Sta,Chl) - 1.00 EA Cheese Slice (Sta,Chl) - 1.00 SLC Bagel - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Fresh Fruit - 1.00 EA Veggie & Cheese Scramble (Chl,Sta) - 0.75 CP Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Farina - 1.00 CP Canned Fruit - 0.50 CP Sausage Gravy (Chl) - 0.75 CP Biscuit (Sta,Sod) - 1.00 EA Fried Potatoes - 0.75 CP Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Oatmeal - 1.00 CP Fresh Fruit - 1.00 EA Waffles (Sod) - 2.00 EA Peanut Butter (Sta) - 3.00 TBS Maple Syrup - 2.00 FLOZ Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Dry Cereal - 1.00 CP Canned Fruit - 0.50 CP Scrambled Eggs (Sta,Chl) - 0.50 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Scone (Sta,Sod,Chl) - 1.00 EA Jelly (Sug) - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Canned Fruit - 0.50 CP Scrambled Eggs (Sta,Chl) - 0.33 CP *Pork Bacon (Sta,Sod,Chl) - 3.00 SLC Fried Potatoes - 0.75 CP Wheat Toast - 2.00 SLC Jelly (Sug) - 2.00 TBS Margarine (Sta) - 1.00 TBS Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA	Multigrain Hot Cereal - 1.00 CP Fresh Fruit - 1.00 EA Yogurt (Sug) - 0.75 CP Breakfast Pastry (Sta,Chl,Sug) - 1.00 EA Skim Milk - 16.00 FLOZ Coffee - 8.00 FLOZ Sugar PC - 2.00 EA
	LUNCH						
Week 4	Coleslaw (Sod) - 0.75 CP *Barbeque Pork (Sod,Chl,Sta) - 0.50 CP Wheat Hoagie Roll - 1.00 EA Wax Beans - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup - 1.00 TBS Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Happy Veterans Day  Coleslaw (Sod) - 0.75 CP Double Cheeseburger (Chl,Sta) - 1.00 EA Onions & Pickles (Sod) - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Wheat Burger Bun (Sta,Chl) - 1.00 EA Yellow Beans - 0.75 CP Seasoned Potatoes - 0.75 CP Ketchup (Sod) - 2.00 TBS Apple Pie (Sta,Sod,Sug) - 1.00 EA Ice Cream Cup - 1.00 EA Fortified Drink - 8.00 FLOZ	Minestrone Soup - 10.00 FLOZ Chicken Salad (Chl) - 0.50 CP Shredded Lettuce - 0.25 CP Wheat Hoagie Roll - 1.00 EA Blended Vegetables - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Taco Salad with Meat (Chl,Sta) - 1.00 SV Seasoned Beans - 0.75 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Salsa (Sod) - 0.25 CP Salad Dressing (Sta,Sod) - 2.00 FLOZ Spanish Rice - 0.75 CP Tortilla Chips - 2.00 OZ Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Minestrone Soup - 10.00 FLOZ Hot Dog (Sod,Chl) - 2.00 EA Chili with Beans - 6.00 FLOZ Shredded Cheese (Sta,Chl) - 2.00 TBS Wheat Hoagie Roll - 1.00 EA Carrots - 0.75 CP Chips - 1.00 BAG Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Breaded Fish (Chl) - 1.00 EA Tartar Sauce (Sod) - 2.00 FLOZ Macaroni & Cheese (Sta,Sod,Chl) - 0.75 CP Cauliflower - 0.75 CP Breadstick - 1.00 EA Fresh Fruit - 1.00 EA Fortified Drink - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Breaded Fish (Chl) - 1.00 EA Roast Turkey (Chl) - 3.00 OZCKD Poultry Gravy - 2.00 FLOZ Mashed Potatoes - 0.75 CP Wax Beans - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Frosted Spice Cake (Sta,Sod,Chl,Sug) - 1.00 PIECE Fortified Drink - 8.00 FLOZ
	DINNER						
Week 4	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Turkey Noodle Casserole (Sod,Chl) - 1.25 CP Broccoli - 0.75 CP Wheat Bread - 2.00 SLC Margarine (Sta) - 1.00 TBS Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Tortilla Stew (Chl) - 10.00 FLOZ Brown Rice - 0.75 CP Carrots - 0.75 CP Tortilla Chips - 1.00 OZ Sour Cream (Sta,Chl) - 2.00 TBS Fruit Bar (Sta,Sod,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Meat Sauce (Chl,Sta) - 1.00 CP Spaghetti (Sod) - 1.00 CP Broccoli - 0.75 CP Focaccia Bread (Sod) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Cheese Pizza (Sod,Chl,Sta) - 1.00 EA Blended Vegetables - 0.75 CP Chocolate Brownie (Sta,Chl,Sug) - 1.00 EA Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Chicken Teriyaki (Sod,Chl) - 1.00 CP Brown Rice - 0.75 CP Stir-Fry Vegetables - 0.75 CP Milk Roll - 1.00 EA *Gelatin & Whip Topping (Sta) - 0.50 CP Tea - 8.00 FLOZ	Lettuce Salad - 1.00 CP Salad Dressing - 1.00 FLOZ Beef Patty (Chl,Sta) - 1.00 EA Onions & Pickles (Sod) - 0.25 CP Mayo & Mustard (Sod) - 2.00 TBS Wheat Burger Bun (Sta,Chl) - 1.00 EA Seasoned Potatoes - 0.75 CP Peas - 0.75 CP Ketchup (Sod) - 2.00 TBS Tea - 8.00 FLOZ	Texas Slaw - 0.75 CP Burrito Beans - 0.75 CP Shredded Cheese (Sta,Chl) - 2.00 TBS Salsa (Sod) - 0.25 CP Whole Wheat Tortilla (Sta,Sod) - 2.00 EA Spanish Rice - 0.75 CP Fresh Fruit - 1.00 EA Tea - 8.00 FLOZ

Menu subject to change without notice. Meat-Alternative-Trays available at lunch & dinner only.

*Contains or may contain pork.

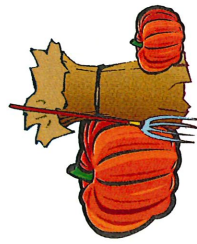
Sod = High Sodium Sfa = High Saturated Fat Chl = High Cholesterol Sug = High Sugar

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NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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A.M. - MORNING YARD (7:45 A.M. - 9:45 A.M.)
P.M. - AFTERNOON YARD (1:00 P.M. - 3:30 P.M.)
EVE - EVENING ACTIVITIES (7:00 P.M. - 9:00 P.M.)



2	AM	A/D	3	AM	C/E	4	AM	MAINLINE SHOWERS	5	AM	C/E	6	AM	A/D	7	AM	MAINLINE SHOWERS	8	AM	A/D
	PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E
	EVE	D		EVE	A/C		EVE	E		EVE	D		EVE	A/C		EVE	E		EVE	D
Daylight Savings Ends						Election Day						PRAS								
9	AM	C/E	10	AM	A/D	11	AM	MAINLINE SHOWERS	12	AM	A/D	13	AM	C/E	14	AM	MAINLINE SHOWERS	15	AM	C/E
	PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	A/D
	EVE	A/C		EVE	E		EVE	D		EVE	A/C		EVE	E		EVE	D		EVE	A/C
						Veterans Day														
16	AM	A/D	17	AM	C/E	18	AM	MAINLINE SHOWERS	19	AM	C/E	20	AM	A/D	21	AM	MAINLINE SHOWERS	22	AM	A/D
	PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E
	EVE	E		EVE	D		EVE	A/C		EVE	E		EVE	D		EVE	A/C		EVE	E
									OCE TGA											
23	AM	C/E	24	AM	A/D	25	AM	MAINLINE SHOWERS	26	AM	A/D	27	AM	C/E	28	AM	MAINLINE SHOWERS	29	AM	C/E
	PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	C/E		PM	C/E		PM	A/D
	EVE	D		EVE	A/C		EVE	E		EVE	D		EVE	D		EVE	E		EVE	D
									Thanksgiving											
30	AM	A/D	31	AM	C/E	12/1	AM	MAINLINE SHOWERS	12/2	AM	C/E	12/3	AM	A/D	12/4	AM	MAINLINE SHOWERS	12/5	AM	A/D
	PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E		PM	A/D		PM	C/E
	EVE	A/C		EVE	E		EVE	D		EVE	A/C		EVE	E		EVE	D		EVE	A/C