








# Powder River News

MAY 8, 2026

ADULTS IN CUSTODY NEWSLETTER



<b>FRI MAY 8<sup>th</sup></b>	<b>SAT MAY 9<sup>th</sup></b>	<b>SUN MAY 10<sup>th</sup></b>	<b>MON MAY 11<sup>th</sup></b>	<b>TUE MAY 12<sup>th</sup></b>	<b>WED MAY 13<sup>th</sup></b>	<b>THU MAY 14<sup>th</sup></b>
						
<b>H: 73 L: 39</b>	<b>H: 72 L: 40</b>	<b>H: 79 L: 45</b>	<b>H: 84 L: 47</b>	<b>H: 77 L: 41</b>	<b>H: 73 L: 39</b>	<b>H: 75 L: 41</b>
<b>MOSTLY SUNNY</b>	<b>PARTLY CLOUDY</b>	<b>MOSTLY SUNNY</b>	<b>PARTLY CLOUDY</b>	<b>MOSTLY SUNNY</b>	<b>PARTLY CLOUDY</b>	<b>PARTLY CLOUDY</b>



## **Process for Transport Property**

### **AIC Newsletter Notification**

**To help mitigate Adult in Custody (AIC) property from being damaged during transport and to aid in the reduction of property statewide, the Department of Corrections is making a shift in how AIC property will be transported. Starting the second week of March, transport property will be placed into large black duffle bags with both incoming and outgoing transports.**

**AICs property will not exceed two duffle bags. If there is property that exceeds that amount AICs will be given the option to have the property mailed out using parcels/boxes with a CD-28 or they can choose to have their property hot trashed.**

**The process change corresponds with OAR 291-117-0070 (Inmate Property). The AIC population is encouraged to think ahead if they have surplus property and to decrease it through proper channels.**

# Oregon Corrections Enterprises

## Call Center Work Opportunity



The OCE Call Center provides AIC's with a unique opportunity to learn a marketable skill for when they return back to their communities. You'll learn valuable real-world skills that employers – like the companies that we call for – require in order to gain employment. You'll learn communication and sales skills, as well as learn how to use modern technology in a formal work environment.

Moreover, an AIC with 60 months left on his sentence can easily return home with \$8,000-\$10,000 in his pocket.

Apply by Application from your housing unit and send to IWP Kennedy. Make sure to check that you meet the Call Center criteria.

To qualify you need to meet the following criteria:

- Need 4 months of clear conduct – (program compliant, attitude/behavior and work history are included in the criteria checks)
- Cannot have any ID theft or fraud charges (some over 10 years are considered based on severity)
- Cannot be in any programs that would conflict with the Call Center work schedule
- Call Center experience is desired but not required

Telephone agents start at 11 PRAS points + a Team Goal Award PRAS match (Double PRAS) You will also be eligible to receive an added bonus from the private company that you work for. The work schedule is Monday – Friday 7:20am to 3:40pm



**PRCF**

**ELKHORN**

## **CHALLENGE**

**Sponsored by: The PRCF Contact Mentor Program**

**Saturday, June 13, 2026, at 11:30 Am**

**1st place: name Plaque & 1-day staff meal (LUNCH & Dinner)**

**2nd place: name Plaque & 5-days first to dining**

**3rd place: name Plaque & 5-photo tickets**

---

**1 mile run--100 pull-ups--200 push-ups--300 squats--1 mile run**

**Participants will wear a 20 lb vest to complete all events consecutively**

**Time slots will be allotted for all participants**

**Are you up for the challenge?**

**Send a Communication to Ms. Hoopes to sign up**

**Deadline is June 1, 2026**



## POWDER RIVER CORRECTIONAL FACILITY CONTACT MENTOR CORNER



- ❖ The Contact Mentor roster has been updated and available for viewing in the AIC Newsletter. If you are interested in participating in the program and working with a Mentor, please send a communication to Ms. Hoopes, Contact Mentor Program Manager.
- ❖ Would you like to know more about AIC Council or have an idea that would benefit the AIC community? Talk to a member of AIC Council! The next AIC Council meeting is scheduled for May 15, 2026. Your current council members are as follows:

Paine-Smith, B-U1W	Barco, J -U1E
McGowan, E -U1W	Brown, K-U1W
Phillips, C-U3	Easley, S-U1E
Fowler, J-U3	Almaraz, H-U1W

### Mindfulness

Have you ever sat on the edge of a lake, the sun's warmth beaming on your face? Its quiet, with only the sound of the water rippling against the rocky shore. You gaze out across the horizon, rays of light waltz across the glassy distance. Your mind is quiet, your heart is content. Peace fills your soul.

Reading this, how do the words make you feel? What visions come to mind? Being mindful is about deliberate presence. It is acknowledging the moment—nothing past, nothing future, only what is taking place in the here and now. It is noticing the details, the sounds, the smells, the little things that bring us joy.

How do you practice mindfulness? Close your eyes; be present in the moment. Contemplate what brings you joy. At the end of your day, make a list of those thoughts that came to light and the emotions surrounding those thoughts. This list can be a valuable tool in creating a positive mindset. Remember, sometimes the little things in life mean the most.

### Weekly Quote:

*"Adopt the pace of nature: Her secret is patience." Ralph Waldo Emerson*

## Coming Soon: Tablet Expansion and Mail Modernization

Soon every **Adult in Custody** will have access to their own state-issued tablet. We'll also move to digitally scanned mail. This will take time to implement, but we want you to know what it means and what you can expect.

### Why We Are Doing This

- We want you to have better access to tools that support communication, learning, and personal growth.
- Tablets help AICs stay connected with family, complete programs, and get information in a safe way.
- This will make access to tablets equitable and help those with more demanding work and programming schedules have access to tablet-based services.
- Scanned mail helps make our institutions safe.

### What Happens Next

- The move to 1:1 tablets will happen **gradually**, and each facility will get information before changes take place. We anticipate distributing tablets in fall of 2026.
- You will receive instructions about how to use, care for, and secure your device. DOC will share more details as the plan develops.

### What are the Details on Scanned Mail

Most personal mail will be scanned and delivered digitally. Legal mail and certain other materials will still be handled physically. More information will be published as we move closer to this becoming a reality. We anticipate implementing scanned mail near the end of 2026. We'll have a more accurate timeframe in a few months.

### Our Commitment to You

We know communication, education, and staying connected to loved ones matters. We are committed to making this transition as smooth as possible.

If you have questions, please submit a *Communication System Requests form* to your local Inspector 1.

To access the new form:

- i. Log in to the tablet
- ii. Go to the free profile
- iii. Open the "Requests" app
- iv. Click on the "Others" category
- v. Select the "Communication System Requests" form



# Oregon

Tina Kotek, Governor

**Oregon Department of Corrections**  
Correctional Services Division  
Offender Information and Sentence Computation  
24499 SW Grahams Ferry Road  
Wilsonville, OR 97070-5670  
Voice: 503-570-6919  
Fax: 503-570-6904

Date: April 9, 2026  
To: All ODOC Adults-in Custody  
From: Offender Information and Sentence Computation Unit  
Subject: Policy Review: Time-Served Credit Calculation Under ORS 137.370(4)

The Oregon Supreme Court's decision in *Torres-Lopez v. Fahrion* has significantly changed how the Oregon Department of Corrections (ODOC) calculates Time Served Credit (TSC) under Oregon Revised Statute (ORS) 137.370(4).

In July 2025, the Offender Information and Sentence Computation (OISC) unit began reviewing sentences imposed on or after August 1, 2015, to determine potential impacts from *Torres-Lopez v. Fahrion*. OISC worked closely with the Oregon Department of Justice (DOJ) to refine and establish DOC's policies regarding TSC calculations, ensuring they align with the Court's intent.

## Key Points About This Review

- **Prioritization:** Reviews will be prioritized based on projected release dates.
- **Eligibility:** Only sentences imposed on or after August 1, 2015, will be reviewed.
- **Re-Review:** Sentences reviewed under former TSC policies will be re-reviewed to ensure compliance with current policies.
- **Notification:** If an Adult in Custody (AIC)'s projected release date changes, the AIC will be notified through written communication delivered via institutional mail to the AIC's housing unit. The notice will include:
  - Updated projected release date
  - An explanation of the change

## Questions about sentence calculations?

AICs may submit an AIC Communication Form (CD214) to their Prison Term Analyst (PTA). The PTA can provide a detailed breakdown of the sentence calculation, explain the application of TSC, and address any other questions related to the sentence. If an AIC believes they are entitled to additional TSC under ORS 137.370(4) or that their calculation is incorrect, options include:

- Working with legal counsel to obtain a corrected judgment
- Consult with a Legal Assistant in the facility's Legal Library
- Write to the sentencing court for the affected case(s)

Due to the volume and complexity of reviews, this process will take time, and not all reviews will result in a change to projected release dates.



# Tablet Deployment Questions

Thank you for the many thoughtful questions that have come in regarding the 1:1 tablet deployment and the upcoming mail-scanning changes. We truly appreciate the level of interest and engagement.

We are at the initial phases of this project and will communicate details as they become available. To help with this, we want to share a quick update on the current process:

- The Inspector 1s are gathering your questions.
- At this time, Inspector 1s will not be able to provide immediate answers to every kyte.
- We will review the questions and provide answers as they become available.
- These answers will be shared with everyone in a Frequently Asked Questions (FAQ) document, which will be posted and updated in the Tablet Announcements section and published in this newsletter. There is also a FAQ publicly available to your friends and family at:  
[engage.doc.oregon.gov](http://engage.doc.oregon.gov)

To help ensure we can get responses out as efficiently as possible, please avoid submitting duplicate questions through multiple kytes to multiple people. **Duplicate submissions slow down the review process for everyone.**

Thank you for your patience and continued interest in this project. We look forward to sharing more information as details are finalized.

## Why Certain Communication Records Are Not Publicly Shared

The Oregon Department of Corrections (ODOC) is committed to supporting successful reentry by encouraging adults in custody to maintain meaningful connections with family and friends. Research shows that regular contact—through visits, phone calls, and messages—can improve behavior and reduce the likelihood of reoffending.

To support these outcomes, Oregon law allows ODOC to keep certain records confidential, including visitor logs, phone communication records and recordings, tablet and MP3 messages, and information that could identify individuals communicating with an adult in custody.

## Why This Information Is Kept Confidential

- **To support a respectful and welcoming experience**

The Attorney General has recognized that individuals may be less likely to connect if their personal information or communications could become public. Protecting privacy helps ensure people feel comfortable maintaining these important relationships (*Crombie, February 17, 2017*).

- **To strengthen rehabilitation efforts**

Consistent communication with supportive individuals plays a key role in rehabilitation. Maintaining confidentiality helps remove barriers to that contact and supports positive outcomes (*Crombie, 2017; Contreras, January 6, 2020*).

- **To serve the broader public interest**

Under Oregon’s Public Records Law, records may be withheld when confidentiality better serves the public. The Attorney General determined that protecting this information supports rehabilitation and community safety, while public disclosure provides limited benefit (*Crombie, 2017; Contreras, 2020*).

## Summary

Certain visiting and communication records—including phone, tablet, and MP3 messages—are not publicly shared to encourage continued connection between adults in custody and their support networks. Protecting this information supports rehabilitation and contributes to safer communities.

---

**Using Kytes, Grievances, or any other DOC forms for anything but their intended purpose will result in progressive discipline**

# Yoga for Everybody

Come join our Yoga community! Two classes are offered:

Thursday: 6:30pm – 7:30pm Deep stretching (yin) class

Saturday: 9:00am – 10:15am Gentle flow class

Yoga is a mindful practice of self-awareness. Yoga can help calm the mind and reduce stress. The physical practice builds strength and improves flexibility. Come try out one or both classes. Please submit a kyte addressed to the Chaplain. We look forward to seeing you. No previous Yoga experience required

Laura Donahue - Yoga teacher

---

Shoe boxes are now considered contraband. Any shoe boxes found on the unit will be confiscated.



Security Staff

# SEASONAL RECRUITMENT

## Adults in Custody Fire Team



Do you need a job skill? Would you like to work in the forest? Do you want to be trained to fight wildland fires? Then you need to apply to be a part of the DOC's Adults in Custody Fire Team.

To qualify for this exciting opportunity, you:

- Must be a Classification Level 1 Unfenced.
- Your projected **release date or start date of eligibility window for treatment program** should be after **10/01/26**.
- AICs in treatment program **CANNOT** participate in the fire crew at this time.
- You must be medically approved to work in the forest. You must be reasonably fit to perform the duties of the assignment with no asthma or heart conditions.
- You must be approved by your counselor (**Do not request authorization from your counselor. Please submit application directly to Mr. Kennedy**)
- There are limited training spots.

You will be automatically disqualified if you:

- Have been convicted of a sexual offense, including attempts
- Have been designated "predatory" in any State
- Have been convicted of Arson or attempt

Working as a wild land firefighter is long, hard, strenuous work. The hours can be 10-16 hours a day in inclement weather over uneven terrain, requiring climbing, bending, stooping, digging, and lifting up to 50 pounds repetitively. Pre-qualified candidates must pass the Pack Test (walk 3 miles with 45lbs pack in 45 minutes). If you are selected, you will be trained in wild land firefighting and possibly in chainsaw training. In addition, your training may include various natural resource topics, First Aid and CPR Certification, and Food Handlers card.

The benefits are priceless – you would be working outdoors in a natural setting as part of a team assisting the Oregon Department of Forestry in maintaining healthy forests and protecting them from wild land fires. You will receive a certificate of program completion and upon release you will have a job skill in the wildland fire fighting field. Firefighters earn the following:

- PRAS of **14-17 points per day** (Camp Support 14 and Fire Suppression 17), **plus**
- Meritorious award of **\$12.50 per day** on fire (camp or suppression), **plus**
- Reentry Savings account of **\$12.50 per day** per fire (camp or suppression)

**If you believe you meet the above criteria and would like to be considered for this work opportunity, please send a complete application form to**

**Mr. Kennedy, IWP Coordinator.**

## ATTENTION:

You are responsible for maintaining possession of your personal and state issued items. Do not leave items unattended in the unit or on the yard. Items left unattended will be confiscated and progressive discipline will be issued to ensure accountability

---

### Postage Announcement

On the next page is an announcement from USPS.

### What You Need to Know

- The temporary USPS price increase affects packages only. Any item sent that requires postage to be applied at the time of mailing – including parcels and larger or rigid envelopes that USPS classifies as packages – will cost more during the time-limited rate change.
- #10 business envelopes from Canteen are not affected (as long as they meet the weight and shape restrictions). These envelopes already include pre-printed postage and are not part of the USPS price adjustments. **It may affect the larger canteen envelopes that the USPS treats as packages due to their size and shape.**
- It does not affect First-Class mail or stamp prices, so routine letter correspondence remains unchanged.

Example anticipated, estimated postage costs for commonly mailed items:

- Musical Keyboard ≈ \$135
- Guitar ≈ \$115
- One Harry Potter Book ≈ \$13

Keep in mind that the region to which you are mailing the item *also* affects the pricing.

# Magazine and Book Reviews by Mailrooms

Books and magazines that come through ODOC's mailrooms are each reviewed individually to determine if they meet the standards set forth in ODOC's mail rule, which can be found at OAR Chapter 291, Division 131 "MAIL (AIC)".

Under OAR 291-131-0037 8(b), "Vendors that repeatedly send prohibited content to adults in custody after multiple violation notices informing them of mail rule standards may be restricted."

Currently, there are no magazine vendors prohibited based on this criterion. What this means is you can subscribe to any magazine you'd like, but each issue of the magazine will be reviewed as it arrives at the facility. If mailroom staff determine that a specific magazine issue violates the rule, it is marked in the system as "provisionally rejected" with the suspected violation noted for review by the mail rule central administrator. When magazine issues or books are provisionally rejected, they are held at each facility mailroom until the next steps of the review are taken. The central administrator will then either confirm the rejection or will disagree and the magazine issue will not be rejected. This is why a magazine issue may be ok one month, then the next issue rejected the next month.

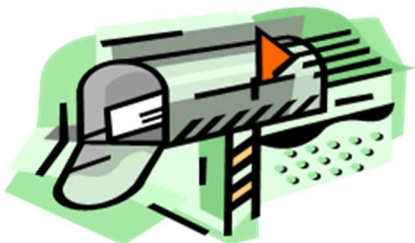
*There is an appeal process for these magazine issues or books that are provisionally rejected by the mailroom staff and confirmed for rejection by the central administrator. As written in the CD618A "Mail Violation Notice" the appeal is sent to **the Functional Unit Manager at the facility where the violation notice was written**. This is the Superintendent at the facility, who likely has a designee responsible for mail. The Functional Unit Manager has the latitude to*

*review the material and determine if they want to allow a magazine issue or book that violates the rule into **the facility they are responsible for**.*

ODOC recently made changes to the mail rule to help mitigate the smuggling of drugs into facilities. **The rules regarding pictorial or written content did not change, they are the same.**

Note: Magazines change over time. Every new editor may result in differences in the magazine content. When attempts are made to "find the line" of what's ok and what's not, when boundaries are pushed to find where that line is, eventually the line is crossed. There are some magazines which previously had content that did not cross the line, but lately they have pushed across the line with what they write or the pictures they print. When that happens, more individual issues of that magazine end up being rejected. People may assume the entire magazine publication is banned when it is not.

As a customer or potential customer of a magazine, you must determine if you want to spend money on magazines that seem to be rejected regularly.



# MAY 2026

SUN	MON	TUE	WED	THU	FRI	SAT
26	27 Turn in CD-28s for tickets by 9pm	28	29	30 Coffee, Photo & Activity Tickets	1 A&O CLASS	2
3	4 Turn in CD-28's for tickets by 9pm	5	6	7 PRAS Payday Coffee, Photo & Activity Tickets	8 A&O Class	9
10	11 Turn in CD-28s for tickets by 9pm	12	13	14 Coffee, Photo & Activity Tickets	15 A&O Class	16
17	18 Turn in CD-28's for Tickets by 9pm	19	20 Coffee, Photo & Activity Tickets	21	22 A&O Class	23
24	25 Turn in CD-28's for Tickets by 9pm	26	27	28 Coffee, Photo & Activity Tickets	29 A&O Class	30
31	1 Turn in CD-28's for Tickets by 9pm	2	3	4 Coffee, Photo & Activity Tickets	5 A&O Class	6

# JUNE 2026

SOL	MON	MAR	MIÉ	JUE	VIE	SÁB
31	1 Turn in CD-28's for Tickets by 9pm	2	3	4 PRAS Payday Coffee, Photo & Activity Tickets	5 A&O Class	6
7	8 Turn in CD-28's for Tickets by 9pm	9	10	11 Coffee, Photo & Activity Tickets	12 A&O Class	13
14	15 Turn in CD-28's for Tickets by 9pm	16	17 Coffee, Photo & Activity Tickets	18	19 A&O Class	20
21	22 Turn in CD-28's for Tickets by 9pm	23	24	25 Coffee, Photo & Activity Tickets	26 A&O Class	27
28	29 Turn in CD-28's for Tickets by 9pm	30	1	2 Coffee, Photo & Activity Tickets	3 A&O Class	4

# IWP Position



## **NEW HOPE – POWDER PALS PROGRAM**

**Interested AICs are welcome to apply**

New Hope for Eastern Oregon Animals (New Hope – Powder Pals) partnered with the Powder River Correctional Facility, Oregon Department of Corrections, since early 2011. A key focus of this work has been the ability to provide meaningful work for inmates in training homeless dogs. More specifically, the program assists homeless dogs lacking obedience skills and behavioral issues that limit the animal's ability to be re-homed successfully. New Hope for Eastern Oregon Animals is a Private Non-Profit whose purpose is to improve the lives of animals through kindness, understanding and respect. Their purpose is to rescue and rehabilitate animals in Eastern Oregon, increase awareness of animal well-being through education, and encourage a caring and safe environment for animals. Work duties will include are but not limited to the following:

- Always follow the training program. Failure to follow the program will result in immediate removal from the program and may result in disciplinary action.
- Conduct or assist with scheduled training sessions.
- Conduct or assist with socialization of the animals.
- Follow the schedule of activities for the animals.
- Exercise animals daily.
- Keep a daily log of the animal's progress in the program.
- Feeding and watering following recommended daily amounts.
- Remove solid waste from kennel areas (inside and outside), and any other area as needed using approved Personal Protective Equipment (PPE).
- Clean kennel area (inside and outside) using appropriate chemicals and PPE.
- Must be willing to work in a variety of weather conditions.

Qualifications for opportunity to apply:

1. In compliance with DOC Case Plan
2. No major misconduct reports within the last 6 months
3. Minimum of 6-8 months remaining on sentence
4. No history of animal neglect or abuse
5. Willingness to work as a team, open to new training ideas, willingness to make a difference to an animal.
6. Be motivated for change and have a good attitude.
7. Must be able to lift 50 lbs.

**IF YOU ARE INTERESTED, PLEASE SEND AN APPLICATION FORM TO THE IWP COORDINATOR MR. KENNEDY**

# Powder River Correctional Facility Contact Mentor List

**PRCF Contact Mentor Program Contact Information:** If you have questions regarding the Contact Mentor Program or the Oregon Way, or if you would like to participate in the program and be assigned to a mentor, please feel free to send an AIC Communication to Ms. Hoopes.

Security	New Directions Northwest
Lt. Robbins	
Lt. Gray	
Sgt. Crawford	
Sgt. Erickson	
Officer Bauman	
Officer Chavez	<b>Administration</b>
Officer Easterday	
Officer Endersby	Mr. Folden—Physical Plant Manager
Officer Gonzalez	Mr. Thomas—Physical Plant
Officer Herrick	Ms. DeVore--Administration
Officer Hill	Ms. Geddes—Correctional Rehabilitation Mgr.
Officer Hollingsworth	Ms. Hoopes—Correctional Counselor
Officer Kisor	
Officer Leal	
Officer Lefever	
Officer Lopez	
Officer Spriet, S	
Officer Thompson	
Officer Willmarth	

# ELECTRONIC HEALTH RECORD (EHR) UPDATE



## ✓ Pilot Site Success

The new Electronic Health Record (EHR) system has gone live at the [pilot site](#), Oregon State Penitentiary, and it is going well! This is the first step in moving away from paper charts and into a secure and efficient way of keeping health records.

<p><b>📌 Coming Soon: Wave 1 &amp; Wave 2</b> Additional facilities will start using the EHR in 3 waves. The first wave starts in January 2026.</p> <p><b>📌 What's Staying the Same</b></p> <ul style="list-style-type: none"><li>• You will still use <b>paper kytes</b> to request healthcare services.</li><li>• <b>Kytes</b> will continue to be answered and returned to you.</li><li>• A limited paper chart for dental care will remain in use for now, until the electronic system is fully ready.</li></ul>	<p><b>⚡ WHAT TO EXPECT ⚡</b> <b>As the EHR goes live at your facility, here's what you'll notice:</b></p> <ul style="list-style-type: none"><li>• 📌 <b>Signature pads</b> will be used when signing for KOP (Keep on Person) medications.</li><li>• 📌 <b>No paper charts</b> will be used during health services appointments. Your information will be entered directly into the EHR.</li><li>• 📌 <b>Dental services</b> will continue to use a small paper chart for special exams until their electronic system is ready.</li></ul>
<p><b>📌 What's New for <u>Medlines</u>?</b></p> <ul style="list-style-type: none"><li>• Barcode scanning will now be used to check ID cards and medication cards.</li><li>• This makes the process faster and helps ensure accuracy when medications are given.</li></ul>	

## ? Questions About EHR?

If you have questions about the new system, you can send a **kyte** addressed to ASK EHR. Staff will respond to help you understand the changes.



# Financial Services

## Informational Briefing

*Processing AIC Financial Transactions  
Group Activity Events & Request For Withdrawal of Funds (CD28s/CD28Ps)*

*This briefing is intended to provide Adults in Custody (AICs) & Department staff with a general overview of what to expect when withdrawal requests are submitted for processing.*

### Plan Ahead

CD28s/CD28Ps must be submitted for processing two weeks prior to an event per DOC Policy 30.1.6, AIC Revenue Generating Activities and Programs. This ensures appropriate levels of service and time to process the CD28s/CD28Ps and collect funds prior to an event.

Per OAR 291-145, Group Activities, AICs with insufficient funds will not be allowed to take part in a group activity that has a cost associated with participation.

**Business Services does not hold CD28/CD28Ps.**

CD28s/CD28Ps are processed upon receipt by the Business Office. If the workload is high, processing will typically occur within five business days of receipt.

If a CD28/CD28P needs to be processed on or after a specific date, AICs and facilitating staff should submit their requests accordingly.

### Responsible Financial Management

When an AIC provides their signature and submits a CD28/CD28P for processing, the AIC is consenting to the withdrawal of funds from their trust account at the time of submission.

The AIC is responsible for tracking and confirming the availability of sufficient funds in their trust account. This includes accounting for any outstanding or pending financial transactions, including, but not limited to, communications transfers, commissary orders, and check requests.

Failure to account for sufficient available funds and/or pending transactions may result in CD28s/CD28Ps being returned due to insufficient funds.

**\*\*\*IMPORTANT\*\*\***

***AIC Trust Account information is protected information and should only be accessed by authorized Financial Services staff with access to the Department's AIC Banking System.***

*Questions?*

*AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to [dldoctrustinfo@doc.state.or.us](mailto:dldoctrustinfo@doc.state.or.us).*

*From the Administrative Rules Program:*

Below is the list of status changes made to DOC administrative rules since 3/31/2026.

**PROPOSED RULES:**

**291-037 Request for Public Record**

- Amends rule to establish a process to collect credit card payments from individuals requesting public record.
- **Comment Period:** Comments must be received by the Rules Office before 12:00PM (noon) on 6/17/2026.

**PERMANENT RULES:**

**291-041 Searches (Institutions)**

- Amends rule to authorize and establish the department's policy and procedures for the implementation and use of electronic searches (body scanners) in Department of Corrections facilities for the searching of adults in custody.
- **Effective:** 5/1/26

**291-076 Suicide Prevention in Correctional Facilities**

- Amends rule to replace "inmate" with the statutorily required term "adult in custody"; use person-first, gender-neutral, and community-accepted language and standard department definitions and terminology; clarify the rules or processes; and update processes.
- OAR 291-076-0040 is under temporary adoption effective: 3/31/2026 through 9/26/2026
- **Effective:** 4/24/26

**291-139 Legal Affairs (AIC)**

- Amends rule to 1) allow the Legal Library to make copies of letters addressed to the Attorney General and the District Attorney, and 2) allow adults in custody to access secure network storage.
- **Effective:** 5/1/26

**291-158 Trust Accounts**

- Amends rule to change the term "inmate" to "AIC"; align the rules with current practices or with statutory definitions; codify current practice; clarify; update definitions or statutory references; establish guidelines for the assessment of fees to establish a trust account in accordance with ORS 421.125(2)(f); and clarify the AIC's responsibility associated with stop payment requests.
- **Effective:** 5/1/26



## **Prison Rape Elimination Act (PREA Information)**

The Oregon Department of Corrections (ODOC) has a zero-tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

### **Filing an Anonymous PREA Report**

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency. You may write to: Governor's Constituent Services Office 900 Court Street NE, Suite 254 Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation, and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

### **Opposite Gender Viewing/Announcements**

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

### **Community-Based PREA Advocacy (Support) Program**

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs. AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0\*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources,

information, and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled like legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals.

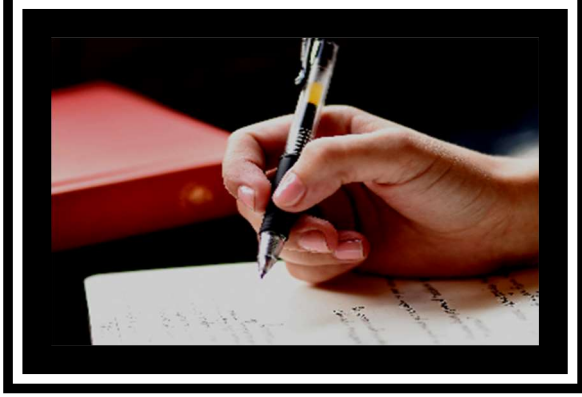
Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at: 3325 Wilshire Blvd., Suite 340 Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

Erica Sage PREA Coordinator Oregon Department of Corrections 3723 Fairview Industrial Drive, SE Salem, OR 97302



## **VICTIM SERVICES PROGRAMS**

### **RESPONSIBILITY**

### **LETTER BANK**

The Responsibility Letter Bank is a structured letter writing process that provides adults in custody (AIC) with the opportunity to demonstrate responsibility for their crimes and express remorse for the harm they may have caused.

The program provides crime victims/survivors with the choice to receive information in a safe manner.

- ◆ AIC's may initiate the process by applying to participate in the program
- ◆ Crime victims/survivors may inquire with Victim Services to find if they have a letter available for them
- ◆ Victims are not contacted about the availability of a letter if they have not registered with the Bank through Victim Services
- ◆ Victims decide whether or not they wish to receive a responsibility letter and whether or not the AIC is informed that the victim received or read the letter
- ◆ Participation does not constitute permission for the AIC to make additional contact
- ◆ Victims may choose to respond to a responsibility letter through the program, however, further correspondence requires the approval to participate in the FDP
- ◆ Letters will be reviewed by the Victim Services Program for appropriateness
- ◆ Accepted AIC letters will be deposited in the Responsibility Letter Bank maintained by Victim Services
- ◆ Letters are voluntary and will not affect an AICs good time, release date, or post-prison conditions

To request additional information about the Responsibility Letter Bank, please contact Victim Services at:

**DOC Headquarters**  
**Victim Services- Responsibility Letter Bank**  
**3723 Fairview Industrial Drive SE Suite 200**  
**Salem, OR 97302-4975**